

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We **SHELL U.K. OIL PRODUCTS LIMITED**

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number H00899

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Shell Sunbury 74 Country Way			
Post town	Hanworth	Postcode	TW13 6QN

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£ 81,500.00

Part 2 – Applicant details

Daytime contact telephone number	[REDACTED]		
E-mail address (optional)	[REDACTED]		
Current postal address if different from premises address	Shell Centre York Road		
Post town	London	Postcode	[REDACTED]

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD MM YYYY

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Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)

Yes

No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

1. AMEND THE HOURS FOR SALE AND SUPPLY OF ALCOHOL (FOR CONSUMPTION OFF THE PREMISES) TO 00:00 - 00:00 HOURS EVERY DAY.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)		
Mon	00:00	00:00			
Tue	00:00	00:00			
Wed	00:00	00:00			
			NONE		
Thur	00:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri	00:00	00:00			
Sat	00:00	00:00			
Sun	00:00	00:00			
			NONE		

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).</p> <p>NONE</p>
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L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6) NONE
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7) NONE
Mon	00:00	00:00	
Tue	00:00	00:00	
Wed	00:00	00:00	
Thur	00:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

THE CURRENT SUPPLY OF ALCOHOL HOURS OF 07:00 - 23:00 MONDAY TO SUNDAY TO BE AMENDED TO 00:00 - 00:00 HOURS MONDAY - SUNDAY.

ÁLL OTHER MANDATORY CONDITIONS UNDER ANNEX 1 AND CONDITIONS CAPTURED UNDER ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE TO REMAIN ON THE PREMISES LICENCE.

Please tick as appropriate

- I have enclosed the premises licence

- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

NO CHANGES

b) The prevention of crime and disorder

NO CHANGES

c) Public safety

NO CHANGES

d) The prevention of public nuisance

NO CHANGES

e) The protection of children from harm

NO CHANGES

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	11/02/26
Capacity	DULY AUTHORISED AGENTS

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15) Mark Brown Lockett and Co Lockett House 13 Church Street			
Post town	Kidderminster	Post code	DY10 2AH
Telephone number (if any)	01562 864488		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) <u>mark@lockett.uk.com</u>			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the



Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Shell Sunbury
74 Country Way
(A316 Westbound)

Post town Hanworth

Post code TW13 6QN

Telephone number [REDACTED]

Licensable activities authorised by the licence

Supply for supply of alcohol off the premises
Late Night Refreshment

The opening hours of the premises

Monday to Sunday 00:00 to 00:00

The times the licence authorises carrying out licensable activities

Supply of Alcohol

Monday to Sunday 07:00 to 23:00

Late Night Refreshment

Monday to Sunday 23:00 to 05:00

Where the licence is time limited, the dates N/A

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies Off Premises

Part 2

Name and address of holder of premises licence

Shell Uk Oil Products Limited
Shell Centre
London SE1 7NA

Telephone number [REDACTED]

Registered number of holder, for example company number, charity number (where applicable) 3625633

Name and address of designated premises supervisor where the premises licence authorises the supply of alcohol

Don Thivanka Ranasinghe

[REDACTED]
[REDACTED]
[REDACTED]



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number: H06326

Issuing Authority: London Borough of Hounslow

ANNEX 1 TABLE OF MANDATORY CONDITIONS

1. That no supply of alcohol may be made under the premises licence
(a) at a time when there is no designated premises supervisor in respect of the premises licence, or
(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. That every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

4. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either

- a) a holographic mark
- b) an ultraviolet feature

6. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply



of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 - Conditions consistent with the Operating Schedule

- 1. A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premises is open for licensable activities. Images will be made available upon reasonable request by the Police and Council Officials.***
- 2. Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.***
- 3. All staff will be fully trained with regards their responsibilities in retail sale of alcohol and regular refresher training will also be undertaken. Training records will be made available for inspection upon reasonable request by the Police and Council Officials.***
- 4. A refusals book will be operated and maintained and will be produced to a relevant officer of the Police and Council Officials.***



5. ***A Challenge 25 Policy will be operated at the premises, acceptable forms of identification such as passport, photo card driving licence and PASS accredited identification card.***
6. ***The Licence Holder shall monitor on a three-monthly basis and maintain records demonstrating the primary use of the premises and if transaction and other data demonstrates that the premises are excluded premises pursuant to S176 of the Licensing Act 2003 the sale of alcohol will cease immediately until such time as the data demonstrates that the premises are not so excluded. Such data shall be made available to the Police and the Licensing authority upon request.***
7. ***The Premises Licence holder shall be permitted to display bulk stacks, wine towers and chilled promotional offerings throughout the store that may not necessarily be shown on the plan. The locations may be subject to change but will be contained within the red lined licensable area shown on the plan attached the Premises Licence. The display of bulk stacks will not be located where they may impact on the ability of customers to use exits or escape routes without impediment.***

The following conditions were attached by way of a Minor Variation:

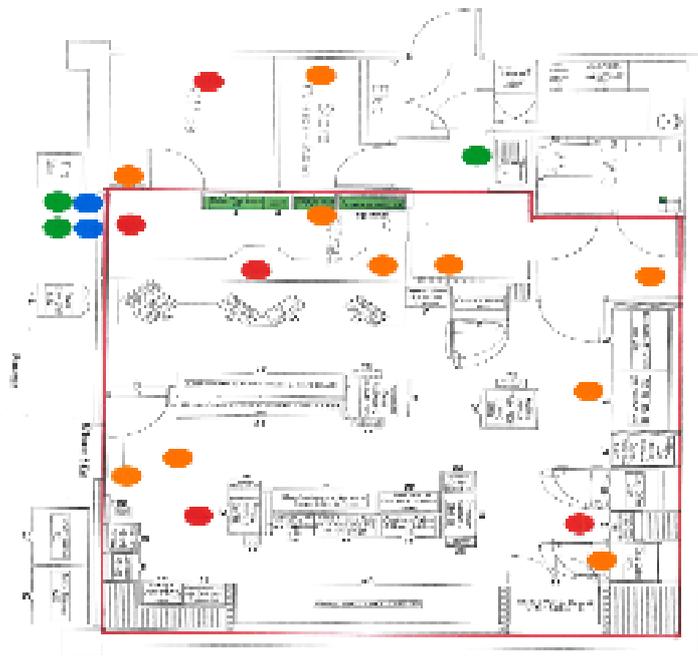
8. ***The premises licence holder will require any third-party delivery partner delivering on behalf of the premises licence holder to comply with all legal requirements pertaining to the retail sale of alcohol, and in particular to operate a Challenge 25 age verification policy.***
9. ***The premises licence holder will require all third-party delivery partners not to deliver alcohol to schools, parks, or playgrounds.***

**Annex 3 - Conditions attached after a hearing by the licensing authority
N/A**



Annex 4 - Plan

Key:	
	Fire Extinguishers
	Fire Exits
	Fire Alarms
	Fire Risk Assessment
	Fire Blankets

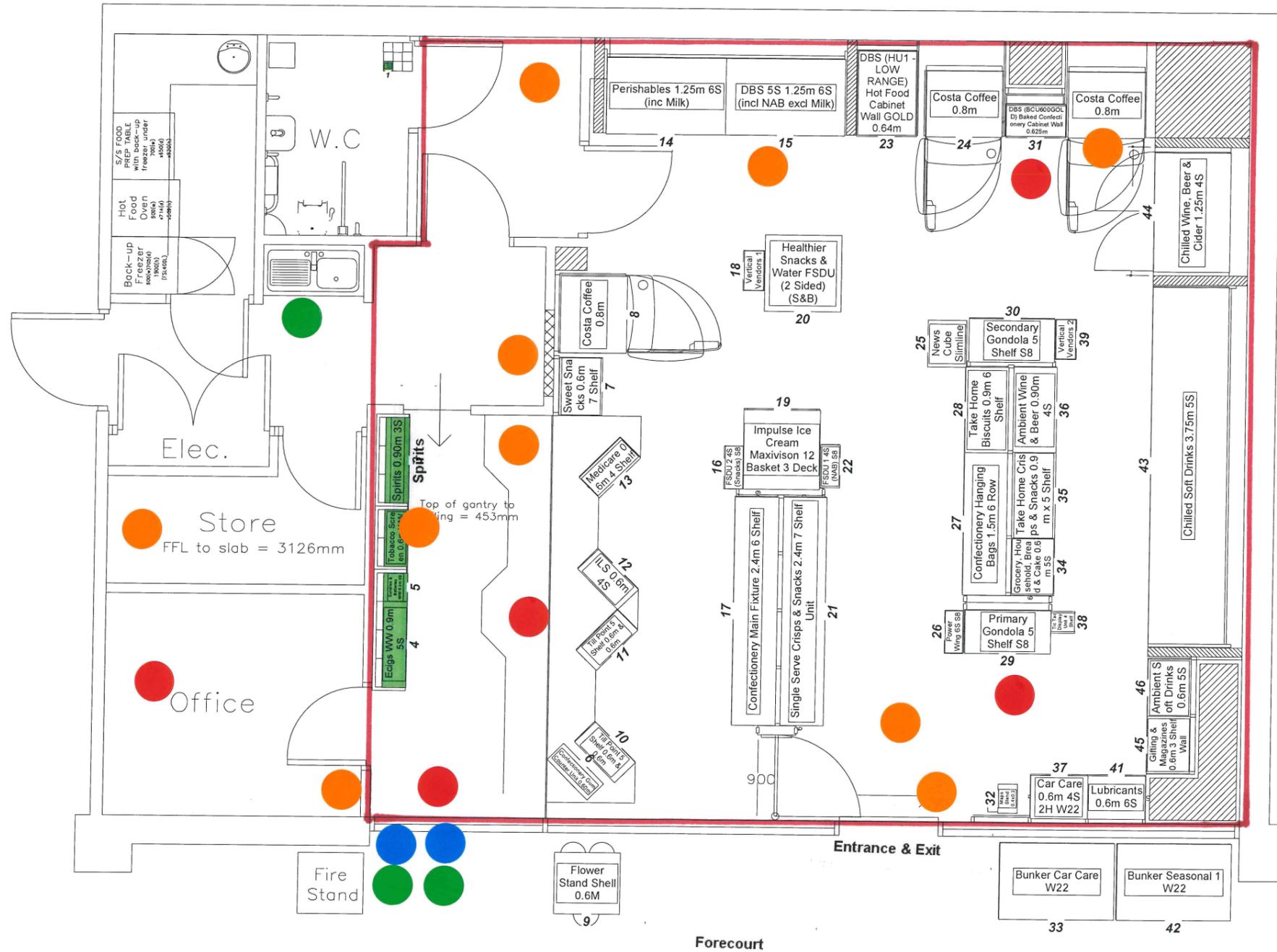


Staff Only
 Restricted Area
 No Entry
 No Access

Form 1-1-2011
 1/2011/2000

Andrew Devine
 Regulatory Manager
licensing@hounslow.gov.uk
 020 8583 5555

Shell Sunbury
74 Country Way (A316 Westbound)
Hanworth
Middlesex
TW13 6QN



Key:			
	Area licensed for sale of alcohol for consumption off the premise and Late Night Refreshment (LNR)		
	Fire Extinguisher		CCTV
	Fire Bucket		Monitor

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Shell Sunbury
74 Country Way
(A316 Westbound)

Post town Hanworth**Post code** TW13 6QN**Telephone number** 0208 894 0754**Licensable activities authorised by the licence**

Supply of alcohol for consumption off the premises
Late Night Refreshment

The opening hours of the premises

Monday to Sunday 00:00 to 00:00

The times the licence authorises carrying out licensable activities**Supply of Alcohol**

Monday to Sunday 07:00 to 23:00

Late Night Refreshment

Monday to Sunday 23:00 to 05:00

Where the licence is time limited, the dates N/A**Where the licence authorises supplies of alcohol whether these are on and/ or off supplies**

Off Premises

Premises Licence Summary

H00899



London Borough
of Hounslow

Part 2

Name and address of holder of premises licence

Shell Uk Oil Products Limited
Shell Centre
London
SE1 7NA

Telephone number

0207 934 1234

Registered number of holder, for example company number, charity number (where applicable)

3625633

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Don Thivanka Ranasinghe

State whether access to the premises by children is restricted or prohibited.

No Restriction

A handwritten signature in black ink, appearing to read 'Andrew Devine'.

Andrew Devine
Regulatory Manager
Licensing@hounslow.gov.uk
020 8583 5555