



London Borough of Hounslow

London Local Authorities Act 1990 (as amended)

Application for the Grant of a Temporary Street Trading Licence

- All questions to be answered in full
- All applicants should provide proof of identity – copy of passport, drivers licence photo card, (other official ID card with a photo & a copy of a recent utility bill (this will meet the money laundering requirements and the council undertaking due diligence.
- All applicants **MUST** complete section 1 & 2
- Applicants for a shop front display or a stall **MUST** complete sections 1,2,3 & 6
- Applicants for pavement cafes (placing tables and chairs on the highway) **MUST** complete sections 1,2,4 & 6
- Applicants for 'A' boards **MUST** complete sections 1,2,5 & 6
- All applicants **MUST** submit an accurately drawn plan to the scale of 1:2500 of the area to be applied for. (*alternative sized plans may be accepted subject to prior agreement with the licensing manager*)
- All applicants **MUST** submit photographs for the area to be applied for.
- All applicants **MUST** check with the planning team if planning consent is required prior to submission of an application
- **L B Hounslow is under a duty to protect the funds it administers and to this end may use the information that you have provided to this authority for cross system and cross authority comparison purposes for the prevention and detection of fraud.**

I/We hereby apply to the London Borough of Hounslow under the above-mentioned Acts, to be licenced for Street Trading.

SECTION 1 – Applicant Details

(Please complete if applying as a company)

Please state the trading name of your company The Chiswick Cinema (part of Trafalgar Cinemas Ltd)	
Registered address of company	
Trafalgar Cinemas Limited	
Ashcombe Court, Woolsack Way Town Godalming	
Postcode GU7 1LQ	
Tel No: [REDACTED]	Email: [REDACTED]
NB [REDACTED] is acting on behalf of the business in making the application	

What type of company
Operator of a cinema

(Please complete if applying in person)

Title: Mr/Mrs/Ms/Other (please specify)	
Forename(s):	
Surname:	
Private Home address:	
Town:	Postcode:
Telephone No:	Email:
National Insurance No:	Date of Birth:
Place of Birth:	

SECTION 2 – Business Details

If you are selling food, you **MUST** be registered as a food business with Local authority where your business is based.

Are you intending to sell food? **NO – not as part of this application for 2No A Board's**

If yes, please provide evidence that you are registered as a food business

Date of Registration:

Local Authority: NOT APPLICABLE TO THIS APPLICATION

You **MUST** hold a Level 2 Qualification in Food Safety in catering awarded by an accredited organisation such as the Chartered Institute of Environmental Health, Royal Society for Public Health or Highfield ABC. Your certificate should have been obtained in the last 3 years. *(Please include a photo copy)*

Certificate No:

Date of Issue: NOT APPLICABLE TO THIS APPLICATION

Please state what type of food you intend to sell, and how and where the food you intend to sell will be produced?

NOT APPLICABLE TO THIS APPLICATION

It is a requirement that you **MUST** have public liability insurance for a minimum of £2,000,000
(please provide a copy of the certificate)

Certificate No: PL-PSC10003360168/17 & Y142649QBE0125A & KB359539

Hiscox Insurance Company Ltd & QBE UK Ltd & Zurich Insurance Company Ltd
Date of Issue: 27 Nov 2025 Date of Expiry: 26 Nov 2026
<p>It is a requirement to provide evidence on how you intend to remove trade waste from the site:</p> <p>Waste Contract No: NOT APPLICABLE TO THIS APPLICATION</p>
<p>It is a requirement that you provide evidence on how you will transport fresh water to the site and how you intend to dispose of the waste water.</p> <p>Please state details here:</p> <p>NOT APPLICABLE TO THIS APPLICATION</p>
<p>How do you intend to provide power to your site?</p> <p>NOT APPLICABLE TO THIS APPLICATION</p>
<p>Please provide safety certificates for Generators, electrical equipment and Gas Cylinders</p> <p>NOT APPLICABLE TO THIS APPLICATION</p>
<p>You <u>MUST</u> provide an A4 hand drawn plan of the area to be licenced</p> <p>Plan Attached: <input checked="" type="checkbox"/> Yes</p>
<p>You <u>MUST</u> provide photographs of the proposed licensed area</p> <p>Photos attached: <input checked="" type="checkbox"/> Yes</p>
<p>Do you hold or have ever held a street trading licence in the L B Hounslow? Yes</p> <p>(If yes Please give details Inc., Number, location and dates)</p>
<p>Licence No. AB137613/2025-26</p> <p>WEF 17 Oct 2025 – 16 April 2026</p>

SECTION 5 – ‘A’ Boards or other Display Objects

Name of premises THE CHISWICK CINEMA															
Address 94-98 Chiswick High Road															
Town: Chiswick	Postcode: W4 1SH														
Telephone No: c/o [REDACTED]	Email: [REDACTED]														
Size of area to be used for the 'A' Board/s (<i>measurements in Metres</i>)															
Depth: 51cm	Width: 65cm In two locations across the frontage														
65 W x 51D x 101 H															
A LICENCE IS SOUGHT FOR 2No A Boards – see plan															
Trading Times: Requested to match the permitted opening hours stated in the Premises Licence, and to facilitate in future longer trading hours than those currently in place.															
<p>Practically the A Boards will be brought in earlier, if the cinema has closed for the day</p> <table> <tr> <td>Monday</td> <td>0800am - 2345pm</td> </tr> <tr> <td>Tuesday</td> <td>0800am - 2345pm</td> </tr> <tr> <td>Wednesday</td> <td>0800am - 2345pm</td> </tr> <tr> <td>Thursday</td> <td>0800am - 2345pm</td> </tr> <tr> <td>Friday</td> <td>0800am - 0045am</td> </tr> <tr> <td>Saturday</td> <td>0800am - 0045am</td> </tr> <tr> <td>Sunday</td> <td>0800am - 2345pm</td> </tr> </table> <p>Where will the 'A' Board or Display Objects be stored at the end of trading hours? Both A boards would be taken inside the business, and stored inside overnight</p>		Monday	0800am - 2345pm	Tuesday	0800am - 2345pm	Wednesday	0800am - 2345pm	Thursday	0800am - 2345pm	Friday	0800am - 0045am	Saturday	0800am - 0045am	Sunday	0800am - 2345pm
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Sunday	0800am - 2345pm														

SECTION 6 – Applicant Declaration

I/We declare that:

The details contained within this application form are true to the best of my/our knowledge and belief. Yes ☒

I have attached an accurate plan of the area to be licensed as required. Yes ☒

I have attached photographs of the area to be licensed as required. Yes ☒



(Stall applicants only) I have attached/enclosed a full-face photograph of the applicant and any employee/s. N/A

I have attached and provided evidence of food registration. N/A ☐

I have attached evidence of up to date Level 2 Food Safety in catering award N/A ☐

I have attached and provided evidence of a waste contract if required N/A ☐

I have attached and provided evidence of public liability insurance Yes ☐

I have attached and provided evidence of safety certificates for equipment N/A ☐

Payment of application fee: BACS Yes ☐

In the reference field please put payment code **C5361 V144** so it goes into the correct account. Then once you have the confirmation screen, please send a screen shot to me licensing@hounslow.gov.uk as confirmation of the payment.
Please note until the Licensing Team have that confirmation we will be unable to process your application.

Re: Bank Account Details for BACS payment

National Westminster Bank, 275-277 High Street, Hounslow, TW3 1ZA

Full Company Name: London Borough of Hounslow

A/C Name: LB Hounslow Main Account

A/C No: 20364814

Sort Code: 60-11-18

IBAN: GB79NWBK60111820364814

SWIFT BIC: WBKGB2L

I request a call to take a card payment of the application fee No ☐

I understand that if I do not complete the appropriate sections of the application form and provided the required information my application ☐

will be rejected Yes

Signature of Applicant [REDACTED] **Date:** 15 01 2026

Please return completed form to:

London Borough of Hounslow

Regeneration, Housing & Environmental Services - Licensing

7 Bath Road

Hounslow TW3 3EB

Email - licensing@hounslow.gov.uk

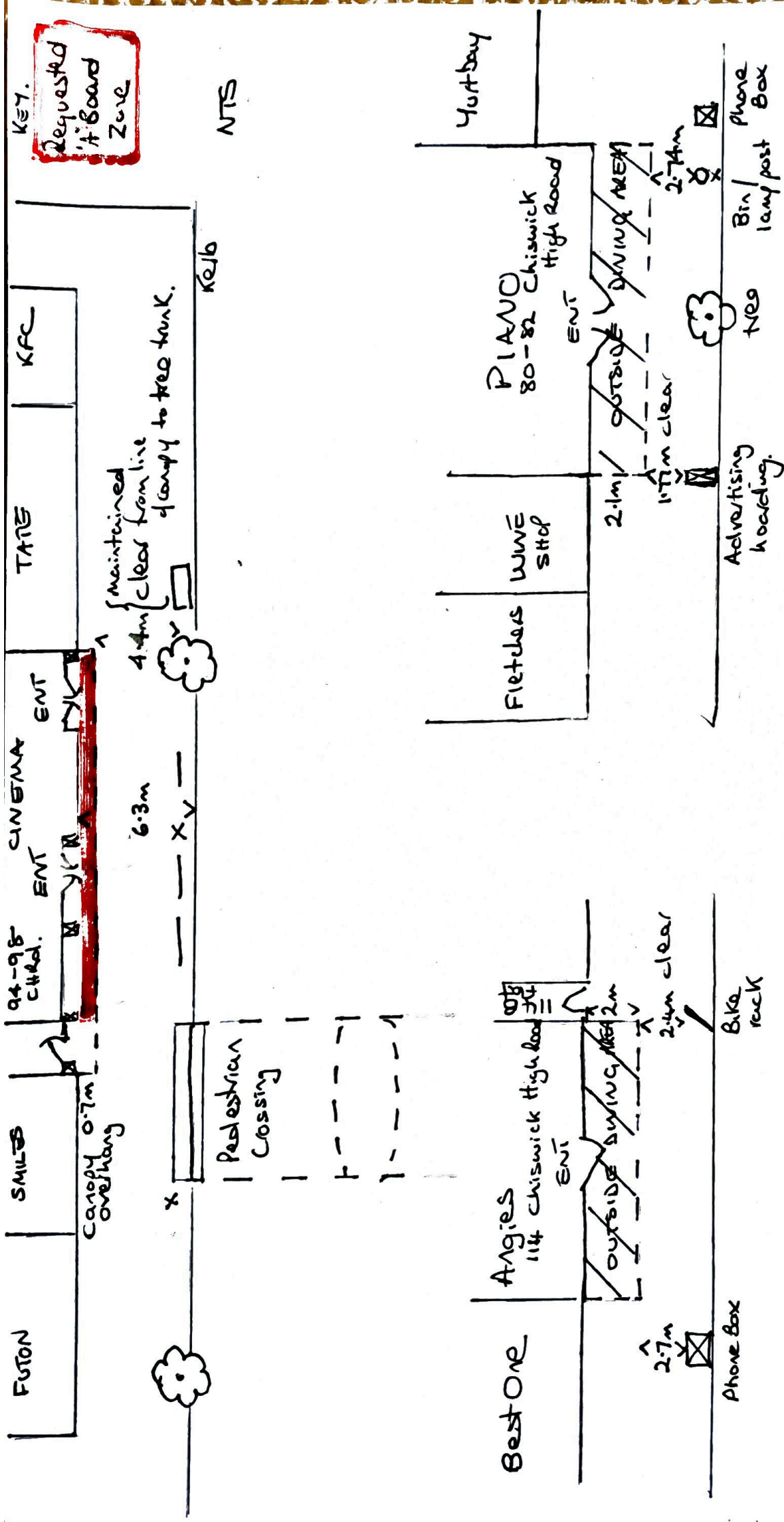


Clear pavement distances

- Cinema shop front to Kerb 6.3m
- Cinema shop front to tree 5.1m
- Cinema shop front to Lamp post 5.3m
- Cinema shop front to Bike rack 6.0m

Aug 2025

Requested A Board Zone in Red
SKETCH 1.



Comparison sketches: Cinema requested A Board Zone in red

compared with outside seating areas for two nearby restaurants.

- NB cinema clear pavement 4.4m
- Angies clear pavement 2.4m
- Piano clear pavement 1.7m

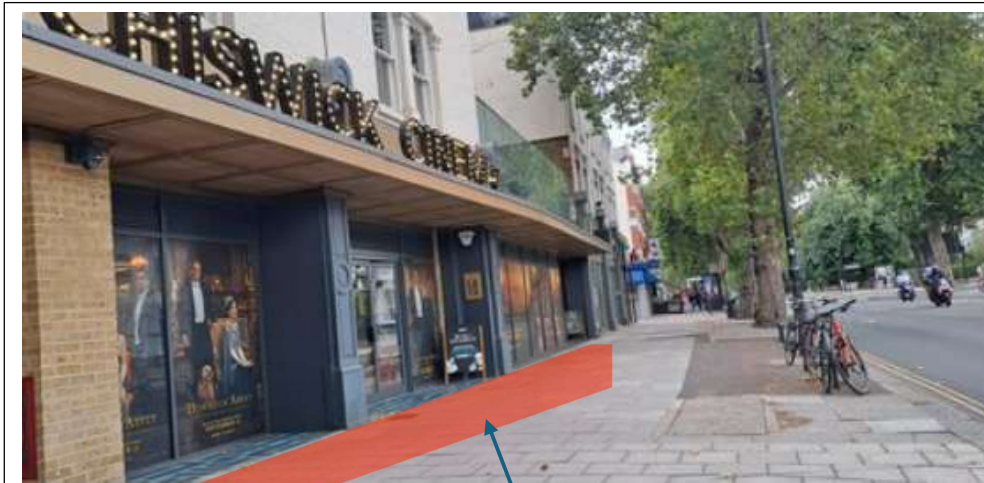
Sketch 2
Not to scale
Aug 2025.

The Chiswick Cinema 96-98 Chiswick High Road

Application to site 2no A-Boards under the canopy across the front of the cinema

August 2025





'A-Board' Zone, located across width of cinema frontage, underneath the canopy

Indicative position A-Board

2 No requested

A – Board size:

51cm deep at base, 65cm wide, 100.5cm high





Existing street furniture
outside the cinema:-

3No bike racks

Large tree

1No bin

NB – pavement clear width
currently is 5.1m from
shopfront

