



London Local Authorities Act 1990 (as amended)

Application for the Grant of a Temporary Street Trading Licence

- All questions to be answered in full
- All applicants should provide proof of identity – copy of passport, drivers licence photo card, (other official ID card with a photo & a copy of a recent utility bill (this will meet the money laundering requirements and the council undertaking due diligence.
- All applicants **MUST** complete section 1 & 2
- Applicants for a shop front display or a stall **MUST** complete sections 1,2,3 & 6
- Applicants for pavement cafes (placing tables and chairs on the highway) **MUST** complete sections 1,2,4 & 6
- Applicants for 'A' boards **MUST** complete sections 1,2,5 & 6
- All applicants **MUST** submit an accurately drawn plan to the scale of 1:2500 of the area to be applied for. (*alternative sized plans may be accepted subject to prior agreement with the licensing manager*)
- All applicants **MUST** submit photographs for the area to be applied for.
- All applicants **MUST** check with the planning team if planning consent is required prior to submission of an application
- **L B Hounslow is under a duty to protect the funds it administers and to this end may use the information that you have provided to this authority for cross system and cross authority comparison purposes for the prevention and detection of fraud.**

I/We hereby apply to the London Borough of Hounslow under the above-mentioned Acts, to be licenced for Street Trading.

SECTION 1 – Applicant Details

(Please complete if applying as a company)

Please state the trading name of your company
The Chiswick Cinema (part of Trafalgar Cinemas Ltd)

Registered address of company

Trafalgar Cinemas Limited

Ashcombe Court, Woolsack Way
Town Godalming

Postcode GU7 1LQ

Tel No: [REDACTED] Email: [REDACTED]

NB [REDACTED] is acting on behalf of the business in making the application

What type of company
Operator of a cinema

(Please complete if applying in person)

Title: Mr/Mrs/Ms/Other (please specify)	
Forename(s):	
Surname:	
Private Home address:	
Town:	Postcode:
Telephone No:	Email:
National Insurance No:	Date of Birth:
Place of Birth:	

SECTION 2 – Business Details

If you are selling food, you **MUST** be registered as a food business with Local authority where your business is based.

Are you intending to sell food? **NO – not as part of this application for 2No A Board's**

If yes, please provide evidence that you are registered as a food business

Date of Registration: **Local Authority: NOT APPLICABLE TO THIS APPLICATION**

You **MUST** hold a Level 2 Qualification in Food Safety in catering awarded by an accredited organisation such as the Chartered Institute of Environmental Health, Royal Society for Public Health or Highfield ABC.

Your certificate should have been obtained in the last 3 years. (Please include a photo copy)

Certificate No: **Date of Issue: NOT APPLICABLE TO THIS APPLICATION**

Please state what type of food you intend to sell, and how and where the food you intend to sell will be produced?

NOT APPLICABLE TO THIS APPLICATION

It is a requirement that you **MUST** have public liability insurance for a minimum of £2,000,000
(please provide a copy of the certificate)

Certificate No: PL-PSC10003360168/17 & Y142649QBE0125A & KB359539

Hiscox Insurance Company Ltd & QBE UK Ltd & & Zurich Insurance Company Ltd

Date of Issue: 27 Nov 2025 Date of Expiry: 26 Nov 2026

It is a requirement to provide evidence on how you intend to remove trade waste from the site:

Waste Contract No: NOT APPLICABLE TO THIS APPLICATION

It is a requirement that you provide evidence on how you will transport fresh water to the site and how you intend to dispose of the waste water.

Please state details here:

NOT APPLICABLE TO THIS APPLICATION

How do you intend to provide power to your site?

NOT APPLICABLE TO THIS APPLICATION

Please provide safety certificates for Generators, electrical equipment and Gas Cylinders

NOT APPLICABLE TO THIS APPLICATION

You **MUST** provide an A4 hand drawn plan of the area to be licenced

Plan Attached: Yes

You **MUST** provide photographs of the proposed licensed area

Photos attached: Yes

Do you hold or have ever held a street trading licence in the L B Hounslow? **Yes**

(If yes Please give details Inc., Number, location and dates)

Licence No. AB137613/2025-26

WEF 17 Oct 2025 – 16 April 2026

SECTION 5 – ‘A’ Boards or other Display Objects

Name of premises THE CHISWICK CINEMA	
Address 94-98 Chiswick High Road	
Town: Chiswick	Postcode: W4 1SH
Telephone No: c/o [REDACTED]	Email: [REDACTED]
Size of area to be used for the 'A' Board/s (<i>measurements in Metres</i>)	
Depth: 51cm	Width: 65cm In two locations across the frontage
65 W x 51D x 101 H	
A LICENCE IS SOUGHT FOR 2No A Boards – see plan	
Trading Times: Requested to match the permitted opening hours stated in the Premises Licence, and to facilitate in future longer trading hours than those currently in place.	
Practically the A Boards will be brought in earlier, if the cinema has closed for the day	
Monday	0800am - 2345pm
Tuesday	0800am - 2345pm
Wednesday	0800am - 2345pm
Thursday	0800am - 2345pm
Friday	0800am - 0045am
Saturday	0800am - 0045am
Sunday	0800am - 2345pm
Where will the 'A' Board or Display Objects be stored at the end of trading hours? Both A boards would be taken inside the business, and stored inside overnight	

SECTION 6 – Applicant Declaration

I/We declare that:

The details contained within this application form are true to the best of my/our knowledge and belief. Yes

I have attached an accurate plan of the area to be licensed as required. Yes

I have attached photographs of the area to be licensed as required. Yes

(Stall applicants only) I have attached/enclosed a full-face photograph of the applicant and any employee/s. N/A

I have attached and provided evidence of food registration. N/A

I have attached evidence of up to date Level 2 Food Safety in catering award N/A

I have attached and provided evidence of a waste contract if required N/A

I have attached and provided evidence of public liability insurance Yes

I have attached and provided evidence of safety certificates for equipment N/A

Payment of application fee: BACS Yes

In the reference field please put payment code **C5361 V144** so it goes into the correct account. Then once you have the confirmation screen, please send a screen shot to me licensing@hounslow.gov.uk as confirmation of the payment. **Please note until the Licensing Team have that confirmation we will be unable to process your application.**

Re: Bank Account Details for BACS payment

National Westminster Bank, 275-277 High Street, Hounslow, TW3 1ZA

Full Company Name: London Borough of Hounslow

A/C Name: LB Hounslow Main Account

A/C No: 20364814

Sort Code: 60-11-18

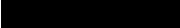
IBAN: GB79NWBK60111820364814

SWIFT BIC: WBKGB2L

I request a call to take a card payment of the application fee No

I understand that if I do not complete the appropriate sections of the application form and provided the required information my application

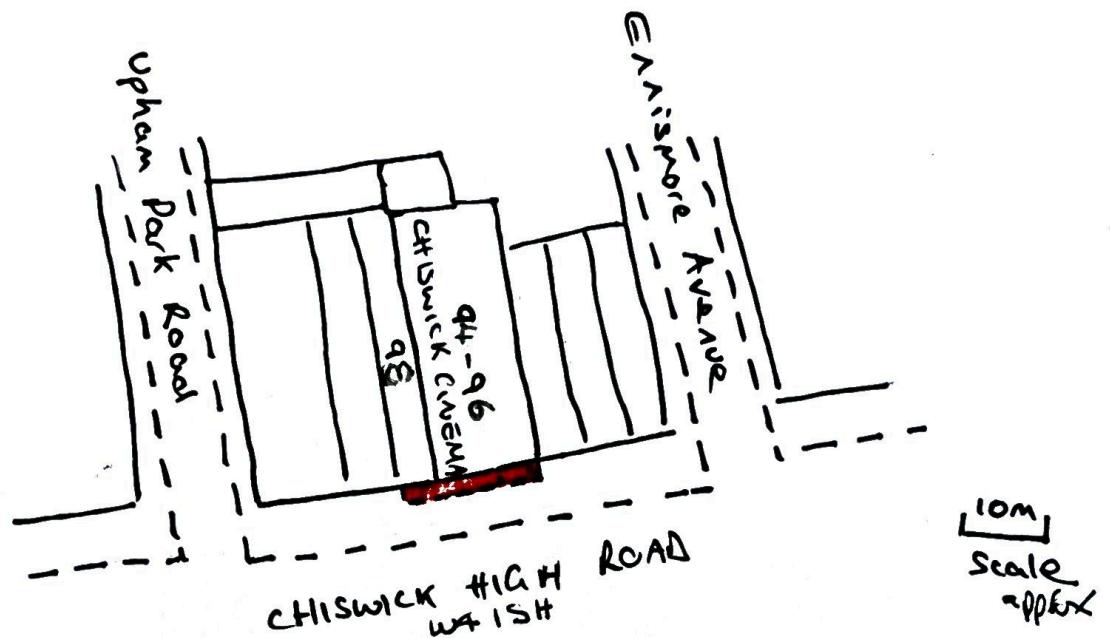
will be rejected Yes

Signature of Applicant  **Date:** 15 01 2026.

Please return completed form to:

**London Borough of Hounslow
Regeneration, Housing & Environmental Services - Licensing
7 Bath Road
Hounslow TW3 3EB**

Email - licensing@hounslow.gov.uk

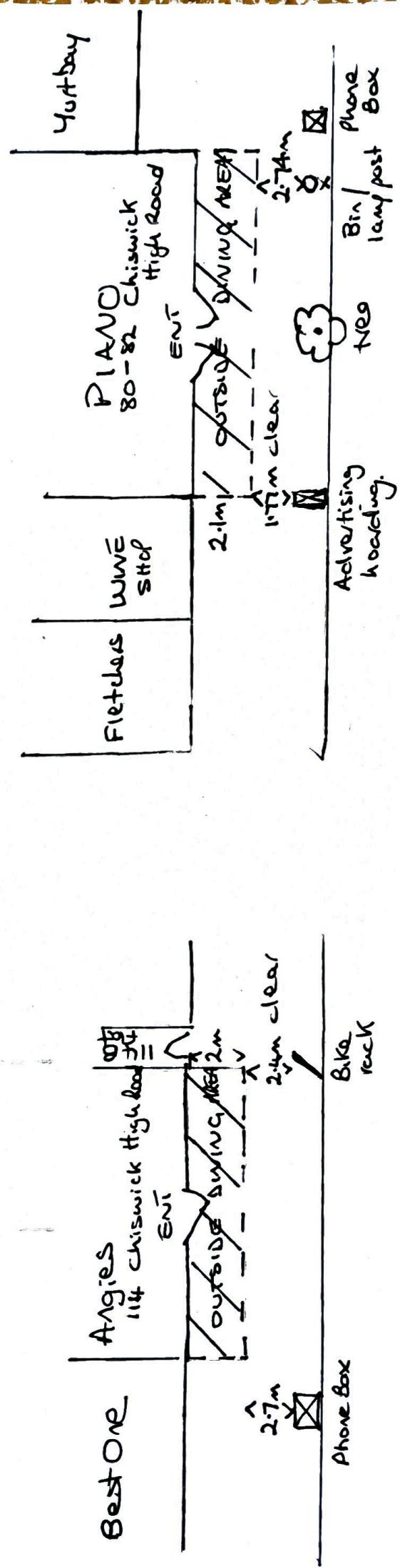
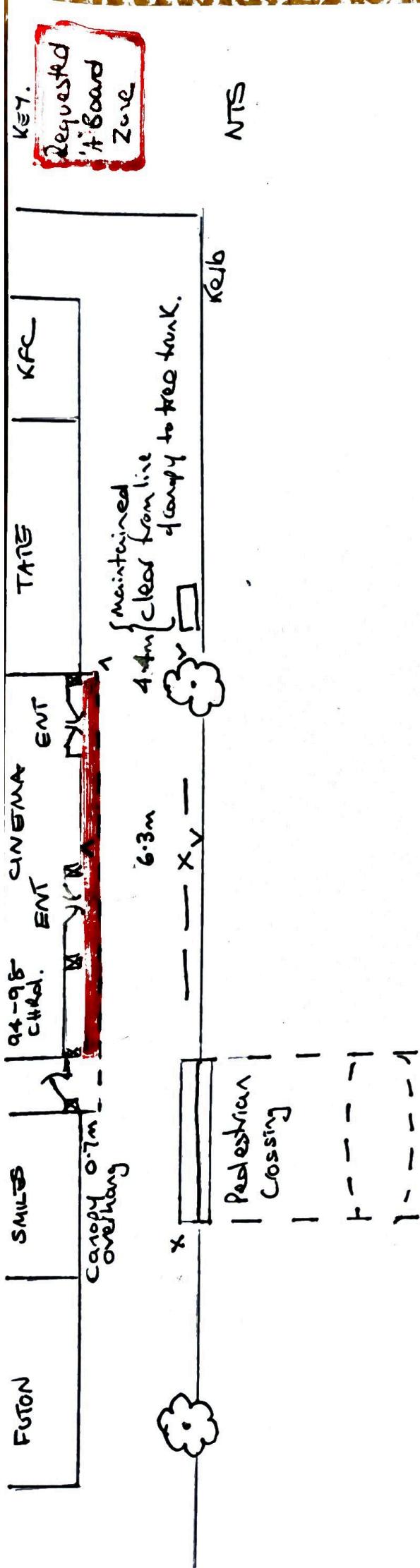


Clear pavement distances

- Cinema shopfront to Kerb 6.3m
- Cinema shopfront to tree 5.1m
- Cinema shopfront to Lampost 5.3m
- Cinema shopfront to Bike rack 6.0m

Aug 2025

Requested A Board Zone in Red
SKETCH 1.



Comparison sketches: Cinema requested A Board Zone in red compared with outside seating areas for two nearby restaurants.

NB cinema clear pavement 4.4m
 Angies clear pavement 2.4m
 Piano clear pavement 1.7m

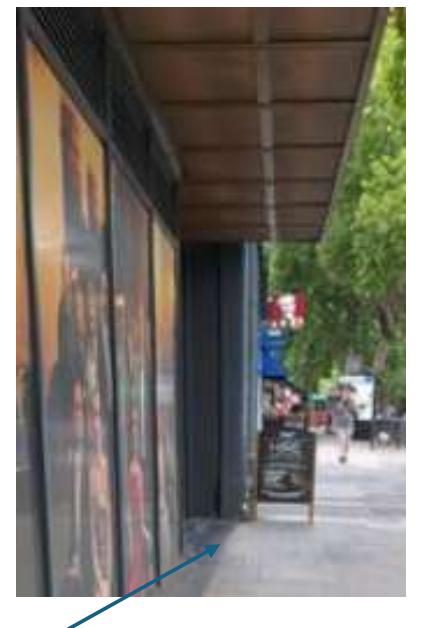
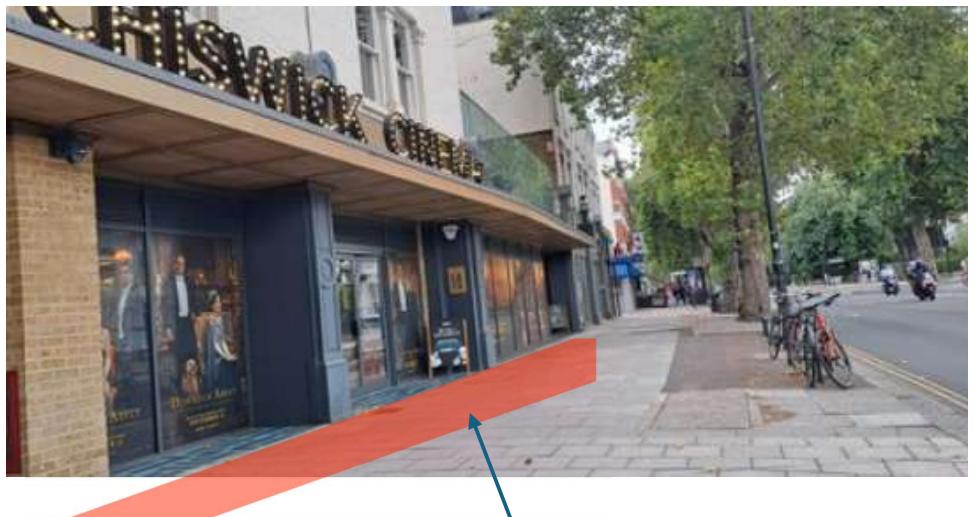
Sketch 2
 Not to scale
 Aug 2025

The Chiswick Cinema 96-98 Chiswick High Road

Application to site 2no A-Boards under the canopy across the front of the cinema

August 2025





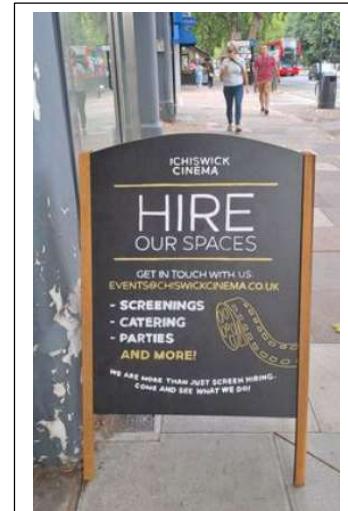
'A-Board' Zone, located across width of cinema frontage, underneath the canopy

Indicative position A-Board

2 No requested

A – Board size:

51cm deep at base, 65cm wide, 100.5cm high





Existing street furniture outside the cinema:-

3No bike racks

Large tree

1No bin

NB – pavement clear width currently is 5.1m from shopfront

