



# London Borough of Hounslow

## Statement of Representation Procedure and Availability of Documents - Hounslow Local Plan 2020-2041: Proposed Submission Version

### Regulation 19: Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

#### 1. Statement of Representation

1.1 This statement has been prepared by the London Borough of Hounslow [the Council] pursuant to the Town and Country Planning (Local Planning) (England) Regulations 2012 (Regulations 19, 20, 21 and 35), as amended.

#### 2. Title of Document(s)

- Hounslow Local Plan 2020-2041: Proposed Submission Version
- Hounslow Local Plan 2020-2041: Proposed Submission Version Policies Map
- Integrated Impact Assessment, Technical Annex and Non-technical Summary, 2024
- Habitats Regulations Assessment, 2024

#### 3. Subject Matter

3.1 The Local Plan sets out the long-term development and investment strategy for the Borough over a twenty-one-year period (2020-2041). It forms part of the statutory Development Plan and is one of the council's most important documents. It is used to assess all planning applications across the borough. The Local Plan makes provision for new housing (giving priority to genuinely affordable housing), employment and other development needs including infrastructure to support growth and regeneration in an inclusive and sustainable way.

3.2 The documents (listed in section 2, above) are being made available for public inspection to provide any individual, group or business the opportunity to make representations on the 'soundness' and legal compliance of the Hounslow Local Plan 2020-2041: Proposed Submission Version, including on the duty to co-operate, for the consideration of an independent Planning Inspector. This Statement of Representations Procedure will also be available for inspection.

#### 4. Period for submission of representations

4.1 The period for submission of representations begins on Friday 6 September 2024 and ends on Monday 28 October at 23:59. The consultation is running for more than seven weeks, rather than the statutory minimum of six weeks.

#### 5. How and where to view the Hounslow Local Plan – Proposed Submission and supporting documents (Statement of Fact)

5.1 The Hounslow Local Plan 2020-2041: Proposed Submission Document and all supporting documents including the Statement of Representations Procedure are available to view on the Council's consultation homepage at [talk.hounslow.gov.uk/local-plan-reg19](http://talk.hounslow.gov.uk/local-plan-reg19)

5.2 You can inspect physical copies of the documents (listed in section 2, above), and the Statement of Representations Procedure at the London Borough of Hounslow's principal office:

- Hounslow House, 7 Bath Road, Hounslow, TW3 3EB

5.3 You can also inspect physical copies of the documents (listed in section 2, above), and the Statement of Representations Procedure at the following locations in the borough:

- Beavers Library, 103 Salisbury Road, Hatton, TW4 7NW
- Bedfont Library, Staines Road, Bedfont, TW14 8DB
- Brentford Library, 11F Boston Manor Road, TW8 8DW
- Chiswick Library, 1 Duke's Avenue, Chiswick, W4 2AB
- Cranford Library, Bath Road, Hounslow, TW5 9TL
- Feltham Library, 210 The Centre, High Street, Feltham, TW13 4GU
- Hanworth Library, Hanworth Air Park Leisure Centre & Library, Uxbridge Road, Hanworth, TW13 5EG
- Heston Library, New Heston Road, Heston, TW5 0LW
- Hounslow Library, First Floor, Hounslow House, 7 Bath Road, Hounslow, TW3 3EB
- Isleworth Library, Isleworth Leisure Centre & Library, Twickenham Road, Isleworth, TW7 7EU
- Osterley Library, 11 St Mary's Crescent, Isleworth, TW7 4NB

5.4 Information about your local Library, including opening times, can be found at: [https://www.hounslow.gov.uk/directory/17/find\\_your\\_local\\_library](https://www.hounslow.gov.uk/directory/17/find_your_local_library)

5.5 If you require the consultation documents in an alternative format, please contact Hounslow's Spatial Planning Team at [spp@hounslow.gov.uk](mailto:spp@hounslow.gov.uk)

## 6. What to consider when making a representation

6.1 When making representations on the documents (listed in section 2, above), the following questions should be considered:

- **Is the Plan legally compliant?** Does the Local Plan comply with the relevant legislation and regulations in the way it has been prepared, and in its content?
- **Does the plan comply with the 'Duty to Cooperate'?** Has the council engaged constructively, actively and on an ongoing basis with neighbouring authorities and other prescribed bodies during the preparation of the plan?
- **Is the plan 'sound'?** Has the plan been 'positively prepared'? Is it robustly justified and evidence-led? Will it be effective in what it sets out to achieve? Is it consistent with regional and national planning policy?

## 7. How to make a representation

7.1 Representations should be made on the representation form. The use of the standard representation form is strongly recommended as this will ensure that comments are related to matters relevant to the subsequent examination by a Planning Inspector.

7.2 Representations must be made within the consultation period of 6 September to 28 October 2024. Your comments must be received by 23:59 on **Monday 28 October 2024**. Please note that you must include your full name and contact details. The Council cannot accept anonymous submissions.

7.3 Methods of submission:

- Completing the Representation Form which is accessible at [talk.hounslow.gov.uk/local-plan-reg19](http://talk.hounslow.gov.uk/local-plan-reg19)
- Representation forms can be downloaded and returned by email or post:

- Via email: [spp@hounslow.gov.uk](mailto:spp@hounslow.gov.uk)
  - Via post: Spatial Planning, Hounslow House, 7 Bath Road, Hounslow, TW3 3EB
- 7.4 Please note that all submissions will be required to be made public along with the name or the person making the submissions. Other personal information will be kept confidential. All submissions will then be passed to the Secretary of State for Housing, Communities and Local Government, and the Planning Inspectorate, alongside the Hounslow Local Plan 2020-2041: Proposed Submission Document and all other supporting documents after this period of representation.
- 7.5 Your information will be processed in accordance with the Planning Policy Privacy Notice, which can be viewed at:  
[https://www.hounslow.gov.uk/info/20110/open\\_data\\_and\\_information\\_requests/1368/privacy\\_notice/26](https://www.hounslow.gov.uk/info/20110/open_data_and_information_requests/1368/privacy_notice/26)

## **8. Notification of the next stages of the Hounslow Local Plan 2020-2041**

- 8.1 Once the Regulation 19 representation period has closed, updates regarding the status of the Local Plan will be published on the Council's Planning Policy webpages. Any person who makes a submission during the Regulation 19 representation period will be provided with updates on the progress of the Local Plan 2020-2041, including when we submit our Local Plan for independent examination, when the Planning Inspector's recommendations are published and when the Local Plan is adopted. If you do not wish to receive these updates, please contact: [spp@hounslow.gov.uk](mailto:spp@hounslow.gov.uk)
- 8.2 An independent Planning Inspector will then be appointed by the Secretary of State for Housing, Communities, and Local Government to undertake an independent examination into whether the Local Plan is legally compliant, meets the Duty to Cooperate, and passes the tests of soundness. The examination will include hearing sessions held by the Planning Inspector in public at which those who have made a valid representation may, at the discretion of the Planning Inspector, have the right to speak. If you wish to speak, please make this clear in your representation.

## **9. Contact the Spatial Planning Team**

- 9.1 If you would like any further information on the Hounslow Local Plan 2020-2041: Proposed Submission Document, or any of the supporting documents, please contact us via:
- Telephone: 020 8583 3419
  - Email: [spp@hounslow.gov.uk](mailto:spp@hounslow.gov.uk)
  - Post: Spatial Planning Team, Hounslow House, 7 Bath Road, Hounslow, TW3 3EB