

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Eltham Leap Ltd on behalf of (Nakshatra Banqueting Hall)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description Nakshatra Hall, Snakey Lane			
Post town	Feltham, Middlesex	Postcode	TW13 7NA

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 34,250

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
Y	i	as a limited company/limited liability partnership	please complete section (B)
	ii	as a partnership (other than limited liability)	please complete section (B)
	iii	as an unincorporated association or	please complete section (B)
	iv	other (for example a statutory corporation)	please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

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Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address		N/A			
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Eltham Leap Limited
Address 238a Kingston Road, New Malden, Surrey, KT3 3RN
Registered number (where applicable) 07146345
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) XXXXXXXXXX
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
05	04	2026

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

The premises comprises of a **banqueting and reception hall** together with an **associated marquee structure**, used primarily for **wedding receptions and private pre-booked events**.

The main building contains a function hall designed for seated dining and celebratory events, including wedding receptions, family celebrations, and cultural functions. The hall includes ancillary facilities such as a reception area, catering/service areas, toilets, and staff facilities.

The **marquee**, when in use, will be located within the curtilage of the premises and will be ancillary to the main banqueting hall. The marquee will be used in connection with the same pre-booked private events, such as wedding receptions, and may be used for dining, seating, or ceremonial activities associated with those events.

Events held at the premises will be **private functions only**, with attendance by **invitation or prior booking**, and not open to the general public. Activities may include:

- The provision of regulated entertainment such as recorded music and/or live music
- The provision of late-night refreshment
- The sale and supply of alcohol (where authorised by the licence)
- Ancillary activities normally associated with wedding receptions and private celebrations, including dining, speeches, and cultural ceremonies

The premises will not operate as a nightclub or public music venue. All events will be managed by the premises management and supervised by designated staff to ensure compliance with the licensing objectives, including the prevention of public nuisance and the protection of public safety.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	N/A
b)	films (if ticking yes, fill in box B)	N/A
c)	indoor sporting events (if ticking yes, fill in box C)	N/A
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	N/A
e)	live music (if ticking yes, fill in box E)	Y
f)	recorded music (if ticking yes, fill in box F)	Y
g)	performances of dance (if ticking yes, fill in box G)	Y
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	N/A

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	N/A
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	Y

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			N/A	Both	
Tue					
Wed			Please give further details here (please read guidance note 4)		
Thur					
Fri			State any seasonal variations for performing plays (please read guidance note 5)		
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3) N/A	Indoors	
Day	Start	Finish		Outdoors	
Mon				Please give further details here (please read guidance note 4) N/A	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5) N/A		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) N/A		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			N/A
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				N/A	Both
Mon			N/A	<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			N/A	<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)	
Thur					
Fri			N/A	<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3) Variable times in doors only	Indoors	Y
Day	Start	Finish		Outdoors	Y
Mon	11.00	23.00	<p>Please give further details here (please read guidance note 4)</p> <p>Live music is performed on an ad-hoc basis as and when demanded. It is not on a weekly basis. No live or recorded music will be played externally after 16.00 on any given day.</p> <p>State any seasonal variations for the performance of live music (please read guidance note 5)</p> <p>No seasonal variation</p> <p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)</p> <p>No non-standard timings</p>	Both	Y
Tue	11.00	23.00			
Wed	11.00	23.00			
Thur	11.00	23.00			
Fri	11.00	23.00			
Sat	11.00	23.00			
Sun	11.00	23.00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	
Day	Start	Finish	Indoors	Y
			Outdoors	Y
			Both	Y
Mon	11.00	23.00	<p>Please give further details here (please read guidance note 4)</p> <p>Recorded music will be played on an ad-hoc basis within the times specified only on relevant occasions involving banqueting. It is not on a weekly basis. No recorded music will be played outdoors after 16.00 on any given day</p>	
Tue	11.00	23.00		
Wed	11.00	23.00	<p>State any seasonal variations for the playing of recorded music (please read guidance note 5)</p> <p>No seasonal variations at this stage</p>	
Thur	11.00	23.00		
Fri	11.00	23.00	<p>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)</p> <p>No non-standard standard timings</p>	
Sat	11.00	23.00		
Sun	11.00	23.00		

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	Y
Day	Start	Finish		Outdoors	N
				Both	
Mon	18.00	22.00	<u>Please give further details here</u> (please read guidance note 4) The Performance of dance will only take place on an ad-hoc basis involving less than ten performers at any one time.		
Tue	18.00	22.00			
Wed	18.00	22.00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) N/A		
Thur	18.00	22.00			
Fri	18.00	22.00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) N/A		
Sat	18.00	22.00			
Sun	18.00	22.00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing <p style="text-align: center;">N/A</p>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
			N/A		
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

N/A

N/A

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) No seasonal variation
Day	Start	Finish	
Mon	10.00	23.00	
Tue	10.00	23.00	
Wed	10.00	23.00	
Thur	10.00	23.00	
Fri	10.00	23.00	
Sat	10.00	23.00	
Sun	10.00	23.00	
Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) Standard hours are applicable			

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The management of Nakshatra Hall is fully committed to upholding the four licensing objectives set out in the Licensing Act 2003. As a banqueting and wedding reception venue, we recognise our responsibility to operate in a safe, well-managed, and community-minded manner. Robust policies and procedures have been developed to prevent crime and disorder, ensure public safety, minimise any potential nuisance to neighbour's, and safeguard children attending private events.

b) The prevention of crime and disorder

To support the **prevention of crime and disorder**, the venue will implement strong security measures, including comprehensive CCTV coverage, SIA-licensed security personnel, strict access control, responsible alcohol service, and clear incident reporting procedures.

c) Public safety

In relation to **public safety**, the premises will comply with all relevant fire, building, and health and safety requirements. Staff will be trained in emergency procedures, equipment will be regularly inspected, and crowd management systems will be in place to ensure the safe movement of guests at all times.

The premises will comply with all **fire safety and health & safety legislation**, including regular fire risk assessments; Maximum occupancy limits; Clearly marked emergency exits; first aid provisions will be available on site, and staff will be trained in emergency procedures.

d) The prevention of public nuisance

A **noise management plan** will be implemented, including: Doors and windows which will be closed during regulated entertainment where possible music levels will be monitored throughout events; Guests will be advised to **leave quietly**; signage will be displayed requiring respect for local residents.

External areas will be monitored to prevent loitering, noise, or disturbance. Waste collections and deliveries will take place at reasonable times to minimise disturbance.

Arrangements will be in place for **controlled dispersal** at the end of events, including coordination with taxis and private hire vehicles.

e) The protection of children from harm

No adult activities will take place at the premises which is strictly focused on wedding reception and banqueting, activities that are family focused with children under the care of their parents.

Checklist:

Please tick to indicate agreement

<ul style="list-style-type: none">• I have made or enclosed payment of the fee.	
<ul style="list-style-type: none">• I have enclosed the plan of the premises.	Y
<ul style="list-style-type: none">• I have sent copies of this application and the plan to responsible authorities and others where applicable.	N
<ul style="list-style-type: none">• I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	Y
<ul style="list-style-type: none">• I understand that I must now advertise my application.	Y
<ul style="list-style-type: none">• I understand that if I do not comply with the above requirements my application will be rejected.• [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	Y

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of

the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	<i>D Alabi</i>
Date	26 February 2026
Capacity	Agent for applicants

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
David Alabi C/o Nakshatra Hall, Snakey Lane			
Post town	Feltham, Middlesex	Postcode	TW13 7NA
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for

171752

171702

171652

171602

171552

-  Parking Bay
-  Fire Sensors
-  Fire Extinguisher
-  CCTV



Kappa Planning Ltd

46-48 Ennersdale Road, London,
SE13 6JB
tel: 02080041662
www.kappa-planning.co.uk

CLIENT

Eltham Leap Ltd

PROJECT

**Nakshatra Hall, Snakey Lane, Middlesex,
Feltham TW13 7NA**

JOB TITLE

License Drawings for Wedding Venue

DRAWING

**SITE LOCATION PLAN
AND BLOCK PLAN - ROOF PLAN,
PARKING AND OPEN SPACE**

DRAWN BY
NR

CHECKED BY
GP

REVISION

DATE
03.02.2026

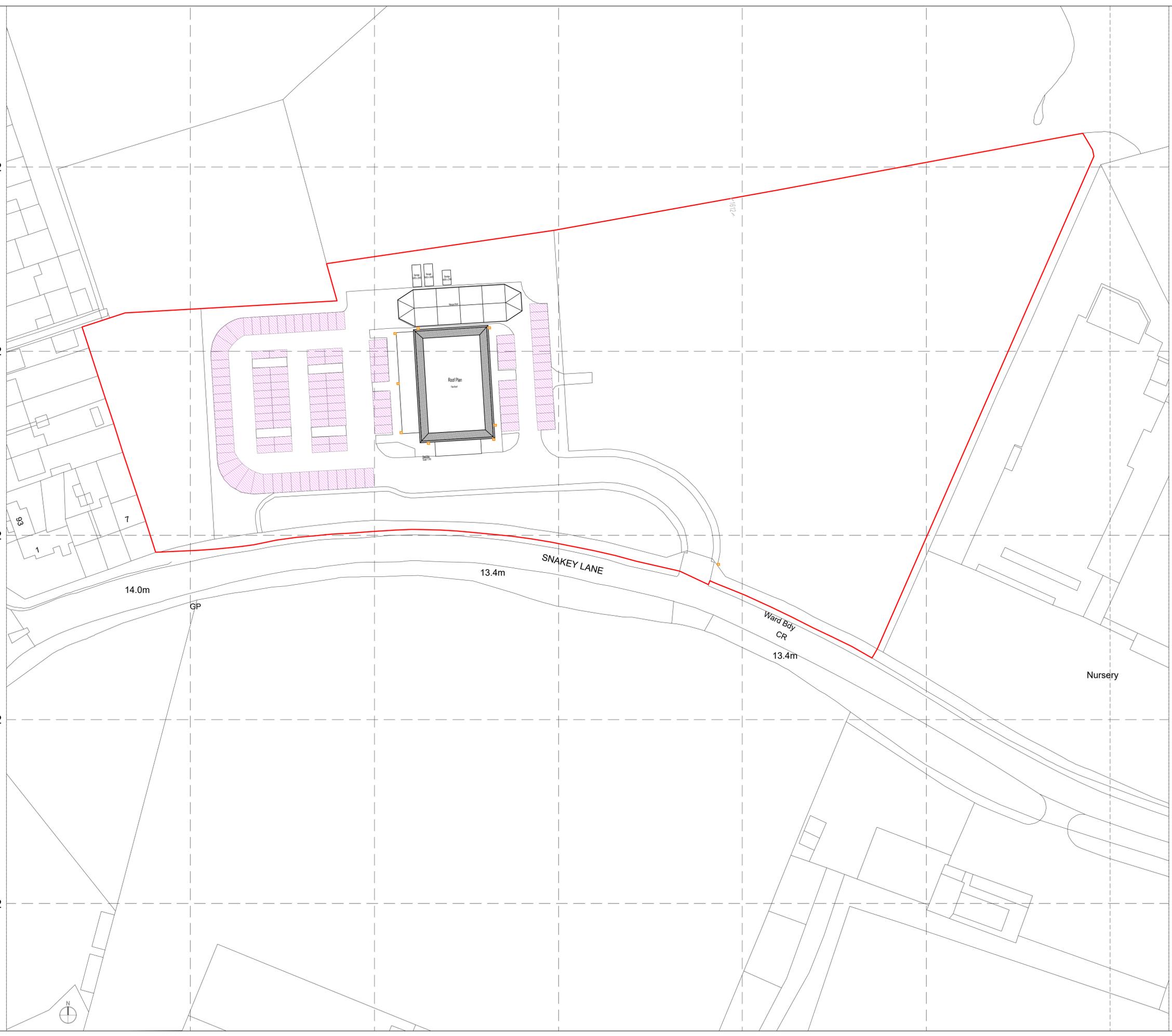
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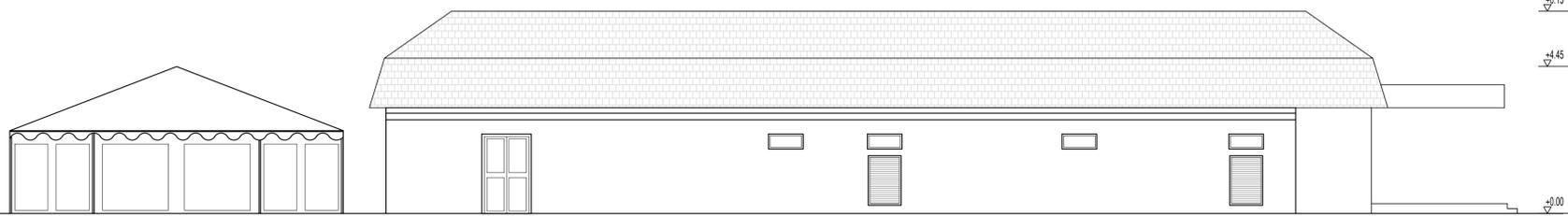
RELEASE
02

PROJECT
No
880

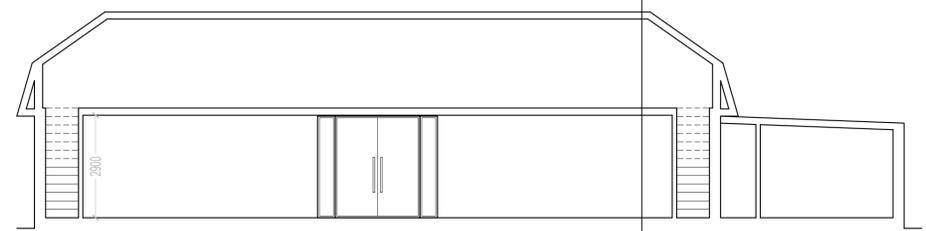
DRAWING
No
02

Proposed Location Plan
1:200

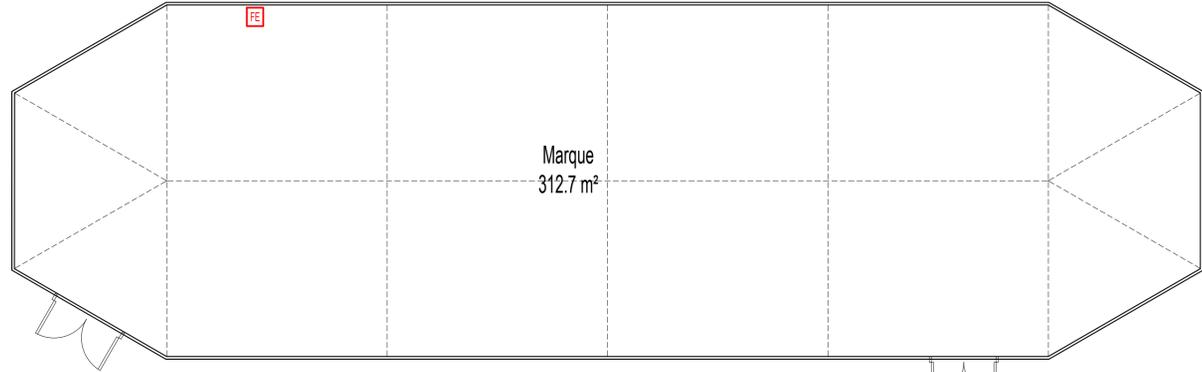




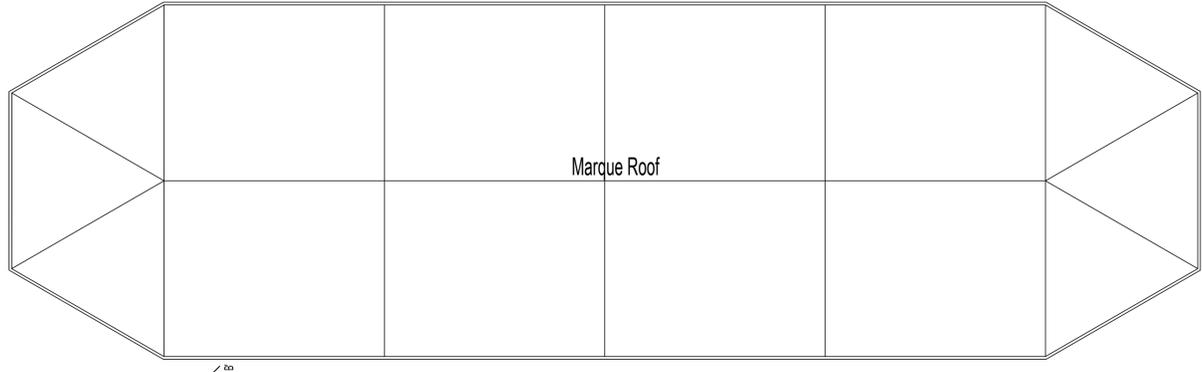
Side Elevation
Scale 1:100



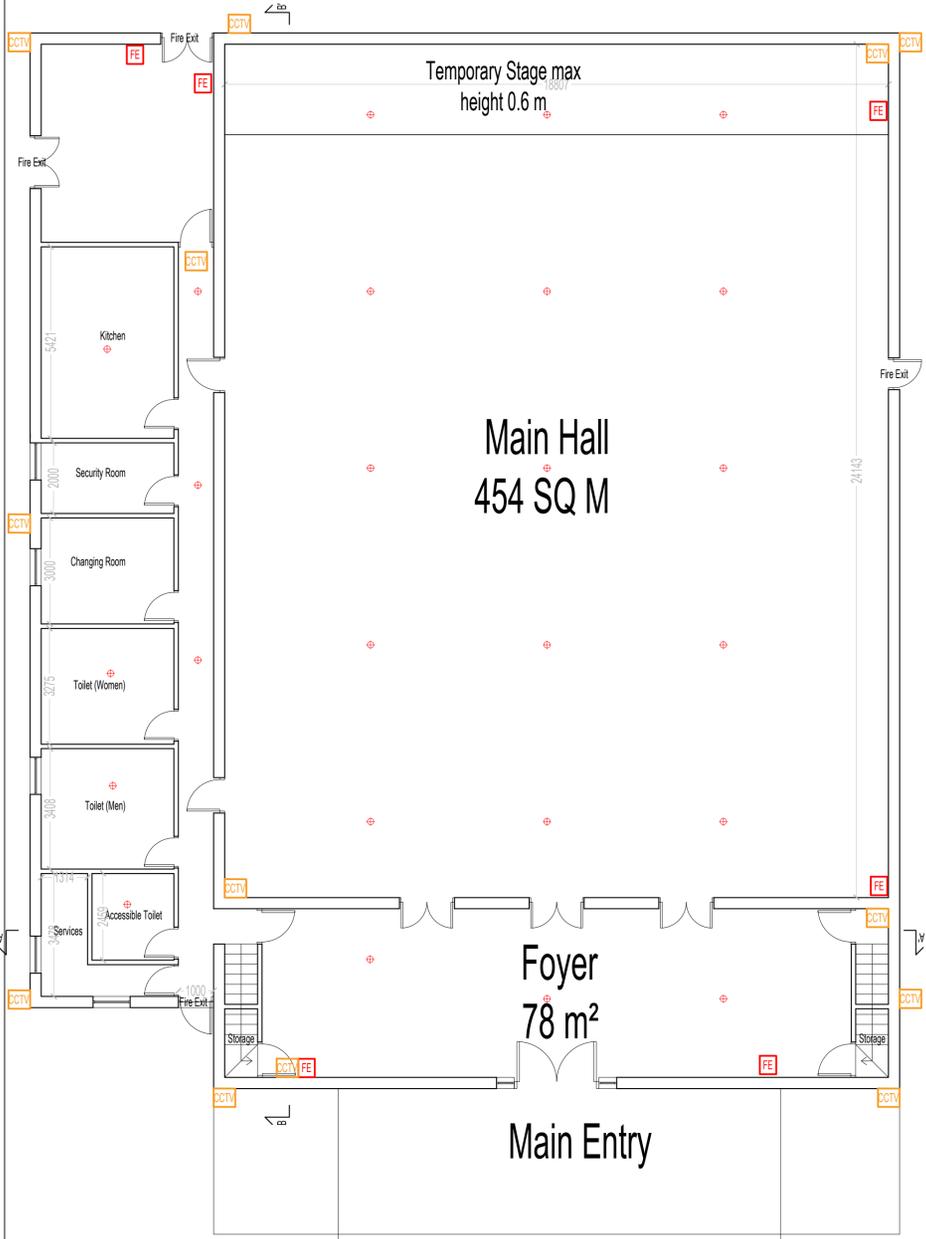
Existing Section A-A'
Scale 1:100



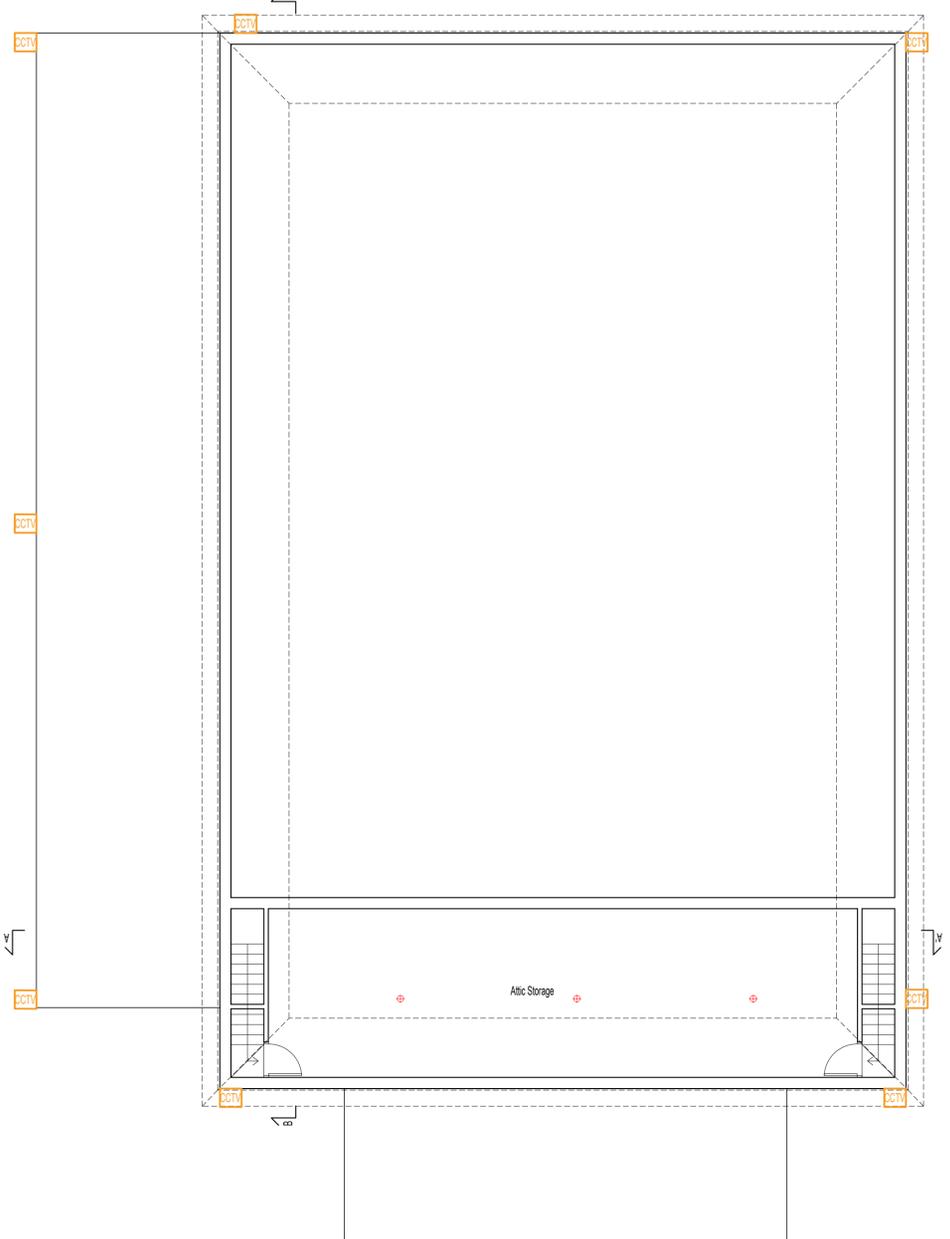
Marque
312.7 m²



Marque Roof



Ground Level Plan

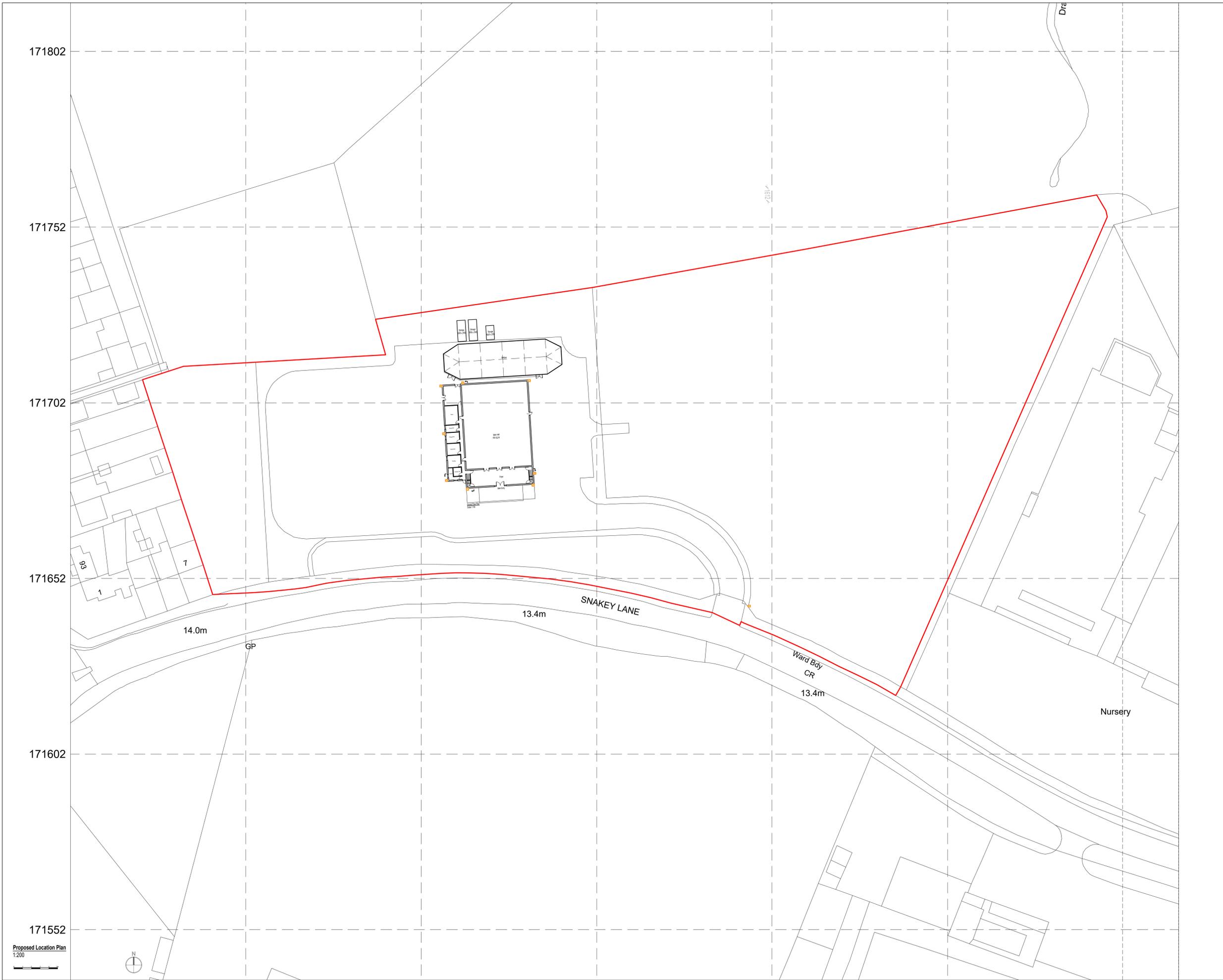


Attic Level Plan

- Parking Bay
- Fire Sensors
- Fire Extinguisher
- CCTV

Scale 1:100

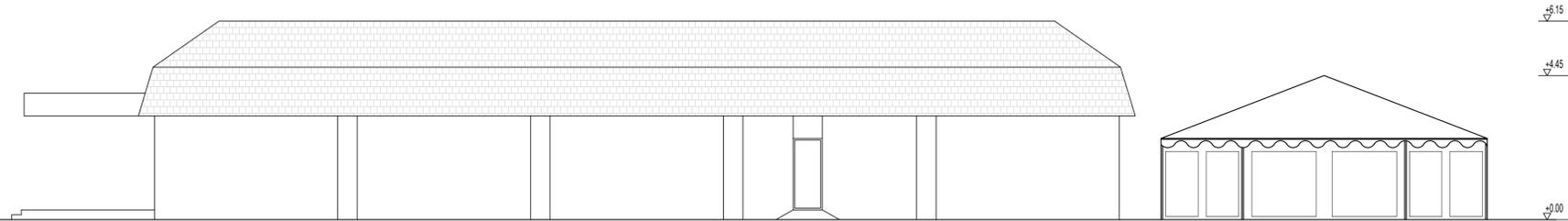
Kappa Planning Ltd		
46-48 Ennersdale Road, London, SE13 6JB		
tel: 02080041662		
www.kappa-planning.co.uk		
CLIENT		
Eltham Leap Ltd		
PROJECT		
Nakshatra Hall, Snakey Lane, Middlesex, Feltham TW13 7NA		
JOB TITLE		
License Drawings for Wedding Venue		
DRAWING		
FLOOR PLANS, ROOF PLANS ELEVATIONS AND SECTION		
DRAWN BY	CHECKED BY	
NR	GP	
REVISION		
DATE	SCALE	
03.02.2026	1:100 @ A1	
RELEASE	PROJECT No	DRAWING No
02	880	03



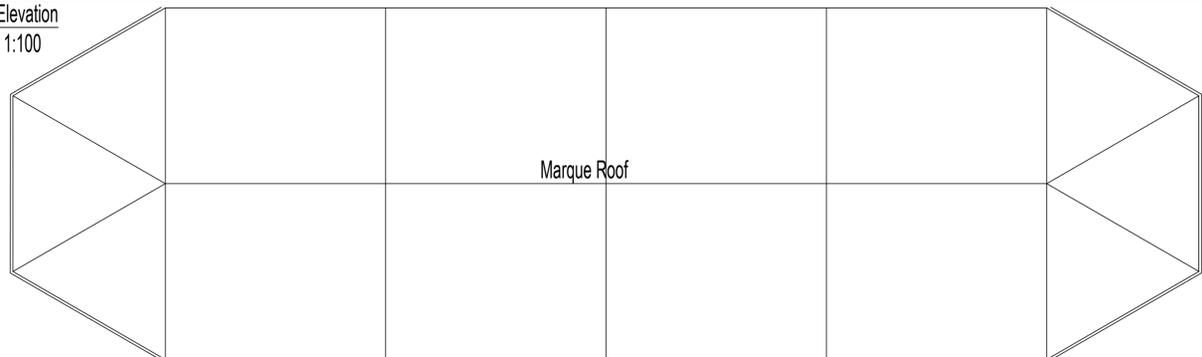
-  Parking Bay
-  Fire Sensors
-  Fire Extinguisher
-  CCTV

 Scale 1:100
 Scale 1:500

Kappa Planning Ltd		
46-48 Ennersdale Road, London, SE13 6JB		
tel: 02080041662		
www.kappa-planning.co.uk		
CLIENT		
Eltham Leap Ltd		
PROJECT		
Nakshatra Hall, Snakey Lane, Middlesex, Feltham TW13 7NA		
JOB TITLE		
License Drawings for Wedding Venue		
DRAWING		
SITE LOCATION PLAN AND BLOCK PLAN		
DRAWN BY	CHECKED BY	
NR	GP	
REVISION		
DATE	SCALE	
03.02.2026	1:200 @ A1	
RELEASE	PROJECT No	DRAWING No
02	880	01

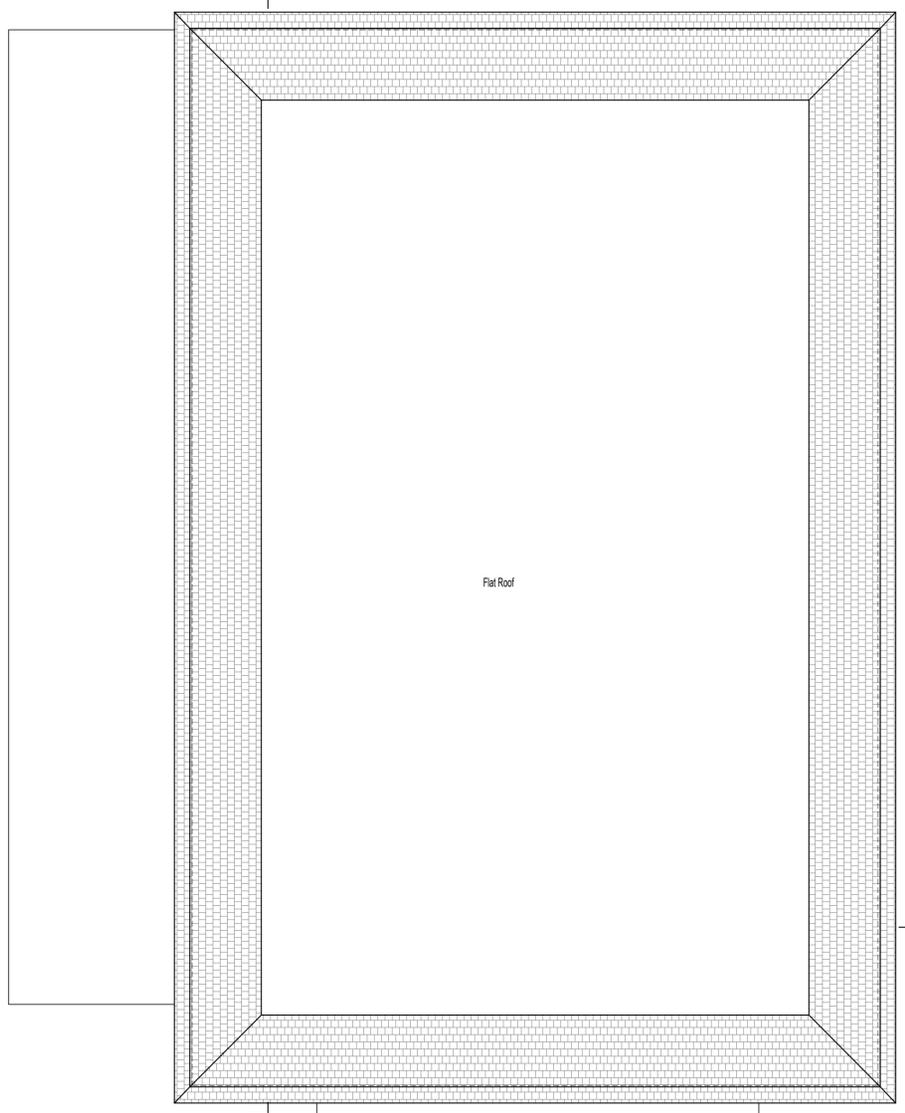
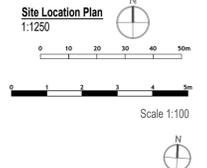
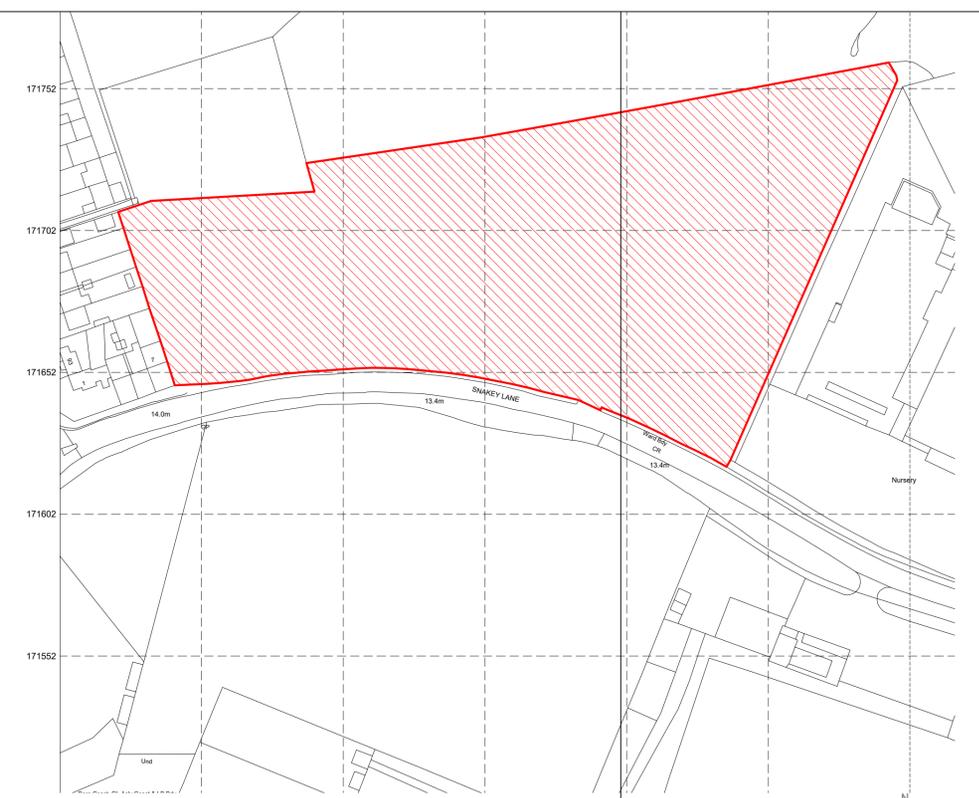


Side Elevation
Scale 1:100

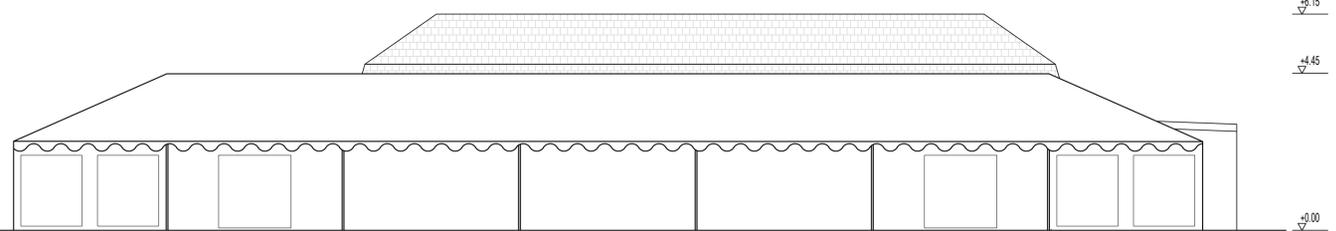


Marque Roof

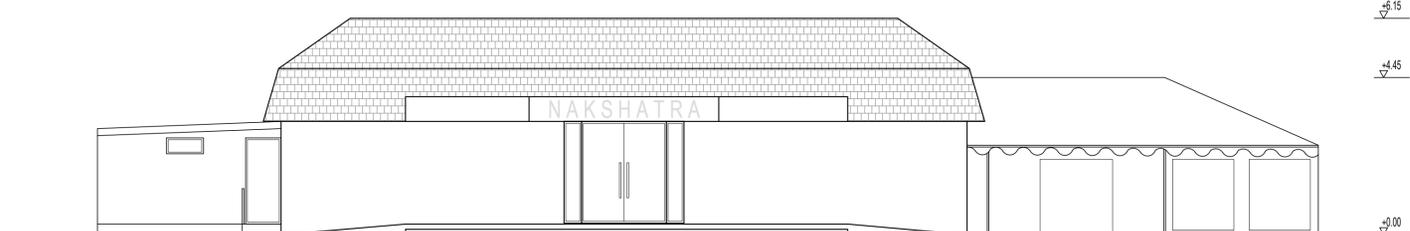
- Parking Bay
- Fire Sensors
- Fire Extinguisher
- CCTV



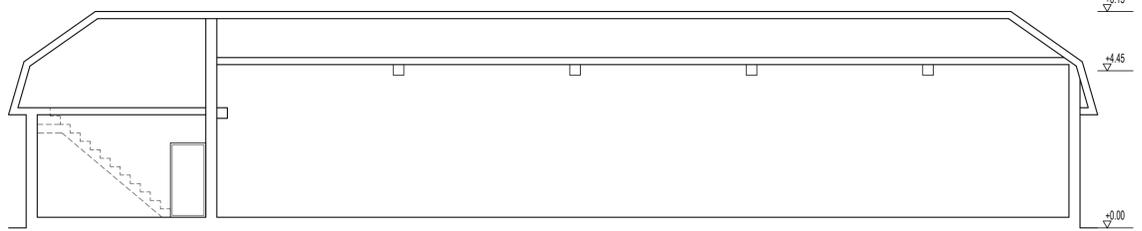
Roof Plan
Scale 1:100



Rear Elevation
Scale 1:100



Front Elevation
Scale 1:100



Section B-B'
Scale 1:100

Kappa Planning Ltd

46-48 Ennersdale Road, London,
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CLIENT		
Eltham Leap Ltd		
PROJECT		
Nakshatra Hall, Snakey Lane, Middlesex, Feltham TW13 7NA		
JOB TITLE		
License Drawings for Wedding Venue		
DRAWING		
FLOOR PLANS, ROOF PLANS ELEVATIONS, SECTION AND SITE PLAN		
DRAWN BY	CHECKED BY	
NR	GP	
REVISION		
DATE	SCALE	
03.02.2026	1:100 @ A1	
RELEASE	PROJECT No	DRAWING No
02	880	04