

Hounslow Local Plan 2020-2041

Statement of Common Ground

Between

London Borough of Hounslow

And

Spelthorne Borough Council

Version no. 4 12/11/2025

1. Introduction

- 1.1. This Statement of Common Ground (SoCG) has been jointly prepared by the London Borough of Hounslow (LBH) and Spelthorne Borough Council (SCB) to inform the independent examination of the proposed submission version of the Hounslow Local Plan 2020-2041. It sets out the agreed positions on strategic cross-boundary matters and will be submitted to the Planning Inspector ahead of the examination hearing sessions.
- 1.2. LBH adopted their Local Plan 2015-2030 Volumes 1 & 2 in 2015. As instructed by their Inspector at that time, LBH went on to undertake a partial review of the local plan focusing on two key growth areas: the Great West Corridor and Heathrow (known as the 'West of Borough') opportunity areas. Following extensive consultation, LBH submitted three development plan documents (DPDs, one for each area and an update to the Vol.2 Site Allocations DPD) for examination in December 2020, with examination hearing sessions taking place in November/December 2021. Following the hearing sessions, a number of procedural issues were identified which led LBH to withdraw these DPDs and pause work on a Focused Issues Review of the Local Plan Vol.1.
- 1.3. LBH undertook a Regulation 18 consultation between 1st November and 17th December 2023 focusing on a proposal to consolidate the emerging DPDs into a single Local Plan document, and to update emerging policies in line with relevant considerations. Following this, LBH prepared updates to key evidence base documents and developed the proposed submission version of the Hounslow Local Plan 2020-2041, undertaking a Regulation 19 consultation on the draft Local Plan between 6th September and 28th October 2024. LBH is now in the process of analysing and collating responses received and preparing any additional work required (including agreeing SoCGs with relevant parties) prior to submission to the Secretary of State for examination.
- 1.4. SBC is a neighbouring local authority and is therefore subject to the duty to cooperate under Section 33A of the Planning and Compulsory Purchase Act 2004. SBC is currently at the examination stage of its Local Plan 2022-2037, which will replace the 2009 Core Strategy and Policies DPD. SBC has undertaken extensive engagement with LBH throughout the plan making process. A full record of engagement to date is provided in section 2 below.
- 1.5. SBC submitted its Local Plan 2022-2037 to the Secretary of State in November 2022. Following initial hearings in May 2023, the examination was paused in June 2023 due to Council concerns and potential changes to national planning policy. The Examination resumed in early 2025, with further hearing held between 28th January and 20th February 2025. A six-week consultation was held from April to May 2025 on the proposed main modifications to the Local Plan. A summary of representations and officer responses was published in July 2025, and SBC is now awaiting the Inspectors' report. An outcome of the examination hearings is SBC committing to undertake an immediate review of the 2022-2037 Local Plan within two years of adoption.
- 1.6. This SoCG sets out the agreed positions of LBH and SBC strategic cross boundary matters identified during duty to cooperate engagement. It supplements the Joint Statement of Common Ground (January 2025) submitted by SBC as part of its Local Plan examination and provides additional detail relevant to the Hounslow Local Plan 2020–2041.

2. Background

- 2.1. LBH and SBC have engaged with one another to discuss duty to cooperate matters during the preparation of the draft Hounslow Local Plan 2020-2041.
- 2.2. Prior to initiating the current draft of the Hounslow Local Plan, engagement took place on the now-withdrawn Local Plan Review for the Great West Corridor, West of Borough, and Site Allocations DPDs. This process resulted in LBE signing up to the <u>LB Hounslow Joint</u> <u>Statement of Common Ground</u> (September 2020).
- 2.3. More recently, LBH has engaged with SBC on the production of the Spelthorne Local Plan 2022 2037, and SBC has engaged with LBH on the production of LBH's single Local Plan, now known as the Hounslow Local Plan 2020-2041. A timeline of the engagement between both parties (including key consultation stages for each plan) is set out in the table below, whilst the lead authority is noted the engagement listed below is mutual between the two authorities:

Date	SBC Local Plan engagement	LBH Local Plan engagement
15/06/2022 - 05/09/2022	SBC Regulation 19 Consultation begins period.	-
05/05/2023	SBC finalise Joint SoCG. Key Strategic Matters covered: • Housing / GTTS • Employment • Retail • Green Belt & Environment • Infrastructure • Conservation N.B. This did not contain positions on cross-boundary strategic matters regarding transport and highways, which was instead proposed to be dealt with under a separate bilateral LBH and SBC SoCG.	
01/11/2023	-	LBH Regulation 18 Consultation begins
22/11/2023	-	LBH and SBC Regulation 18 duty to cooperate meeting takes place. Key matters discussed: • Transport – including the A30/Bulldog Junction and engagement with Surrey County Council (SCC) as Highway Authority. • Integrated Impact Assessment Scoping update • Heathrow Impact – Southern Rail access

		Housing / GTTS
		growth
17/12/2023	-	LBH Regulation 18 Consultation
		closes.
04/03/2024		LBH sent a draft SoCG relating to
		specifically Highways/
		Transport matters.
06/09/2024	-	LBH Regulation 19 Consultation
		begins
11/10/2024	-	LBH and SBC Regulation 19 duty to
		cooperate meeting takes place.
		Key matters discussed:
		Housing
		Economic Development
		Greenbelt, Green and
		Blue Infrastructure
		 Transport Connectivity,
		including Southern Rail
		Access and approach to
		impact on A30/Bulldog
		Junction
		Energy and Carbon Badwetian Policy Company Compan
		Reduction Policy.
		No Reg19 representation was
		received from SBC.
		received from SDC.
22/10/2024	SBC held a duty to cooperate	
22/10/2024	meeting with SCC who confirmed	
	position on transport matters with	
	LBH, and both parties signed off	
	policy wording in the 'proposed	
	submission' version of the HLP 2020-2041.	
20/10/2024	LIIC FILF 2020-2041.	LRH Regulation 10 Consultation
28/10/2024	_	LBH Regulation 19 Consultation closes
		0.000
18/12/2024	A follow up meeting took place at wh	
	SBC's Joint SoCG to support Spelthorn	
	followed by both parties producing ar	•
	to support Hounslow's emerging Loca	al Plan examination
17/01/2025	LBH signs up to the Joint Spelthorne	_
1,,01,2023	Statement of Common Ground	
	(January 2025), which is then added	
	to SBC's examination submission	
	documents under <u>CD014b Duty to</u>	
	Cooperate Compliance Statement	
	Addendum UPDATED Jan 2025	

03/04/2025 – 15/05/2025	SBC consulted on proposed Main Modifications to Local Plan following the examination hearings.	
09/07/2025	SBC publish Main Modifications Consultation Representations Summary and Officer Response document. This is a summary of the issues raised during the public consultation on the Main Modifications and the officer responses to these.	

- 2.4. This SoCG has been undertaken in order to provide an update on specific strategic matters covered within the updated <u>Joint Spelthorne Statement of Common Ground (January 2025)</u>. The January 2025 Joint SoCG was submitted as part of SBC's examination evidence base (CD014b) and this SoCG therefore seeks to provide additional information relating to LBH's Hounslow Local Plan 2020-2041 proposals which affect the strategic matters listed at paragraph 4.1 below.
- 2.5. As such this statement demonstrates the latest cooperation between both parties and sets out the agreements reached on the relevant strategic matters relating to the production of the proposed submission version of the Hounslow Local Plan 2020-2041.

3. Strategic Geography

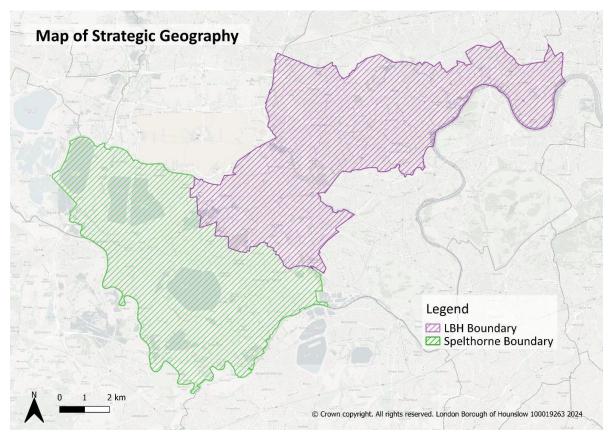


Figure 1: Map of strategic geography

3.1. The map above (figure 1) describes the strategic geography considered for cooperation on strategic matters as part of this Statement of Common Ground. The area contains the administrative areas of LB Hounslow and Spelthorne BC.

4. Strategic Matters and Record of Agreement

- 4.1. Through ongoing duty to cooperate engagement between LBH and SBC, the following key strategic matters have been identified:
 - Housing needs (including Gypsies, Travellers, and Travelling Show People).
 - Employment needs
 - Green belt
 - Transport infrastructure and highways impacts

These matters were discussed and identified in the Joint Spelthorne Statement of Common Ground (January 2025) whilst retail, infrastructure, and conservation, were included in a May 2023 Joint Spelthorne SoCG they are not considered strategic cross-boundary matters for the purposes of this SoCG.

- 4.2. These matters are set out in more detail below, with a description of the relevant background to the matter in question and a record of agreement provided (with any agreed modifications set out in the table at Appendix A below). In cases where there are matters which cannot be agreed at this time, these are set out as outstanding matters under each matter below (with further details provided in the table at Appendix B).
- 4.3. Housing needs (including Gypsies, Travellers, and Travelling Show People).

Background

- 4.3.1. LBH is a London borough and as such has a strategic housing target established through the London Plan. The London Plan (2021) Policy H1 'Increasing housing supply' sets the following 10-year target for net housing completions at Table 4.1: 18,720 dwellings (or 1,872 per annum/dpa). LBH is seeking to meet its 10-year London Plan housing target, and has derived housing targets for the remainder of the plan period it is are also planning to meet
- 4.3.2. Paras 234 and 235, and Annex 1 of the National Planning Policy Framework December 2024 set out transitional arrangements for the purposes of plan making. In the case of SBC, the Local Plan has been submitted for examination under Regulation 22 on or before 12 March 2025 therefore para 234 applies, and the local Plan will be examined under the previous version of the Framework, which in this instance is the National Planning Policy Framework 2021. Therefore the Local Housing Need figure for Spelthorne is derived from the Government's Standard Method for calculating housing need. This sets a Local Housing Need figure of 618 dwellings per annum. The Spelthorne SHMA update (2019) identifies a net need of 459 affordable units per annum; however, this is not a direct derivation from the 618 overall need, and the council should seek as much affordable housing as is viable. Given two years passed from the point of SBC submitting the Local Plan in November 2022 to the examination hearings concluding in February 2025, the housing need figure was rebased to 631 dwellings per annum and the plan period extended to 2039/40 accordingly.
- 4.3.3. Both parties have produced housing evidence to support their adopted or emerging plans, which seek to ensure that the housing provided meets the needs of the population in terms of tenure, type, and size. To this end, LBH has produced the Hounslow Local Housing Needs Assessment update (2024). SBC has commissioned a

consultant to undertake a Housing and Economic Development Needs Assessment (HEDNA) to inform the Local Plan immediate review, this will complete in Autumn 2026 and LBH will be engaged in its production and any findings that impact the existing Housing Market Area.

- 4.3.4. The joint Spelthorne and Runnymede Strategic Housing Market Assessment (2015) confirms that Spelthorne and Runnymede sit within the same Housing Market Area. It is also acknowledged that in this part of the Southeast, HMAs tend to overlap due to the density of transport networks, both road and rail. This results in localised links across HMA boundaries. As such, there are localised cross boundary links between Spelthorne and Hounslow for housing matters despite these authorities sitting within neighbouring (albeit overlapping) HMAs.
- 4.3.5. In terms of meeting Gypsy, Traveller and Travelling Showperson (GTTS) accommodation needs, both parties have undertaken evidence to identify the level of need over the plan period.
- 4.3.6. LBH commissioned a Gypsy, Traveller and Travelling Showpeople Accommodation Needs Assessment (GTTSANA) (2019) to establish objectively assessed housing needs for these groups. LBH has a demonstrated need for 26 Gypsy and Traveller pitches and 12 Travelling Showpeople plots over the period from 2018-2033. This forms the basis of LBH's GTTS housing target in the emerging Hounslow Local Plan¹.
- 4.3.7. LBH has demonstrated exceptional circumstances to release two sites from the green belt in order to fully meet its targets for Gypsy and Traveller and Travelling Showpeople accommodation: Land North of Church Road, Cranford; and Land South of Bedfont Road, Feltham.
- 4.3.8. SBC produced a Gypsy, Traveller, and Travelling Show people Assessment (GTAA) in 2018. The assessment uses the Planning Policy for Traveller Sites definitions to provide an assessment of current and future need for Gypsy and Traveller accommodation in the borough. It identifies the following needs:

Additional need for Gypsy and Traveller households in Spelthorne (2017-2041)

Status	Total
Meet Planning Definition	3
Unknown	0-7 (10%=1)
Do not meet Planning Definition	17

Additional need for Travelling Showpeople households in Spelthorne (2017-2041)

Status	Total
Meet Planning Definition	15
Unknown	0-2
Do not meet Planning Definition	0

4.3.9. SBC acknowledges that since submitting its Local Plan for examination in November 2022, the government has made significant changes to the Planning Policy for Traveller

¹ In accordance with Policy H14 of the London Plan, which states boroughs must include ten-year GTTS targets in their Development Plan Documents.

Sites (PPTS). The December 2023 update, which replaced the August 2015 version, reinstates the definition of Gypsies and Travellers as set out in the original 2012 PPTS. This change follows the Court of Appeal judgment in Smith v SSLUHC & Others (October 2022).

- 4.3.10. In response, SBC will produce an updated GTAA as part of the Local Plan immediate review. This will reflect the revised national policy, including the updated definition of G&T and the clarification in December 2024 NPPF that the tilted balance applies where a five-year supply of traveller sites cannot be demonstrated.
- 4.3.11. SBC plans to meet the needs of those who meet the planning definition within its Local Plan.

Record of agreement

- 4.3.12. LBH is planning to meet its London Plan 2021 10-year housing target, and its capacity-based target for the remaining years of the plan period to 2041 (in line with London Plan paragraph 4.1.11). LBH does not have any spare housing capacity to assist SBC in meeting unmet needs.
- 4.3.13. The Local Housing Need figure for SBC is derived from the Government's standard method for calculating housing need relevant at the time of submission of the emerging Local Plan. This equates to an annual requirement of 631dwellings per annum, or 9,465 units over the 15- year plan period. In doing so, Spelthorne will meet its 5- and 10-year housing supply targets. While it cannot currently demonstrate a 15-year supply of housing, SBC has committed to an immediate review of the Local Plan. SBC does not have any spare housing capacity to assist LBH in meeting unmet need.
- 4.3.14. LBH is planning to meet its targets for Gypsy and Traveller and Travelling Showpeople accommodation. LBH does not have any spare capacity to assist SBC in meeting its unmet GTTS needs.
- 4.3.15. SBC has identified sites to meet the known needs of Gypsies, Travellers, and Travelling Show people in accordance with national guidance relevant at the time of submitting the Local Plan for examination. SBC does not have any spare capacity to assist LBH in meeting any unmet GTTS needs.
- 4.3.16. Both parties acknowledge the robustness of one another's evidence base for housing and GTTS.

Outstanding Matters

4.3.17. There are no outstanding matters at this time.

4.4. Employment needs

Background

- 4.4.1. Both parties have shared the findings of their respective employment evidence base studies during duty to cooperate meetings.
- 4.4.2. LBH's most up to date employment land evidence (the Employment Land Review Update 2024, or ELR 2024) identifies a requirement for 255,600 sqm of additional industrial floorspace (255,300 sqm allowing for completions and permissions) in the West of the Borough area during the period 2020-41, and 208,200 sqm of net additional industrial floorspace (194,400 sqm allowing for completions and permissions) in the remainder of the borough. In terms of office floorspace (comprising offices and workshop floorspace), the ELR 2024 identifies a requirement for 204,621 sqm of additional floorspace over the period 2019-43 (197,240 sqm once completions and permissions are taken into account).
- 4.4.3. LBH has undertaken a capacity assessment of available sites across the borough. LBH has allocated existing sites for industrial intensification and has also needed to allocate additional new sites for additional employment development through selective releases from the Green Belt (in line with LBH green belt review evidence). Overall, LBH are seeking to allocate 138,600 sqm of net additional industrial floorspace (163,600 sqm gross floorspace) in the West of the Borough area; 86,300 sqm of net additional industrial floorspace (210,900sqm gross floorspace) in the remaining areas of the borough; and 61,200 sqm of net additional office floorspace (182,700 sqm gross floorspace) across the borough.
- 4.4.4. SBC produced a Functional Economic Area (FEA) analysis in 2017 to determine its position within a Functional Economic Market Area (FEMA). The analysis identified that Spelthorne shares its strongest economic links with Runnymede, Elmbridge, and the London Boroughs of Hillingdon & Hounslow. Together, these authorities form a Heathrow focussed FEMA. Duty to Cooperate partners and the public were consulted on the FEA analysis in 2016, and feedback was considered in finalising the report. The newly commissioned HEDNA will review the FEMA, and any updates will be shared with LBH.
- 4.4.5. SBCs Employment Land Needs Assessment (ELNA) was first produced in 2018 and updated in 2022 to reflect changes in employment patterns, particularly those arising from the COVID-19 pandemic. The pandemic introduced uncertainty in employment land needs, with increased remote working and demand home delivered goods and services. The updated ELNA identifies a need for 19,109sqm of employment floorspace, an increase of 10,495sqm from the 2018 ELNA. However, due to ongoing market instability, the precise requirement remains uncertain. It is therefore considered appropriate to reassess this position as part of the immediate review of the Local Plan.
- 4.4.6. Using the 2018 ELNA methodology, employment forecasts for Spelthorne, provided by Oxford Economics and Cambridge Econometrics estimate the following floorspace needs over the plan period:

- just over 18,000sq m of E(g)(i) and E(g)(ii) Office and Research & Development floorspace
- just under 12,000sq m of B8 Warehousing and Storage floorspace
- A reduction of just under 11,000sq m of B2 general industrial floorspace.

However, due to the location and nature of existing B2 floorspace, it is unlikely that all of it could be repurposed for E(g)(i) and E(g)(ii) or B8 uses.

- 4.4.7. In response to these findings and the uncertainty surrounding post pandemic recovery, the Spelthorne Local Plan Immediate Review strategy is to retain existing employment areas and reassess employment land needs during the immediate review period. The policy approach supports the retention, creation and development of local businesses, promotes business competitiveness, and allows flexibility to respond to evolving economic needs. The Plan directs new (E (g) (i and ii)) floorspace sequentially to Staines-upon-Thames town centre and the Strategic Employment Areas. New B2 and B8 floorspace is directed to Strategic Employment Areas, existing industrial estates and allocated sites identified for such uses in the Local Plan.
- 4.4.8. The HSPG have produced a Joint Evidence Base and Infrastructure Study (JEBIS) for member local authorities surrounding Heathrow (including Spelthorne BC, Runnymede BC, Slough BC, LB Hounslow, LB Ealing, Surrey County Council and Buckinghamshire Council). The study assessed the potential economic development and labour market impacts arising from possible expansion of Heathrow Airport at that time and explored how this relates to the background growth for which the authorities are already planning. This work has informed the preparation of the Joint Spatial Planning Framework (JSPF) which sets out a framework for the sustainable development of the sub-region, addressing the implications of both 'baseline growth' and the additional growth demand forecast to result from the expansion of Heathrow Airport over the next 30 years. The JSPF will sit alongside Spelthorne's Local Plan and will help inform any future proposals for the expansion of Heathrow Airport.

Record of agreement

- 4.4.9. LBH is seeking to meet a significant proportion of its employment floorspace needs as identified through the ELR Update 2024. LBH does not have any spare employment floorspace capacity to assist SBC in meeting its unmet needs.
- 4.4.10. SBC has not allocated new employment land due to pandemic related uncertainty and during the preparation of the SBC Local Plan the proposals for Heathrow Airport expansion were on pause, but SBC will support proposals within the urban area and designated employment areas. SBC will reassess employment land needs as part of the immediate review of the Local Plan. SBC does not have any spare employment floorspace capacity to assist LBH in meeting any unmet needs.
- 4.4.11. Both parties acknowledge the robustness of one another's evidence base for employment needs.
- 4.4.12. Both parties will continue to engage on Heathrow related matters through the HSPG Spatial Planning group. Given proposals for Heathrow Airport Expansion are now

progressing, any new evidence that comes forward through the Development Consent Order will be considered as appropriate.

Outstanding Matters

4.4.13. There are no outstanding matters at this time.

4.5. Green Belt

Background

- 4.5.1. Both parties have discussed emerging approaches to Green Belt including proposals for the release of Green Belt sites to meet development needs through duty to cooperate meetings.
- 4.5.2. LBH has undertaken a green belt review (Stage 1 in 2015 and Stage 2 in 2019). Following the withdrawal of the Hounslow West of Borough Local Plan Review document from examination in July 2023, LB Hounslow has presented an updated spatial strategy in the emerging Hounslow Local Plan. Exceptional circumstances have been demonstrated for a limited number of green belt releases to assist in delivering specific needs for logistics/warehousing floorspace and Gypsy, Traveller and Travelling Showperson accommodation in the West of the Borough area. LB Hounslow is no longer proposing to release green belt to assist in meeting housing needs.
- 4.5.3. Following its own green belt review for the emerging Local Plan, SBC has identified two emerging allocation sites close to the border of neighbouring authorities.
 - ST4/025: Land at Coppermill Road, is adjacent to Windsor and Maidenhead.
 - AS2/006: Land East of Desford Way is in close proximity to the LB Hounslow border.

Both parties have previously met to discuss potential cross boundary issues as documented in the Joint Spelthorne BC SoCG.

- 4.5.4. The Green Belt Review findings of both boroughs conclude that the band of Green Belt between Spelthorne and Hounslow forms part of a narrow but essential arc of Green Belt, which prevents the sprawl of the Greater London built-up area and its coalescence with towns in Surrey.
- 4.5.5. Following the award of government funding SBC is working alongside Elmbridge Borough Council and Runnymede Borough Council to undertake a review of their green belt assessments. This will inform the Spelthorne Local Plan immediate review, and any relevant findings will be shared and discussed with LBH as part of ongoing cooperation.

Record of agreement

4.5.6. The Metropolitan Green Belt is a strategic cross boundary matter for both parties given that each borough contains areas of designated Green Belt land which span their respective administrative boundaries.

- 4.5.7. Both parties have taken into account the importance of the Green Belt within their respective areas, as part of the integrity of the wider Metropolitan Green Belt, particularly land that forms the strategic arc preventing the continued outward sprawl of Greater London and the merging of Greater London with Surrey Towns.
- 4.5.8. Where there are proposals to amend the Green Belt boundary between SBC and LBH, opportunities will be sought to strengthen the remaining Green Belt boundary and retain a strategic buffer between urban areas in the two authorities particularly where this exists between Greater London and Surrey. In addition, the Secretary of State in previous decisions has recognised the importance of the strategic gap between Heathrow, Stanwell Moor and Slough, which is considered to have value beyond Green Belt designation alone.

Outstanding Matters

4.5.9. There are no outstanding matters at this time.

4.6. Transport infrastructure and highways impacts

Background

- 4.6.1. Both parties have engaged on transport infrastructure and highways matters throughout the preparation of their respective Local Plans and have consulted one another at each key stage of the planning process. The parties have discussed the potential for transport and highways impacts resulting from their respective emerging local plan proposals, most recently as part of the updated Joint Spelthorne Statement of Common Ground (January 2025).
- 4.6.2. A particular concern was raised by SBC during duty to cooperate meetings regarding potential impacts from growth in LBH upon the A30/B378 Bulldog Junction. SBC also requested clarification on the position of Surrey CC (SCC) as the lead transport authority.
- 4.6.3. As part of the LBH's Local Plan Review of the now withdrawn Vol.3 West of Borough DPD, concerns had been raised by SCC regarding the proposed approach to securing funding for mitigation measures, including those beyond the LBH borough boundary. LBH and SCC parties entered into a SoCG in May 2021 to agree further modifications to the supporting text of former Policy WoB6 which were to be presented to the Inspectors for consideration during the examination of that plan.
- 4.6.4. Following the withdrawal of the Vol.3 West of Borough DPD from examination in July 2023, these modifications were incorporated into the process of consolidating and updating policies for the proposed submission version of the Hounslow Local Plan 2020-2041. This included additional requirements in emerging Policy EC1 (Strategic Transport Connections) at clause P, along with related guidance in the supporting text at paragraph 10.2.

4.6.5. LBH and SCC entered into a further <u>SoCG in April 2025</u> (submission document <u>S10c</u>) confirming that SCC is content that the emerging policies are sound and that there are no outstanding matters relating to transport impacts within Spelthorne. LBH and SCC also agreed to continue cooperating to improve connectivity at the borough boundary, enabling more active and sustainable transport movements, and addressing cross-boundary highways issues.

Record of agreement

- 4.6.6. Both parties agree that the emerging policy EC1 Strategic Transport Connections and the supporting text at paragraph 10.2 support the consideration of transport mitigation measures beyond the borough boundary.
- 4.6.7. Both parties will engage with one another if any relevant cross boundary transport matters arise, or if further infrastructure projects are identified, as necessary.
- 4.6.8. Both parties agree to cooperate on the prioritisation of cross-boundary sustainable transport and active travel options to reduce reliance on the private car and address congestion.

Outstanding Matters

4.6.9. There are no outstanding matters at this time.

5. Governance Arrangements

- 5.1. It is agreed that informal discussions will take place between both parties on the strategic matters referred to in this Statement of Common Ground, in the form of officer level meetings held at least once every twelve months. Matters will be reported to Member level where appropriate. This is in addition to the opportunities for further inter-borough discussion of strategic matters provided through the HSPG.
- 5.2. It is agreed that this Statement of Common Ground will be reviewed by both parties at a joint duty to cooperate meeting, which will be held on an annual basis.

6. Signed confirmation

6.1. The contents of this Statement of Common Ground are agreed for the purposes of the examination of the proposed submission version of the LB Hounslow Local Plan 2020-2041.

Signed on behalf of LB Hounslow		
Name and position	Signature	Date
Vincent Lacovara Director of Planning and Buildings		12/11/2025

Signed on behalf of Spelthorne Borough Council			
Name and position	Signature		Date
Terry Collier Deputy Chief Executive			10/11/25