

## **London Local Authorities Act 1990 (as amended)**

### **Application for the Grant of a Temporary Street Trading Licence**

- All questions to be answered in full
- All applicants should provide proof of identity – copy of passport, drivers licence photo card, (other official ID card with a photo & a copy of a recent utility bill (this will meet the money laundering requirements and the council undertaking due diligence.
- All applicants **MUST** complete section 1 & 2
- Applicants for a shop front display or a stall **MUST** complete sections 1,2,3 & 6
- Applicants for pavement cafes (placing tables and chairs on the highway) **MUST** complete sections 1,2,4 & 6
- Applicants for 'A' boards **MUST** complete sections 1,2,5 & 6
- All applicants **MUST** submit an accurately drawn plan to the scale of 1:2500 of the area to be applied for. (*alternative sized plans may be accepted subject to prior agreement with the licensing manager*)
- All applicants **MUST** submit photographs for the area to be applied for.
- All applicants **MUST** check with the planning team if planning consent is required prior to submission of an application
- **L B Hounslow is under a duty to protect the funds it administers and to this end may use the information that you have provided to this authority for cross system and cross authority comparison purposes for the prevention and detection of fraud.**

I/We hereby apply to the London Borough of Hounslow under the above-mentioned Acts, to be licenced for Street Trading.

### **SECTION 1 – Applicant Details**

(Please complete if applying as a company)

|   |                          |
|---|--------------------------|
| Please state the trading name of your company<br><b>Jamie's Jackets Limited</b>     |                          |
| Registered address of company: <b>3rd Floor, City Reach, 5 Greenwich View Place</b> |                          |
| Town: <b>London</b>   | Postcode: <b>E14 9NN</b> |
| Tel No: <b>[REDACTED]</b>   | Email: <b>[REDACTED]</b> |
| Please state Company Registration No. <b>15461617</b>                               |                          |
| What type of company<br><b>Limited</b>  |                          |

(Please complete if applying in person)

|   |                           |
|---|---------------------------|
| Title: Mr/Mrs/Ms/Other (please specify) <b>Mr</b> |                           |
| Forename(s): <b>James</b>                         |                           |
| Surname: <b>Parkhouse</b>                         |                           |
| Private Home address: [REDACTED]                  |                           |
| Town: [REDACTED]                                  | Postcode: [REDACTED]      |
| Telephone No: [REDACTED]                          | Email: [REDACTED]         |
| National Insurance No: [REDACTED]                 | Date of Birth: [REDACTED] |
| Place of Birth: [REDACTED]                        |                           |

## SECTION 2 – Business Details

|   |                                   |
|---|-----------------------------------|
| If you are selling food, you <b><u>MUST</u></b> be registered as a food business with Local authority where your business is based.   |                                   |
| Are you intending to sell food? <b>YES</b>  |                                   |
| If yes, please provide evidence that you are registered as a food business<br><b>Date of Registration: GL6RJM-LZ676W-JLMYV9</b> <b>Local Authority: Borough of Hounslow</b>   |                                   |
| You <b><u>MUST</u></b> hold a Level 2 Qualification in Food Safety in catering awarded by an accredited organisation such as the Chartered Institute of Environmental Health, Royal Society for Public Health or Highfield ABC. Your certificate should have been obtained in the last 3 years. <i>(Please include a photo copy)</i><br><br><b>Certificate No: T-4121902-4384637</b> <b>Date of Issue: 29/04/2024</b> |                                   |
| Please state what type of food you intend to sell, and how and where the food you intend to sell will be produced?<br><br><b>We will be selling Jacket Potatoes with a variety of fillings which we will be baked / cooked inside the food trailer freshly on the day.</b>  |                                   |
| It is a requirement that you <b><u>MUST</u></b> have public liability insurance for a minimum of £2,000,000 <i>(please provide a copy of the certificate)</i><br><br><b>Certificate No: 100718108BDN/0077031</b>  |                                   |
| <b>Date of Issue: 08/11/2025</b>  | <b>Date of Expiry: 07/11/2026</b> |

|   |
|---|
| <p>It is a requirement to provide evidence on how you intend to remove trade waste from the site:</p> <p><b>Waste Contract No:</b> 1015945990000000003420052025</p>   |
| <p>It is a requirement that you provide evidence on how you will transport fresh water to the site and how you intend to dispose of the waste water.</p> <p><b>Please state details here:</b></p> <p><b>I will transport fresh water to the food trailer using water tanks, and all wastewater will be collected and taken back to my home for safe disposal.</b></p> |
| <p>How do you intend to provide power to your site?</p> <p><b>Power is supplied by the Barbershop of the private landowner.</b></p>   |
| <p>Please provide safety certificates for Generators, electrical equipment and Gas Cylinders</p> <p>✓</p>   |
| <p>You <b><u>MUST</u></b> provide an A4 hand drawn plan of the area to be licenced</p> <p>Plan Attached: ✓ <input checked="" type="checkbox"/></p>  |
| <p>You <b><u>MUST</u></b> provide photographs of the proposed licensed area</p> <p>Photos attached: ✓ <input checked="" type="checkbox"/></p>   |
| <p>Do you hold or have ever held a street trading licence in the L B Hounslow? <b>YES/NO</b></p> <p>(If yes Please give details Inc., Number, location and dates)</p> <p><b>Policy number TP137520/2025-26</b></p>  |
| <p><b>Location: Adjacent to Levels Mens Grooming, 279 Staines Road, Hounslow, TW4 5AL</b></p>   |
| <p><b>Dates 24<sup>th</sup> Sep 2025 – 23<sup>rd</sup> March 2026</b></p>   |

### SECTION 3 – Shop Front Display/Stall

| Name of Pitch/Shop: <b>Jamie's Jackets Limited</b>  |                  |                          |                                     |
|---|------------------|--------------------------|-------------------------------------|
| Address of Pitch/Shop: <b>Outside Levels Mens Grooming, 279 Staines Road</b>  |                  |                          |                                     |
| Town: <b>Hounslow</b>   |                  | Postcode: <b>TW4 5AL</b> |                                     |
| What type of goods offered for sale/displayed on shop front/Stall?<br><b>Freshly baked jacket potatoes served with a wide selection of hot and cold fillings, all prepared fresh on the day, alongside a range of hot and cold drinks</b>   |                  |                          |                                     |
| Size of pitch required ( <i>measurements in Metres</i> )<br>Depth: <b>2.8m</b> Width: <b>1.65m</b>  |                  |                          |                                     |
| Trading Times:  |                  |                          |                                     |
| Monday  | 10:00am - 8:00pm |                          |                                     |
| Tuesday   | 10:00am - 8:00pm |                          |                                     |
| Wednesday   | 10:00am - 8:00pm |                          |                                     |
| Thursday  | 10:00am - 8:00pm |                          |                                     |
| Friday  | 10:00am - 8:00pm |                          |                                     |
| Saturday  | 10:00am - 8:00pm |                          |                                     |
| Sunday  | 10:00am - 8:00pm |                          |                                     |
| Where will the stall/shop front display be stored at the end of trading hours?<br><b>It will be outside the barbershop, locked using a hitch lock and there will be bollards in front of the driveway and the trailer. Additionally, to this, we have CCTV in place for extra security.</b> |                  |                          |                                     |
| Stall Only: Please give details of employees:   |                  |                          |                                     |
| Full Name:  | D.O.B            | Address:                 | Photo:                              |
| 1.James Parkhouse,  | [REDACTED]       |                          | <input checked="" type="checkbox"/> |
| 2. Nikita Basi,   | [REDACTED]       |                          | <input checked="" type="checkbox"/> |
| 3.  |                  |                          | <input type="checkbox"/>            |
| 4   |                  |                          | <input type="checkbox"/>            |
| 5   |                  |                          | <input type="checkbox"/>            |

## SECTION 5 – ‘A’ Boards or other Display Objects

|  |                          |
|--|--------------------------|
| Name of premises <b>Outside Levels Mens Grooming,</b>                              |                          |
| Address <b>279 Staines Road</b>  |                          |
| Town: <b>Hounslow</b>  | Postcode: <b>TW4 5AL</b> |
| Telephone No: <b>[REDACTED]</b>  | Email: <b>[REDACTED]</b> |
| Size of area to be used for the ‘A’ Board/s ( <i>measurements in Metres</i> )      |                          |
| <b>Depth: 0.51m</b>  | <b>Width: 0.8m</b>       |
| Trading Times:   |                          |
| Monday   | 10.00am - 8.00pm         |
| Tuesday  | 10.00am - 8.00pm         |
| Wednesday  | 10.00am - 8.00pm         |
| Thursday   | 10.00am - 8.00pm         |
| Friday   | 10.00am - 8.00pm         |
| Saturday   | 10.00am - 8.00pm         |
| Sunday   | 10.00am - 8.00pm         |
| Where will the ‘A’ Board or Display Objects be stored at the end of trading hours? |                          |
| <b>Locked inside the trailer or taken home.</b>                                    |                          |

## SECTION 6 – Applicant Declaration

I/We declare that:

The details contained within this application form are true to the best of my/our knowledge and belief. ✓

☐

I have attached an accurate plan of the area to be licensed as required. ✓

☐

I have attached photographs of the area to be licensed as required. ✓

☐

(Stall applicants only) I have attached/enclosed a full-face photograph of the applicant and any employee/s. ✓

☐

I have attached and provided evidence of food registration. ✓

☐

I have attached evidence of up to date Level 2 Food Safety in catering award ✓

☐

I have attached and provided evidence of a waste contract if required ✓

☐

I have attached and provided evidence of public liability insurance ✓

☐

I have attached and provided evidence of safety certificates for equipment ✓

☐

Payment of application fee: BACS

☐

In the reference field please put payment code **C5361 V144** so it goes into the correct account. Then once you have the confirmation screen, please send a screen shot to me [licensing@hounslow.gov.uk](mailto:licensing@hounslow.gov.uk) as confirmation of the payment.

**Please note until the Licensing Team have that confirmation we will be unable to process your application.**

### Re: Bank Account Details for BACS payment

National Westminster Bank, 275-277 High Street, Hounslow, TW3 1ZA

Full Company Name: London Borough of Hounslow

A/C Name: LB Hounslow Main Account

A/C No: 20364814

Sort Code: 60-11-18

IBAN: GB79NWBK60111820364814

SWIFT BIC: WBKGB2L

I request a call to take a card payment of the application fee ✓

☐

I understand that if I do not complete the appropriate sections of the application form and provided the required information my application will be rejected. ✓

☐

**Signature of Applicant:**

**Date:** 14/01/2026

**Please return completed form to:**

**London Borough of Hounslow  
Regeneration, Housing & Environmental Services - Licensing  
7 Bath Road  
Hounslow  
TW3 3EB**

**Email - [licensing@hounslow.gov.uk](mailto:licensing@hounslow.gov.uk)**





