

Deposited Documents – Reference TMO/P035/25

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Parking Places and Loading Places at Commerce Road, Brentford**Contents:****1. Notice of Making 12 November 2025****2. Traffic Management Orders**

A. The London Borough of Hounslow (Parking Places) (Commerce Road) Order 2025

B. The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No.63) Order 2025

3. Notice of Intent dated 10 October 2025**4. Proposed Traffic Management Orders**

A. The London Borough of Hounslow (Parking Places) (Commerce Road) Order 20**

B. The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No. *) Order 20**

5. Statement of Reasons**6. Plans****7. Existing Traffic Management Orders**

A. The London Borough of Hounslow (Loading Places) Order 2009

Any queries regarding these deposited documents should be sent by email to trafficorders@hounslow.gov.uk or alternatively a voicemail can be left on extension 3322.

Parking Places and Loading Places at Commerce Road, Brentford

- A. The London Borough of Hounslow (Parking Places) (Commerce Road) Order 2025**
B. The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No.63) Order 2025

1. NOTICE IS HEREBY GIVEN that the London Borough of Hounslow on 12 November 2025 it made the above-mentioned Orders, under Sections 6, 45, 46, 49 and 124 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended. The Orders will come into operation on 12 December 2025.
2. The general effect of the Commerce Road Parking Places Order will be to:-
 - (a) Introduce payment parking places on Commerce Road, Brentford, on the south-west side outside No. 30 Commerce Road and;
 - (b) introduce shared use payment parking and business permit parking places on Commerce Road, Brentford, on the south-west side outside No. 30 Commerce Road.
3. The general effect of the Loading Places Order will be to:-
 - (a) Introduce a loading place for passenger vehicles and goods vehicles in Kinglsey Avenue, Hounslow, on the north-west side adjacent to No. 81 Kingsley Road.
4. Documents giving further information of the Orders can be viewed for a period of six weeks from the date of this Notice online at hounslow.gov.uk by typing in the term "traffic notices" in the search bar.
5. Any person desiring to question the validity of the Orders or any provision contained therein on the grounds that they are not within the relevant powers of the Road Traffic Regulation Act 1984, or that any of the relevant regulations made thereunder have not been complied with in relation to the Orders may, within six weeks of the date on which the Orders were made, make an application for the purpose to the High Court.

Dated: 12 November 2025

Sabeel Khan
Acting Assistant Director for Traffic, Transport, and Parking
(The Officer appointed for the purpose)

Traffic Management Order

2025 No.170

The London Borough of Hounslow (Parking Places) (Commerce Road) Order 2025

Made on 12 November 2025

Coming into operation on 12 December 2025

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The Council of the London Borough of Hounslow, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 45, 46, 49 and 51 and 124 and of Part III and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984^a as amended and the Traffic Management Act 2004^b and of all other enabling powers hereby make the following Order:

^a 1984 c.27

^b 2004 c.18

PART I – PRELIMINARY

1. Citation and Commencement

- (1) This Order may be cited as The London Borough of Hounslow (Parking Places) (Commerce Road) Order 2025 and shall come into operation for all purposes on 12 December 2025.

2. Revocations

- (1) Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order the following Orders are hereby revoked:
None

3. Interpretation

- (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

“Administration Charge” means the Charge listed in the Schedules to this Order which applies for the change of vehicle, replacement or refund of a Permit or Season Ticket;

“Affiliate Staff” means any staff working for companies and organisations who are recognised affiliates of the London Borough of Hounslow, working on their behalf and approved for an Operational Permit (External);

“Business Permit” means a Business Permit issued under the provisions of Article 25;

“Business User” means a person who occupies premises the postal address of which is in any street or part of street described in Schedule 8 and who uses such premises for non-Residential purposes;

“CO2 Emissions Figure” has the same meaning as in Schedule 1 of the Vehicle Excise and Registration Act 1994, as amended. For the avoidance of doubt, this is intended to have the same meaning as that used by DVLA for the purpose of vehicle excise duty at the time when this order was made. If there should be any future amendment to the meaning as used by DVLA, such amendment will not, of itself, be binding on the Council for the purposes of this order;

“Carer Permit” means a Permit issued under the provisions of Article 29 of this Order;

“Cashless Payment” means a method of payment whereby the Charge (and any appropriate Service Charge) is collected by the Service Provider, via an arranged account, with payment being made over the Telephone or Electronic Payment System (including via the internet) by Payment Card or other means of secure authorised payment to allow vehicles to be parked for the period of time for which payment has been made;

“Charge” means the Charge for a Permit, Season Ticket, Residents’ Visitors’ Permit or Payment Parking Place and specified in the Schedules to this Order (or amended by ‘notice’);

“Civil Enforcement Officer” has the same meaning as in the Traffic Management Act 2004;

"Council" means the Council of the London Borough of Hounslow;

"Council Staff" means members of staff employed at the Council;

"Diesel Vehicle" means a vehicle in which the motive power is wholly or partially derived directly or indirectly from a compression ignition engine;

"Disabled Person" and "Disabled Person's Badge" have the same meanings as in The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000^c;

"Disabled Person's Vehicle" means a vehicle lawfully displaying a Disabled Person's Badge;

"Doctor Permit" means a Permit issued under the provisions of Article 37 of this Order;

"Driver" in relation to a vehicle waiting in a Parking Place means the person driving the vehicle at the time it was left in the Parking Place;

"DVLA Band" means the banding of vehicles based on CO2 Emissions Figures generated (g/km) as set by the Driver and Vehicle Licensing Agency;

"Enactment" means any Enactment, whether public, general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an Enactment;

"Goods" means Goods of any kind whether animate or inanimate and includes postal packets of any description; and "delivering" and "collecting" in relation to any Goods includes a reasonable amount of time checking the Goods for the purpose of their delivery or collection;

"Goods Vehicle" means a motor vehicle constructed or adapted for use for the carriage of Goods or burden of any description and not drawing a trailer;

"Handheld Device" means a wireless handheld computer (including mobile phone) used by a Civil Enforcement Officer whilst carrying out duties which is programmed to interface with the Telephone or Electronic Payment System operator;

"Household" means either one person living alone or a group of people living or staying at the same address sharing a kitchen or bathroom or other common amenity;

"Location Identification Number" means the unique number assigned to the Parking Place where the telephone payment parking system is operational;

"Motor Cycle and Invalid Carriage" have the same meaning respectively as in Section 136 of the Road Traffic Regulation Act 1984;

"Operational Permit (All Zones)" means a Permit issued under the provisions of Article 33 of this Order;

"Operational Permit (External)" means a Permit issued under the provisions of Article 35 of this Order;

^c SI. 2000/682

"Owner", has the same meaning as in the Traffic Management Act 2004^d;

"Parking Charge" means that a vehicle has parked during the hours of operation and is due to pay a charge for parking, unless they are an exempt vehicle;

"Parking Contravention" has the meaning as assigned to it in Part 1 of Schedule 7 of the Traffic Management Act 2004;

"Parking Place" means any area on a highway designated as such by this Order;

"Parking Space" means a space in a Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 which is provided for the leaving of vehicles;

"Passenger Vehicle" means a motor vehicle (other than a Motor Cycle or Invalid Carriage) constructed or adapted for the carriage of not more than eight passengers (exclusive of the Driver) and their effects and not drawing a trailer;

"Payment Card" means a debit/credit card, PayPoint or any other accepted form of electronic payment system, that can be used by a person and accepted as a means of making a payment for a Permit, Visitors' Permit, Season Ticket, Virtual Permit, Virtual Visitors' Permit, Virtual Season Tickets or Virtual Tickets;

"Payment Parking Place" means a Parking Place to which a payment for parking applies on leaving a Vehicle in that Parking Place designated as such by this Order and where payment of the Parking Charge is made by means of a Ticket Machine or a Cashless Payment system;

"Penalty Charge" means an amount set by the London Council's Transport and Environment Committee under the provisions of The Civil Enforcement of Road Traffic Contraventions (Approved Devices, Charging Guidelines and General Provisions) (England) Regulations 2022^e;

"Penalty Charge Notice (PCN)" means a notice issued or served by a Civil Enforcement Officer to the provisions of The Civil Enforcement of Road Traffic Contraventions (Approved Devices, Charging Guidelines and General Provisions) (England) Regulations 2022;

"Penalty Charge and Reduced Penalty Charge" means an amount set by the London Council's Transport and Environment Committee under the provisions of Part 6 of the Traffic Management Act 2004 and with the approval of the Secretary of State for Transport which unless contested, is to be paid to the Council within 28 days beginning with the date on which the alleged contravention occurred, or in 14 days in the case of a Reduced Penalty Charge, from the date of issue of the Penalty Charge notice;

"Permit" means a Permit or Virtual Permit of the type described within this Order and issued by the Council for which the payment of the Charge is made;

"Permit Holder" means a person or organisation to whom a Permit or Virtual Permit has been issued under the provisions of this Order;

^d 2004 c. 18

^e SI.2022/71

“Permit Identifier” means any symbol, logo, letter, numeral or name (or any combination of such), specified in Schedules 8 and 9 applicable to the Permit Parking Places specified in Schedules 2, 3, 4, 5, 6 and 7 and used on Permits, Visitors’ Permits, Season Tickets or Virtual Permits, Virtual Visitors’ Permits and Virtual Season Tickets to identify the Permit Parking Places for which they are valid and on Handheld Devices and on signs at relevant Parking Places;

“Permitted Hours”, in relation to a Parking Place, means the period specified at the beginning of the Schedule relating to that Parking Place;

“Resident” means a person whose usual place of abode is at the premises the postal address of which is in any street or part of a street described in Schedule 9;

“Residents’ Permit” means a Permit issued under the provisions of Article 23;

“Residents’ Permit Holder” means a person to whom a Residents’ Permit has been issued under the provisions of Article 23;

“Season Ticket” means a Season Ticket or Virtual Season Ticket issued under the provisions of Article 27 of this Order;

“Service Provider” means a contractor authorised by the Council to accept payment of the Charge for a Permit, Visitors’ Permit, Season Ticket or Virtual Ticket, on its behalf and to keep a record of that payment and the Vehicle, Parking Place or Parking Area and the parking period in respect of which payment has been made using the Telephone or Electronic Payment System;

“Service Charge” means any Charge which may be payable to the Service Provider (in addition to the Parking Charge in accordance with the provisions of Article 8) for vehicles using the telephone payment parking system;

“Schedule” means a Schedule to this Order;

“Telephone or Electronic Payment System” means an electronic system, using a telephone connection, text messaging, mobile application, web application or other electronic application set up and maintained by the Service Provider;

“Temporary Resident Permit” means a Permit issued under the provisions of Article 31 of this Order;

“Ticket Machine” (where applicable) means a type of parking meter as defined in regulation 46(2) (a) (i) of the Road Traffic Regulation Act 1984 for the purposes of this Order being apparatus designed to indicate the time and to issue Virtual Tickets indicating the payment of the Charge referred to in Article 8 of this Order and the period in respect of which the Charge has been paid;

“Valid Visitors’ Permit” means a Visitors’ Permit validated by entering the following indications:

- (a) the registration mark of the vehicle;
- (b) the month and the date in the month; and
- (c) the time of arrival for each entry.

“Vehicle Emissions (g/km)” means the amount, in grams, of carbon dioxide emissions a vehicle generates per kilometre driven;

“Virtual Permit” means a digital, electronic record of a Permit. Unlike with a traditional paper Permit, with a Virtual Permit there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Permit issued by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device;

“Virtual Visitors’ Permit” means a digital, electronic record of a Visitors’ Permit. Unlike with a traditional paper Visitors’ Permits, with a Virtual Visitors’ Permit there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Virtual Visitors’ Permit issued and confirmed by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device;

“Virtual Season Ticket” means a digital, electronic record of a Season Ticket. Unlike with a traditional paper Season Tickets, with a Virtual Season Ticket there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Virtual “Season Ticket” issued and confirmed by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device;

“Virtual Tickets” means a digital, electronic record of a ticket indicating the payment of the Charge referred to in Article 8 of this Order and the period in respect of which the Charge has been paid. Unlike with traditional paper tickets, with a Virtual Ticket there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Virtual Ticket issued and confirmed by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device.

“Visitors’ Permit” means a Visitors’ Permit or Virtual Visitors’ Permit issued under the provisions of Article 42;

“Zone” means the streets and parts of streets containing Permit Parking where the Permit Identifier for such Parking Places indicates the Zone to which those Parking Places belong.

- (2) Any reference in this Order to any Enactment shall be construed as a reference to that Enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent amendment.
- (3) For the purposes of this Order a vehicle shall be regarded as displaying a Disabled Person's Badge in the relevant position when it is so regarded for the purposes of Regulation 3 of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 2000^f.

PART II - DESIGNATION OF PARKING PLACES

4. Designation of Parking Places

- (1) The areas of highway as described in column 2 of Schedules 1, 2, 3, 4, 5, 6 and 7 are designated as Parking Places.

^f SI 2000/683

- (2) The limits of each Parking Place and the limits of each Parking Space, if marked within a Parking Place, shall be indicated on the highway in accordance with the Traffic Signs Regulations and General Directions 2016⁹

5. Number and situation of Parking Spaces

- (1) The number of Parking Spaces in each Parking Place shall not be less than the number specified in relation to that Parking Place in column 3 of Schedules 1, 2, 3, 4, 5, 6 and 7.
- (2) The number and situation of Parking Spaces in each Parking Place shall be determined by the Council.

6. Vehicles for which Parking Places are designated

- (1) Each Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 may be used subject to the provisions of this Order for the leaving during the Permitted Hours of such vehicles as are Passenger Vehicles, Goods Vehicles, Motor Cycles, or Invalid Carriages.
- (2) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 1 during the Permitted Hours shall either:
 - (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Operational Permit (External) or the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device.
- (3) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 2 during the Permitted Hours shall either:
 - (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device.
- (4) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 3 during the Permitted Hours shall either:

⁹ SI.2016/362

- (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (h) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (i) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.
- (5) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 4 during the Permitted Hours shall either:
- (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (h) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or

- (i) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (j) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.
- (6) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 5 during the Permitted Hours shall either:
- (a) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (b) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device.
- (7) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 6 during the Permitted Hours shall either:
- (a) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (b) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts then from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (h) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (i) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.

- (8) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 7 during the Permitted Hours shall either:
- (a) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (b) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.

7. Display of Permits

- (1) At all times during which a vehicle is left in a Parking Place during the Permitted Hours and where required to do so by Article 6, the Driver shall cause either a valid Permit, a valid Season Ticket or a Visitors' Permit, issued for that vehicle, to be displayed on the front or kerb side of the vehicle so that either:
- (a) all of the particulars of the Residents' Permit referred to in Article 41(1) are clearly visible from the front or kerb side of the vehicle; or
 - (b) all of the particulars of the Business Permit referred to in Article 41(2) are clearly visible from the front or kerb side of the vehicle; or
 - (c) all of the particulars of the Visitors' Permit referred to in Article 46(1) are clearly visible from the front or kerb side of the vehicle and have been duly completed or;
 - (d) all of the particulars of the Season Ticket, Carer Permit, Temporary Resident Permit, Operational Permit (All Zones), Operational Permit (External) and Doctor Permit referred to in Articles 41(3), 41(4), 41(5) and 41(6) are clearly visible from the front or kerb side of the vehicle.
- (2) The Driver shall be exempt from displaying a valid Permit, a valid Season Ticket or a Valid Visitors' Permit as specified in Article 7(1), if the Driver has obtained a Virtual Ticket, Virtual Permit, Virtual Season Ticket or a Virtual Visitors' Permit and a record of which is accessible on a Handheld Device.

8. Charge for use of Parking Places

- (1) A Parking Charge shall be paid for the leaving of a vehicle in a Parking Place described in Schedule 1 during the Permitted Hours, such Charge being as specified in Schedule 10.

- (2) A Charge shall be paid for the leaving of a vehicle in a Parking Place described in Schedules 2, 3 and 4 during the Permitted Hours, such Charge being either:
- (a) as specified in Schedule 10; or
 - (b) a Business Permit fee as specified in Schedule 11; or
 - (c) a Residents' Permit fee as specified in Schedule 12; or
 - (d) a Visitors' Permit fee as specified in Schedule 13; or
 - (e) a Season Ticket Fee as specified in Schedule 14; or
 - (f) a Carer Permit fee as specified in Schedule 15; or
 - (g) a Temporary Resident Permit fee as specified in Schedule 16; or
 - (h) an Operational Permit (All Zones) fee as specified in Schedule 17; or
 - (i) an Operational Permit (External) fee as specified in Schedule 18; or
 - (j) a Doctor Permit fee as specified in Schedule 19.
- (3) A Charge shall be paid for the leaving of a vehicle in a Parking Place described in Schedules 5, 6 and 7 during the Permitted Hours, such Charge being either:
- (a) a Business Permit fee as specified in Schedule 11; or
 - (b) a Residents' Permit fee as specified in Schedule 12; or
 - (c) a Visitors' Permit fee as specified in Schedule 13; or
 - (d) a Season Ticket Fee as specified in Schedule 14; or
 - (e) a Carer Permit fee as specified in Schedule 15; or
 - (f) a Temporary Resident Permit fee as specified in Schedule 16; or
 - (g) an Operational Permit (All Zones) fee as specified in Schedule 17; or
 - (h) an Operational Permit (External) fee as specified in Schedule 18; or
 - (i) a Doctor Permit fee as specified in Schedule 19.
- (4) No period for a vehicle left in a Parking Place referred to in Schedules 1, 2, 3 and 4 shall exceed the allocated time as stated in the Permitted Hours.

9. Payment of Parking Charge at Parking Places

- (1) A person leaving a vehicle in a Parking Place referred to in Schedules 1, 2, 3 and 4 can obtain a Virtual Ticket by paying the Parking Charge by Payment Card as stated on the Ticket Machine, and take such steps as may be necessary to cause the Ticket Machine to issue a Virtual Ticket.
- (2) A person leaving a vehicle in a Parking Place referred to in Schedules 1, 2, 3 and 4 can use the Telephone or Electronic Payment System or other form of Cashless Payment to pay the Parking Charge, imposed by this Order, for the period they wish to park by communicating with the Service Provider.
- (3) In the case of only one of the methods of payment, as mentioned in paragraphs (1) and (2) of this Article, being available, that method shall be used for the payment of the Parking Charge.

10. Exemption from Charges

- (1) Notwithstanding the foregoing provisions of this Order, any Disabled Person's Vehicle displaying in the relevant position a Disabled Person's Badge may be left in a Parking Place if the use of that part has not been suspended.

11. Contravention

- (1) If a vehicle is left in a Parking Place at any time without complying with the provisions of this Order, then a contravention of this Order, and a Parking Contravention within Part 1 of Schedule 7 to the Traffic Management Act 2004, shall be deemed to have occurred.
- (2) Where a vehicle is left in a Parking Place without complying with the provisions of this Order, the vehicle may be removed or caused to be removed from that Parking Place as provided for by Regulations made under section 99 of the Road Traffic Regulation Act 1984.

12. Movement of a vehicle in a Parking Place in an emergency

- (1) A police constable in uniform, a traffic warden or Civil Enforcement Officer may move or cause to be moved a vehicle from/to a Parking Place in an emergency.

PART III - SUPPLEMENTARY PROVISIONS

Section 1 - General

13. Restriction on the removal of Permits

- (1) Where a Permit has been displayed on a vehicle, no person shall remove the Permit from the vehicle unless authorised to do so by the Driver.

14. Indications by Ticket Machines and Virtual Tickets

- (1) Payment of the Charge for a vehicle left in a Parking Place referred to in Schedules 1, 2, 3 and 4 shall be indicated by the issue by a Ticket Machine relating to that Parking Place of a Virtual Ticket indicating the Charge paid in respect of the period in accordance with Schedule 10, the day and date of issue, the expiry date and a record of which is accessible on a Handheld Device or available to be obtained by a Civil Enforcement Officer contacting the Service Provider.
- (2) The expiry of the period for which payment was made by the Charge for a vehicle left in a Parking Place referred to in Schedules 1, 2, 3 and 4 shall be indicated by the Virtual Ticket issued by a Ticket Machine relating to that Parking Place which is accessible on a Handheld Device, showing the day and date of issue, Charge and expiry time of the Charge, and the day so shown is not the day on which the vehicle is so left or the time shown on the clock on the said Ticket Machine is more than two minutes later than the time shown on the Virtual Ticket.

15. Indications by Ticket Machines and Virtual Tickets as evidence

- (1) If at any time while a vehicle is left in a Parking Place referred to in Schedules 1, 2, 3 and 4 during the Permitted Hours no Virtual Ticket issued by a Ticket Machine relating to that Parking Place is accessible on a Handheld Device it shall be presumed unless the contrary is proved that the Charge has not been duly paid.
- (2) If at any time while a vehicle is left in a Parking Place referred to in Schedule 1, 2, 3 and 4 during the Permitted Hours the Virtual Ticket issued by a Ticket Machine relating to that Parking Place is accessible on a Handheld Device and the clock on the Ticket Machine by which such Virtual Ticket was issued give the indication mentioned in Article 14(2), it shall be

presumed unless the contrary is proved that the Charge has been duly paid in respect of that vehicle, and that the period for which payment was made by the Charge has already expired.

- (3) Any Virtual Ticket issued by a Ticket Machine relating to a Parking Place referred to in Schedule 1, 2, 3 and 4 shall be presumed unless the contrary is proved to have been issued on the day.

16. Indications and evidence by the Telephone or Electronic Payment System

- (1) Where a vehicle has been left in a Parking Place referred to in Schedules 1, 2, 3 and 4 using the Telephone or Electronic Payment System or other form of Cashless Payment, an indication that payment has been made and the parking period for which payment has been made shall either:
 - (a) appear on a Handheld Device; or
 - (b) be obtained by a Civil Enforcement Officer contacting the Service Provider.
- (2) Without prejudice to the provisions of this Order, if at any time while a vehicle is left in a Parking Place referred to in Schedules 1, 2, 3 and 4 and no indication that a Virtual Ticket has been granted using the Telephone or Electronic Payment System or other form of Cashless Payment, or an indication that the parking period for which payment was made has expired, it shall be presumed, unless the contrary is proved, that either:
 - (a) the Parking Charge has not been duly paid in respect of that vehicle; or
 - (b) the parking period for which payment was made had already expired.

17. Interval before a vehicle may again be left in a Parking Place

- (1) Without prejudice to the provisions of Article 19, no vehicle which has left a Parking Place during the Permitted Hours, after the Charge has been incurred, shall until the expiration of one hour from the time it was taken away be left in the Parking Place again during the Permitted Hours.

18. Power to suspend the use of a Parking Place

- (1) A Civil Enforcement Officer or person duly authorised by the Council or by the Commissioner of Police of the Metropolis may suspend the use of a Parking Place or any part thereof whenever he considers such suspension reasonably necessary:
 - (a) for the purpose of facilitating the movement of traffic or promoting its safety;
 - (b) for the purpose of any building operation, demolition or excavation adjacent to the Parking Place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the Parking Place, the laying, erection, alteration or repair in or adjacent to the Parking Place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunication system or the placing, maintenance or removal of any traffic sign or other street furniture;
 - (c) for the convenience of occupiers of premises adjacent to the Parking Place on any occasion of the removal of furniture to or from one office or dwelling house adjacent to the Parking Place from or to a depository, another office or dwelling house;
 - (d) on any occasion on which it is likely by reason some special attraction that any street will be thronged or obstructed; or
 - (e) for the convenience of occupiers of premises adjacent to the Parking Place at times of weddings or funerals, or on other special occasions.

- (2) A police constable in uniform or Civil Enforcement Officer may suspend for not longer than twenty four hours the use of a Parking Place or any part thereof whenever they consider suspension reasonably necessary for the purposes of facilitating the movement of traffic or promoting its safety.
- (3) A Civil Enforcement Officer, police constable or person duly authorised by the Council suspending the use of a Parking Place or any part thereof in accordance with the provisions of paragraph (1), or as the case may be, paragraph (2) of this Article shall thereupon place or cause to be placed in or adjacent to any part of that Parking Place which is suspended a traffic sign of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984 indicating that waiting by vehicles is prohibited.
- (4) No person shall cause or permit a vehicle to wait in a Parking Place during the period and location shown on a traffic sign placed in pursuance of paragraph (3) of this Article. Provided that nothing in this paragraph shall apply to:
 - (a) any vehicle being used for fire brigade, ambulance or police purposes or any vehicle which is waiting for any reason specified in Article 20(1) (c) (e) or (f); or
 - (b) anything done with the permission of the person duly authorised by the Council suspending the use of the Parking Place or part thereof in pursuance of paragraph (1) of this Article.

19. Restriction on use of a Parking Place

- (1) During the Permitted Hours no person shall use any Parking Place or any vehicle while it is in a Parking Place in connection with the sale or offering for sale of any Goods to any person in or near the Parking Place or in connection with the selling or offering for sale of their skill in handicraft or their services in any other capacity. Provided that nothing in this Article shall prevent the sale of Goods from a vehicle:
 - (a) if the Goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale effected; or
 - (b) if the vehicle is one to which provisions of Article 20(1)(i) apply.

20. Restriction on waiting by a vehicle in a Parking Place

- (1) Any vehicle may wait during the Permitted Hours anywhere in any part of a Parking Place if the use of that part has not been suspended and if the vehicle is waiting:
 - (a) for so long as is necessary to enable a person to board or alight from the vehicle and to load thereon or unload therefrom their personal luggage;
 - (b) for so long as is necessary to enable Goods to be loaded onto the vehicle from premises adjacent to the Parking Place or unloaded from the vehicle to premises adjacent to the Parking Place, provided that the vehicle is parked only for this purpose;
 - (c) for so long as is necessary for postal packets to be collected from or delivered to premises or posting boxes adjacent to the Parking Place in which the vehicle is waiting;
 - (d) whilst being used for fire brigade, ambulance or police purposes or, not being a Passenger Vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
 - (e) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
 - (f) owing to the Driver being prevented from proceeding by circumstances beyond their control or to such waiting being necessary in order to avoid an accident;

- (g) the vehicle not being a Passenger Vehicle is waiting only for so long as may be reasonably necessary to enable it to be used for any purpose specified in Article 18(1) (b);
 - (h) the vehicle is in actual use in connection with the removal of furniture to or from one office or dwelling house adjacent to the Parking Place from or to a depository, another office or dwelling house; or
 - (i) the vehicle is waiting otherwise than in a parking bay or Parking Space if Goods are being sold or offered or exposed for sale from the vehicle by a person who is licensed by the Council to sell Goods from a stationary vehicle on a pitch situated in a Parking Space.
- (2) No Charge specified in the foregoing provisions of this Order shall be payable in respect of any vehicle waiting in a Parking Place in accordance with the foregoing provisions of this Article.
 - (3) Nothing in the foregoing provisions of this Order shall be taken as authorising anything which would be a contravention of any Regulations made or having effect as if made under Section 25 of the Road Traffic Regulation Act 1984.

21. Manner of waiting in a Parking Place

- (1) Every vehicle left in a Parking Place shall stand so that every part of the vehicle is wholly within the limits of any Parking Space or Parking Place where defined, except if the vehicle is waiting in a Parking Place by virtue of the provisions of Article 20(1) (c), (g), (h) or (i) where every vehicle shall stand so that every part of the vehicle is wholly within the limits of the Parking Place unless the width of the vehicle precludes compliance with this paragraph.
- (2) If the width of the vehicle does preclude compliance with paragraph (1) of this Article the vehicle waiting in the Parking Place shall stand so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres.
- (3) Every vehicle left in a Parking Place in relation to which special provisions as to the manner of standing of a vehicle in that Parking Place is specified in column 3 of Schedules 1, 2, 3, 4, 5, 6 and 7 shall stand so that as to be in accordance with those provisions.

22. Installation and placing of traffic signs, etc

- (1) The Council shall:
 - (a) cause the limits of each Parking Place to be indicated on the carriageway by placing and maintaining thereon traffic signs (road markings) of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984; and
 - (b) place and maintain in or in the vicinity of each Parking Place traffic signs of any size, colour and type prescribed or authorised under the Traffic Signs Regulations and General Directions 2016; and
 - (c) carry out such other work as is reasonably required for the purpose of the satisfactory operation of a Parking Place.

Section 2 - Permits

23. Application for and issue of Residents' Permits for the use of Parking Places

- (1) Any Resident who is the user of a vehicle that is a Passenger Vehicle, a Goods Vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of a Residents' Permit in respect of that vehicle and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied.
- (2) The Council may at any time require an applicant for a Residents' Permit or a Residents' Permit holder to produce to an officer of the Council such evidence in respect of an application for a Residents' Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Residents' Permit issued by them as they may reasonably call for to verify that the Residents' Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) In receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 12, the Council, upon being satisfied that the applicant is a Resident and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Residents' Permit or Virtual Resident's Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Residents' Permit relates. Provided that, subject to the provisions of Article 24, the Council shall not issue a Residents' Permit or Virtual Resident's Permit to any Resident which would be valid during any period during which any other Residents' Permit or Virtual Resident's Permit issued to that Resident is or would be valid.
- (4) Subject to the provisions of this Order a Residents' Permit shall be valid for a period of twelve months running from the date on which the Residents' Permit first became valid.
- (5) Notwithstanding the foregoing provisions of this Order, no Permit shall be issued to a Resident of a housing unit subject to a planning consent to which has been appended an informative or a condition or which is restricted by a planning obligation made under section 106 of the Town and Country Planning Act 1990 or under section 16 of the Greater London Council (General Powers) Act 1974 indicating that such Resident will not be entitled to a Residents' Permit.
- (6) The CO2 Emissions Figure of any vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate. If the registration document or certificate in respect of the vehicle for which the Permit is being issued does not contain a statement as to the CO2 Emissions Figure then the DVLA Band 7 (over 226 g/km) will apply.
- (7) Permits issued for lower DVLA Bands, whether also Diesel Vehicles or not, will always be counted first when counting the total number of Residents' Permits issued to a Household. Where Permits have previously been issued to any member of a Household then any Permits subsequently issued for lower DVLA Bands will be counted first when Permits previously issued are renewed. Higher Charges therefore apply for more than one Permit per Household.

- (8) A Residents' Permit or Virtual Residents' Permit does not guarantee a Parking Space and is only valid for the area in which it has been issued for use.

24. Refund of Charge paid and change of vehicle in respect of a Residents' Permit

- (1) A Residents' Permit holder who surrenders a Residents' Permit to the Council before it becomes valid shall be entitled to a refund of the Charge paid in respect thereof.
- (2) A Residents' Permit holder who surrenders a Residents' Permit to the Council after it has become valid shall be entitled to a refund of a part of the Charge paid. The refund will be paid less the Administration Charge as per Schedule 12 and any remaining Charge pro rata for any complete months which remain unexpired at the time when the Residents' Permit is surrendered to the Council.
- (3) On a change of vehicle where the replacement vehicle is a lower DVLA Band and the Council issues a replacement Permit the Resident shall be entitled to a refund of the Charge paid less an Administration Charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the change of vehicle is notified to the Council.
- (4) On a change of vehicle where the replacement vehicle is not a lower DVLA Band vehicle but is replacing a Permit due to change of vehicle, then the Resident shall be required to pay the Residents' Permit Charge and Administration Charge as specified in Schedule 12 according to the number of Residents' Permits issued to the Household.
- (5) A Residents' Permit holder who surrenders a Residents' Permit to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 12 as set by the Council.

25. Application for and issue of Business Permits for the use of Parking Places

- (1) Any Business User who is the user of a motor vehicle that is a Passenger Vehicle, a Goods Vehicle or a Motor Cycle may apply to the Council for the issue of a Business Permit in respect of that vehicle and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a Business Permit or a Business Permit holder to produce to an officer of the Council such evidence in respect of an application for a Business Permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any Business Permit issued by them as they may reasonably call for to verify that the Business Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 11, the Council upon being satisfied that the applicant is a Business User is the Owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Business Permit or Virtual Business Permit for the leaving during the Permitted Hours in a Parking Space in any Parking Place referred to in Schedule 2, 4, 5 and 6 to this Order of the vehicle to which such Business Permit relates.

- (4) Subject to the provisions of this Order a Business Permit shall be valid for a period of twelve months running from the date on which the Business Permit first becomes valid.
- (5) The CO2 Emissions Figure of any vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate. If the registration document or certificate in respect of the vehicle for which the Permit is being issued does not contain a statement as to the CO2 Emissions Figure then the DVLA Band 7 (over 226 g/km) will apply.
- (6) A Business Permit or Virtual Business Permit does not guarantee a Parking Space and is only valid for the area in which it has been issued for use.

26. Refund of Charge paid in respect of Business Permits

- (1) A Business Permit holder who surrenders a Business Permit to the Council before it becomes valid shall be entitled to a refund of the Charge paid in respect thereof less the Administration Charge as per Schedule 11.
- (2) A Business Permit holder who surrenders a Business Permit to the Council after it has become valid shall be entitled to a refund will be paid less the Administration Charge as per Schedule 11 and any remaining Charge pro rata for any complete months which remain unexpired at the time when the Business Permit is surrendered to the Council.
- (3) The Council may at its absolute discretion limit the number of Business Permits that are issued at any one time in respect of businesses.
- (4) On a change of vehicle where the replacement vehicle is a lower DVLA Band and the Council issues a replacement Permit the Business Permit Holder shall be entitled to a refund of the Charge paid less an Administration Charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the change of vehicle is notified to the Council.
- (5) On a change of vehicle where the replacement vehicle is not a lower DVLA Band vehicle but is replacing a Business Permit due to change of vehicle, then the Permit Holder shall be required to pay the Business Permit Charge as specified in Schedule 11 according to the number of Business Permits issued.

27. Application for and issue of Season Tickets for the use of Parking Places

- (1) Any person may make application to the Council for a Season Ticket or Virtual Season Ticket for a Charge to specified in Schedule 14 and that Season Ticket shall be valid in such Parking Place(s) referred to in Schedules 2, 3, 4, 5 and 6 as is specified thereon and during the period for which it is issued.
- (2) No person shall after obtaining a Season Ticket or Virtual Season Ticket, accessible on a Handheld Device on the Telephone or Electronic Payment System approved by the Council or approved contractor, alter the indication given by that Season Ticket or Virtual Season Ticket whilst the vehicle to which it relates remains in the Parking Place, or knowingly exhibit on a vehicle a Season Ticket which has been altered, defaced, mutilated, copied or added to.
- (3) A Season Ticket or Virtual Season Ticket shall only be valid for the Parking Place for which it was issued and for the vehicle or by the User in respect of which or by whom it was obtained or purchased, and shall neither be transferable to another vehicle or User nor to another Parking Place.

- (4) The issue and availability of Season Tickets and Virtual Season Tickets shall be at the discretion of the Council and on such terms as the Council may from time to time determine.
- (5) No person shall use a Season Ticket or Virtual Season Ticket otherwise than in accordance with the terms and conditions issued by the Council with the Season Ticket or Virtual Season Ticket.
- (6) A Season Ticket or Virtual Season Ticket does not guarantee a Parking Space and is only valid for the area in which it has been issued for use.

28. Refund of Charge paid in respect of Season Ticket Permits

- (1) A Season Ticket holder shall not be entitled to a refund on the Season Ticket.

29. Application for and issue of Carer Permits for the use of Parking Places

- (1) Any Resident requiring regular visits from a carer to maintain an independent life may apply to the Council for the issue of a Carer Permit for a vehicle used by a care giver that is a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage. Any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied. In addition, a valid Doctor's statement must be supplied with alongside the application and checks may be carried out to verify the document.
- (2) The Council may at any time require an applicant for a Carer Permit or a Carer Permit holder to produce to an officer of the Council such evidence in respect of an application for a Carer Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Carer Permit issued by them as they may reasonably call for to verify that the Carer Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 15, the Council, upon being satisfied that the applicant is a Resident and the care giver is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Carer Permit or Virtual Carer Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Carer Permit relates.
- (4) Subject to the provisions of this Order a Carer Permit shall be valid for a period of twelve months running from the date on which the Carer Permit first becomes valid.
- (5) Carer Permits are not valid in private parking areas not enforced by the London Borough of Hounslow
- (6) The issue of a Permit does not guarantee a Parking Space.

30. Refund of Charge paid in respect of Carer Permits

- (1) A Carer Permit holder shall not be entitled to a refund on the Carer Permit upon surrendering that Carer Permit.

31. Application for and issue of Temporary Resident Permits for the use of Parking Places

- (1) Any Resident may apply to the Council for the issue of a Temporary Resident Permit for a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied.
- (2) A Temporary Resident Permit shall only be valid for the vehicle registration number shown on the Permit or Virtual Permit.
- (3) The Council may at any time require an applicant for a Temporary Resident Permit or a Temporary Resident Permit holder to produce to an officer of the Council such evidence in respect of an application for a Temporary Resident Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Temporary Resident Permit issued by them as they may reasonably call for to verify that the Temporary Resident Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (4) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 16, the Council, upon being satisfied that the applicant is a Resident and is the user of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Temporary Resident Permit or Virtual Temporary Resident Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Temporary Resident Permit relates.
- (5) Subject to the provisions of this Order a Temporary Resident Permit shall be valid for a period of one month running from the date on which the Temporary Resident Permit first became valid.
- (6) A maximum of two Temporary Resident Permits may be issued per Household per year or more as may be permitted at the discretion of the Council.
- (7) The issue of a Permit does not guarantee a Parking Space.

32. Refund of Charge paid in respect of Temporary Resident Permits

- (1) A Temporary Resident Permit holder shall not be entitled to a refund on the Temporary Resident Permit.

33. Application for and issue of Operational Permits (All Zones) for the use of Parking Places

- (1) Any Council Staff or approved contractors carrying out work for or on behalf of the Council who is the user of a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of an Operational Permit (All Zones) and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information required by such form to be supplied.

- (2) The Council may at any time require an applicant for an Operational Permit (All Zones) or an Operational Permit (All Zones) holder to produce to an officer of the Council such evidence in respect of an application for an Operational Permit (All Zones) made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Operational Permit (All Zones) issued by them as they may reasonably call for to verify that the Operational Permit (All Zones) is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 17, the Council upon being satisfied that the applicant is carrying out work for or on behalf of the Council, and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Operational Permit (All Zones) or Virtual Operational Permit (All Zones) for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 of the vehicle to which such Operational Permit (All Zones) relates.
- (4) Subject to the provisions of this Order an Operational Permit (All Zones) shall be valid for a period of twelve months running from the date of issue.
- (5) Operational Permits (All Zones) shall only be valid for Council staff while visiting premises, sites or customers as part of their normal duties.
- (6) An Operational Permit (All Zones) shall only be valid for the vehicle registration number shown on the Permit. The vehicle registration on the Permit can be updated via the change of Vehicle form on the parking page of the intranet, an Administration Charge will be applicable as set out in Schedule 17.
- (7) Any non-compliance of the use of the Operational Permits (All Zones) will invalidate the permit. Non-compliances include the following:
 - (a) parking in restricted areas near the Operational Permit (All Zones) holder's normal place of work.
 - (b) driving into areas with Permit access restrictions or access restricted streets.
 - (c) use outside the normal working hours of the holder, except in the course of official duties
 - (d) leisure activities, including shopping, at any time
 - (e) non-operational matters such as training
 - (f) parking in suspended bays
 - (g) in private parking areas not enforced by the London Borough of Hounslow
- (8) The issue of a Permit does not guarantee a Parking Space.

34. Refund of Charge paid in respect of Operational Permits (All Zones)

- (1) An Operational Permit (All Zones) holder who surrenders an Operational Permit (All Zones) to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 17 as set by the Council. The refund will be paid pro rata for any full/unused days which remain unexpired at the time when the Operational Permit (All Zones) is surrendered to the Council. The Administration Charge specified in Schedule 17 as set by the Council, shall also be applied to any change of Permit or re-issue.

35. Application for and issue of Operational Permits (External) for the use of Parking Places

- (1) Any Affiliate Staff who is the user of a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of an Operational Permit (External) and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information required by such form to be supplied.
- (2) The Council may at any time require an applicant for an Operational Permit (External) or an Operational Permit (External) holder to produce to an officer of the Council such evidence in respect of an application for an Operational Permit (External) made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Operational Permit (External) issued by them as they may reasonably call for to verify that the Operational Permit (External) is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 18, the Council upon being satisfied that the applicant is Affiliate Staff, and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Operational Permit (External) or Virtual Operational Permit (External) for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 of the vehicle to which such Operational Permit (External) relates.
- (4) Subject to the provisions of this Order an Operational Permit (External) shall be valid for a period of twelve months running from the date of issue.
- (5) An Operational Permit (External) shall only be valid for the vehicle registration number shown on the Permit. The vehicle registration on the Permit can be updated via the change of Vehicle form on the Parking page of the intranet, an Administration Charge will be applicable as set out in Schedule 18.
- (6) Operational Permits (External) are not valid for:
 - (a) parking in restricted areas near the Operational Permit (External) holder's normal place of work
 - (b) driving into areas with Permit access restrictions or access restricted streets
 - (c) use outside the normal working hours of the holder, except in the course of official duties
 - (d) leisure activities, including shopping, at any time
 - (e) non-operational matters such as training
 - (f) parking in suspended bays
 - (g) in private parking areas not enforced by the London Borough of Hounslow
- (7) The issue of a Permit does not guarantee a Parking Space.

36. Refund of Charge paid in respect of Operational Permits (External)

- (1) An Operational Permit (External) holder who surrenders an Operational Permit (External) to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 18 as set by the Council.

The refund will be paid pro rata for any full/unused which remain unexpired at the time when the Operational Permit (External) is surrendered to the Council. The Administration Charge specified in Schedule 18 as set by the Council, shall also be applied to any change of Permit or re-issue.

37. Application for and issue of Doctor Permits for the use of Parking Places

- (1) Any doctor who makes home visits to a Resident who is the user of a vehicle that is a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of a Doctor Permit in respect of that vehicle and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied.
- (2) A Doctor Permit shall only be valid for the vehicle registration number shown on the Permit or Virtual Permit.
- (3) The Council may at any time require an applicant for a Doctor Permit or a Doctor Permit holder to produce to an officer of the Council such evidence in respect of an application for a Doctor Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Doctor Permit issued by them as they may reasonably call for to verify that the Doctor Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (4) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 19, the Council, upon being satisfied that the applicant is a doctor who makes home visits to a Resident and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Doctor Permit or Virtual Doctor Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Doctor Permit relates.
- (5) Subject to the provisions of this Order a Doctor Permit shall be valid for a period of twelve months running from the date on which the Doctor Permit first becomes valid.
- (6) Doctor Permits are not valid for use:
 - (a) outside the normal working hours of the Doctors Permit holder, except in the course of official duty
 - (b) during leisure activities
 - (c) on operational matters such as training
 - (d) in private parking areas not enforced by the London Borough of Hounslow
- (7) The issue of a Permit does not guarantee a Parking Space.

38. Refund of Charge paid in respect of Doctor Permits

- (1) A Doctor Permit holder who surrenders a Doctor Permit to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 19 as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the Doctor Permit is surrendered to the Council.

39. Surrender, withdrawal and validity of Permits

- (1) A Permit holder may surrender a Permit to the Council at any time and shall surrender a Permit to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the Permit holder by sending the same by recorded delivery service or read receipt to the Permit holder at the address or email address shown by that person on the application for the Permit or at any other address believed to be that person's place of abode, withdraw a Permit if it appears to the Council that any one of the events set out in paragraph (3) (a), (b) or (d) of this Article has occurred and the Permit holder shall surrender the Permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
 - (a) the Permit holder ceasing to be a Resident, a Resident requiring a carer, a doctor who makes home visits, a doctor ceasing to be registered as working at the doctors practice stated within their Permit application, an Operational Permit (All Zones) holder or Operational Permit (External) holder ceasing to meet the conditions of the Permit set out in the terms and conditions or a Business User;
 - (b) the Permit holder ceasing to be the Owner of the vehicle in respect of which the Permit was issued;
 - (c) the withdrawal of such Permit by the Council under the provisions of paragraph (2) of this Article;
 - (d) the vehicle in respect of which such Permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in respect of the Parking Place;
 - (e) the issue of the duplicate Permit by the Council under the provisions of Article 40;
 - (f) the Permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a Permit shall cease to be valid at the expiration of the period specified thereon or the occurrence of any one of the events set out in paragraph (3) (a), (b), (c), (d), (e) or (f) of this Article, whichever is the earlier.
- (5) Where a Permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, or a card payment subsequently fails, the Permit shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the Permit was issued by sending the same by recorded delivery service to them at the address shown by that person on the application for the Permit or any other address believed to be that person's place of abode, require that person to surrender the Permit to the Council within 48 hours of the receipt of the afore-mentioned notice.
- (6) All Permits remain the property of the Council, who retain the right to withdraw the Permit when not used in accordance with these terms and conditions. The Council will confirm withdrawal of the Permit by letter to the Permit Holder's address, the letter will also confirm the date from when the Permit becomes invalid.

40. Application for and issue of a duplicate Permit

- (1) If a Permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the Permit has become altered by fading or otherwise, the Permit holder shall either surrender it to the Council or apply to the Council for the issue to

them of a duplicate Permit and the Council upon the receipt of the Permit, shall issue a duplicate Permit so marked and upon such issue the Permit shall become valid.

- (2) If a Permit is lost or destroyed, the Permit holder may apply to the Council for the issue to them of a duplicate Permit and the Council, upon being satisfied as to the loss or destruction, shall issue a duplicate Permit, for a fee, so marked and upon such issue the Permit shall become valid.
- (3) If an Operational Permit (All Zones) or Operational Permit (External) is lost applications do not need to be authorised and should be sent directly to the Parking Office. The Administration Charge for a replacement Permit may be passed on to the staff member.
- (4) The provisions of this Order shall apply to a duplicate Permit and an application therefore as if it were a Permit or, as the case may be, an application therefor.

41. Form of Permit

- (1) A Residents' Permit shall be in writing or electronic form and shall include the following particulars:
 - (a) the registration mark of the vehicle in respect of which the Permit is issued;
 - (b) the period during which, subject to the provisions of Article 23(4), the Residents' Permit shall remain valid;
 - (c) the Zone to which the Permit applies;
 - (d) an indication that the Residents' Permit has been issued by the Council; and
 - (e) Permit type.
- (2) A Business Permit shall be in writing or electronic form and shall include the following particulars:
 - (a) the registration mark of the vehicle in respect of which the Permit has been issued or the name of the company to which the Permit has been issued;
 - (b) the period during which, subject to the provisions of Article 25(4), the Business Permit shall remain valid;
 - (c) the Zone to which the Permit applies;
 - (d) an indication that the Business Permit has been issued by the Council; and
 - (e) Permit type.
- (3) A Season Ticket and Temporary Resident Permit shall be in writing or electronic form and shall include the following particulars:
 - (a) the registration mark of the vehicle in respect of which the Permit is issued;
 - (b) the period during which, subject to the provisions of Article 27(1) and 31(5), the Permit shall remain valid;
 - (c) the Zone to which the Permit applies;
 - (d) an indication that the Permit has been issued by the Council; and
 - (e) Permit type.
- (4) A Doctor Permit shall be in writing or electronic form and shall include the following particulars:
 - (a) the registration mark of the vehicle in respect of which the Permit is issued;
 - (b) the period during which, subject to the provisions of Article 37(5), the Permit shall remain valid;

- (c) an indication that the Permit has been issued by the Council; and
 - (d) Permit type.
- (5) An Operational Permit shall be in writing or electronic form and shall include the following particular:
- (a) the period during which, subject to the provisions of Article 33(4), and 35(4), the Permit shall remain valid;
 - (b) an indication that the Permit has been issued by the Council; and
 - (c) Permit type.
- (6) A Carer Permit shall be in writing or electronic form and shall include the following particular:
- (a) the period during which, subject to the provisions of Article 29(4), the Permit shall remain valid;
 - (b) the Zone to which the Permit applies;
 - (c) an indication that the Permit has been issued by the Council; and
 - (d) Permit type.

Section 3 - Visitors' Permits

42. Application for the issue of Visitors' Permit for the use of Parking Places

- (1) Any Resident may apply to the Council for the issue of up to 10 Visitors' Permit booklets or up to 300 hours of Virtual Visitors' Permit hours for a vehicle of the class described in Article 23(1) and belonging to a person visiting that Household and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a Visitors' Permit to produce to an officer of the Council such evidence in respect of an application for such a Visitors' Permit made to them as they may reasonably call for to verify any particulars or information given to them. In respect of a Virtual Visitors' Permit the Council can access the record of the Virtual Visitors' Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 13, the Council upon being satisfied that the applicant is a Resident, shall issue to the applicant the Visitors' Permit or Virtual Visitors' Permit.
- (4) The number of Visitors' Permits shall be restricted to a maximum of 30 Visitors' Permits per Household in any 12 month period. In the case of Virtual Visitors' Permits the maximum hours shall be restricted to 300 hours per Household in any 12 month period.

43. Refund of Charge paid in respect of a Visitors' Permit

- (1) A Householder who surrenders a Visitors' Permit to the Council before it becomes valid shall be entitled to a refund of the Charge paid.

44. Surrender, withdrawal and validity of a Visitors' Permit

- (1) A Householder may surrender a Visitors' Permit to the Council at any time and shall surrender a Visitors' Permit to the Council on the occurrence of the event set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the Householder by sending the same by recorded delivery service to the Householder at the address shown by that person on the application for the Visitors' Permit or any other address believed to be that person's place of abode, withdraw a Visitors' Permit if it appears to the Council that the event set out in paragraph (3) (a) of this Article has occurred and the Householder shall surrender the Visitors' Permit to the Council within 48 hours of the receipt of the afore-mentioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
 - (a) the Householder ceasing to be a Resident;
 - (b) the withdrawal of such a Visitors' Permit by the Council under the provisions of paragraph (2) of this Article;
 - (c) the Visitors' Permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a Visitors' Permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3) (a) or (b) of this Article, whichever is the earlier.
- (5) Where Visitors' Permits are issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, or a card payment subsequently fails, Visitors' Permits shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the Visitors' Permits were issued by sending the same by recorded delivery service to them at the address shown by that person on the application for the Visitors' Permit or at any other address believed to be that person's place of abode, require that person to surrender the Visitors' Permit to the Council within 48 hours of the receipt of the afore-mentioned notice.
- (6) All Visitors' Permits remain the property of the Council, who retain the right to withdraw the Visitors' Permit when not used in accordance with these terms and conditions. The Council reserves the right to change the terms and conditions.

45. Application for the issue of replacement Visitors' Permit

- (1) If a Visitors' Permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the Visitors' Permit has become altered by fading or otherwise, the Householder shall either surrender it to the Council or apply to the Council for the issue of a replacement Visitors' Permit and the Council, upon receipt of the Visitors' Permit, shall issue a replacement Visitors' Permit.
- (2) The provisions of this Order shall apply to a replacement Visitors' Permit and an application therefor as if it were a Visitors' Permit or, as the case may be, an application therefor.

46. Form of Visitors' Permit

- (1) A Visitors' Permit shall be in writing or electronic form and shall include the following particulars:
- (a) the year;
 - (b) the month;
 - (c) the date in the month;
 - (d) the time of arrival;
 - (e) the vehicle registration mark;
 - (f) the period during which the Visitors' Permit may remain valid;
 - (g) the Zone to which the Visitors' Permit applies;
 - (h) an indication that the Visitors' Permit has been issued by the Council.
- (2) The details required by paragraph (1)(a), (1)(b), (1)(c), (1)(d) and (1)(e) shall be written in on the Visitors' Permit in ink in the spaces provided. In the case of a Virtual Visitors' Permit the details of which shall be included electronically which are accessible on a Handheld Device.

Dated this twelfth day of November 2025.



Sabeel Khan
Acting Assistant Director for Traffic, Transport, and Parking
(The Officer appointed for the purpose)

SCHEDULE 1

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Operational Permit or has been granted a valid Virtual Ticket or Virtual Operational Permit a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.
No items.		

SCHEDULE 2

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Business Permit, a valid Season Ticket or a valid Operational Permit or has been granted a valid Virtual Ticket, Virtual Business Permit, Virtual Season Ticket or Virtual Operational Permit a record of which is accessible on a Handheld Device.

In relation to a Parking Place referred to in this Schedule, the expression "Permitted Hours" means the period between 8am and 8pm, any such day not being a public holiday – maximum stay 2 hours.

1 No. of Parking Place	2 Designated Parking Place	3 Special manner of standing
1	Commerce Road, Brentford, the south-west side, from a point 12 metres south-west of the north-western building line of Isambard Court, Commerce Road south-eastwards for a distance of 8 metres	90 degrees to the kerb

SCHEDULE 3

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Residents' Permit, a Valid Visitors' Permit, a valid Season Ticket, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or has been granted a valid Virtual Resident's Permit, Virtual Visitors' Permit, Virtual Season Ticket, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit or Virtual Ticket a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 4

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Residents' Permit, Visitors' Permit, Business Permit, a valid Season Ticket, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or has been granted a valid Virtual Resident's Permit, Virtual Visitors' Permit, Virtual Business Permit, Virtual Season Ticket, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit or Virtual Ticket a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 5

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Business Permit, a valid Season Ticket or a valid Operational Permit or has been granted a valid Virtual Business Permit, Virtual Season Ticket or Virtual Operational Permit a record of which is accessible on a Handheld Device.

In relation to a Parking Place referred to in this Schedule, the expression "Permitted Hours" means the period between 8am and 8pm, any such day not being a public holiday.

1 No. of Parking Place	2 Designated Parking Place	3 Special manner of standing
1	Commerce Road, Brentford, the south-west side, from a point 18 metres north-west of the south-eastern building line of Isambard Court, Commerce Road north-westwards for a distance of 9.5 metres	90 degrees to the kerb
2	Commerce Road, Brentford, the south-west side, from a point 1 metre north-west of the south-eastern building line of Nos. Isambard Court, Commerce Road north-westwards for a distance of 14.5 metres	90 degrees to the kerb

SCHEDULE 6

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Business Permit, a valid Season Ticket, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or a valid Residents' Permit or a Visitors' Permit or has been granted a valid Virtual Business Permit, Virtual Season Ticket, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit, Virtual Resident's Permit or Virtual Visitors' Permit a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 7

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Residents' Permit, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or a Valid Visitors' Permit or has been granted a valid Virtual Resident's Permit, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit or Virtual Visitors' Permit a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 8

**Streets or parts of streets for the purpose of the definition of “business” that are within the
Zone Commerce Road with the Permit Identifier CR**

30 Commerce Road, Brentford, TW8 8LE

SCHEDULE 9

**Streets or parts of streets for the purpose of the definition of “Resident” that are within the
Zone Commerce Road with the Permit Identifier CR**

No items.

SCHEDULE 10

On-Street Payment Parking Charges

DVLA Band (1)	Vehicle Emissions (g/km) (2)	Charges for Parking Period up to 30 minutes (3)	Charges for Parking Period up to 1 hour (4)	Charges for Parking Period up to 1 ½ hours (5)	Charges for Parking Period up to 2 hours (6)	Charges for Parking Period up to 2 ½ hours (7)	Charges for Parking Period up to 3 hours (8)	Charges for Parking Period up to 3 ½ hours (9)	Charges for Parking Period up to 4 hours (10)	Charges for Parking Period up to 4 ½ hours (11)	Charges for Parking Period up to 5 hours (12)
1	0	£0.80	£1.60	£2.40	£3.20	£4.00	£4.80	£5.60	£6.40	£7.20	£8.00
2	1 to 75	£1.20	£2.40	£3.60	£4.80	£6.00	£7.20	£8.40	£9.60	£10.80	£12.00
3	76 to 100	£1.60	£3.20	£4.80	£6.40	£8.00	£9.60	£11.20	£12.80	£14.40	£16.00
4	101 to 130	£1.70	£3.40	£5.10	£6.80	£8.50	£10.20	£11.90	£13.60	£15.30	£17.00
5	131 to 170	£1.80	£3.60	£5.40	£7.20	£9.00	£10.80	£12.60	£14.40	£16.20	£18.00
6	171 to 225	£1.90	£3.80	£5.70	£7.60	£9.50	£11.40	£13.30	£15.20	£17.10	£19.00
7	Over 226	£2.00	£4.00	£6.00	£8.00	£10.00	£12.00	£14.00	£16.00	£18.00	£20.00
Additional Diesel Surcharge ¹		£0.20	£0.40	£0.60	£0.80	£1.00	£1.20	£1.40	£1.60	£1.80	£2.00

Notes:

1) Additional Diesel Surcharge for diesel and hybrid-diesel vehicles

SCHEDULE 11

Business Permit Charges

DVLA Band (1)	Vehicle Emissions (g/km) (2)	Passenger vehicle (3)	Goods Vehicle (4)
1	0	£645.00	£380.00
2	1 to 75	£754.00	£487.00
3	76 to 100	£862.00	£593.50
4	101 to 130	£970.00	£700.00
5	131 to 170	£1,078.00	£806.50
6	171 to 225	£1,186.00	£913.00
7	Over 226	£1,294.00	£1,019.50
Administration Charge for re-issue of Business Permit: £23			

SCHEDULE 12

Resident Permit Charges

DVLA Band (1)	Vehicle Emissions (g/km) (2)	First Residents' Permit per Household (3)	Second Residents' Permit per Household (4)	Third Residents' Permit per Household (5)	Fourth Residents' Permit per Household (6)	Fifth and subsequent Residents' Permits per Household (6)
1	0	£60.00	£150.00	£245.00	£335.00	£425.00
2	1 to 75	£70.00	£160.00	£255.00	£345.00	£435.00
3	76 to 100	£80.00	£170.00	£265.00	£355.00	£445.00
4	101 to 130	£90.00	£180.00	£275.00	£365.00	£455.00
5	131 to 170	£100.00	£190.00	£285.00	£375.00	£465.00
6	171 to 225	£120.00	£210.00	£305.00	£395.00	£485.00
7	Over 226	£140.00	£230.00	£325.00	£405.00	£505.00
Additional Diesel Surcharge ¹		£75.00	£75.00	£75.00	£75.00	£75.00
Administration Charge for change of vehicle/replacement/refund: £23						

Notes:

1) Additional Diesel Surcharge for diesel and hybrid-diesel vehicles

SCHEDULE 13

Visitors' Permit Charges

	Charge
Visitors' Permit	£27.20 (per book of 30 Cards) OR £27.20 (per 30 hours)

SCHEDULE 14

Season Ticket Charges

Season Tickets Monday to Sunday				
DVLA Band (1)	Vehicle Emissions (g/km) (2)	3 Months (3)	6 Months (4)	Annual (5)
1	0	£339.00	£666.50	£1,310.00
2	1 to 75	£354.00	£696.50	£1,370.00
3	76 to 100	£369.00	£725.60	£1,430.00
4	101 to 130	£384.00	£756.50	£1,490.00
5	131 to 170	£404.00	£796.50	£1,570.00
6	171 to 225	£424.00	£836.50	£1,650.00
7	Over 226	£444.00	£876.50	£1,730.00
Additional Diesel Surcharge ¹		£18.75	£37.50	£75.00
Multi-Vehicle Permit ²		£424.00	£836.50	£1,650.00
Administration Charge for re-issue of Season Ticket: £23				

Notes:

- 1) Additional Diesel Surcharge for diesel and hybrid-diesel vehicles
- 2) Charge for Season Tickets for multiple vehicles

SCHEDULE 15

Carer Permit Charges

1. Type of Permit	2. Period of validity	3. Charges
Carer Permits – CPZ (Single Zone) Specific	Annual	£0.00

SCHEDULE 16

Temporary Resident Permit Charges

1. Type of Permit	2. Period of validity	3. Charges
Temporary Resident Permit	1 Month	£44.00

SCHEDULE 17
Operational Permit (All Zones) Charges

1. Type of Permit	2. Period of validity	3. Charges
Operational Permits – All Zones	Annual	£163.75
Administration Charge for change of vehicle/replacement/refund	n/a	£23

SCHEDULE 18
Operational Permit (External) Charges

1. Type of Permit	2. Period of validity	3. Charges
Operational Permits – External	Annual	£310.50
Administration Charge for change of vehicle/replacement/refund	n/a	£23

SCHEDULE 19
Doctor Permit Charges

1. Type of Permit	2. Period of validity	3. Charges
Doctor Permits	Annual	£399.00
Administration Charge for change of vehicle/replacement/refund	n/a	£24.50

EXPLANATORY NOTE

(This note is not part of the Order, but is intended to indicate its general purport)

This Order designates parking places in certain lengths of street in the vicinity of Commerce Road in the London Borough of Hounslow at which vehicles displaying a valid Pay & Display ticket or a valid Business Permit issued by the Council of the London Borough of Hounslow may be left in designated areas.

Traffic Management Order

2025 No.171

The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No.63)
Order 2025

Made on 12 November 2025

Coming into operation on 12 December 2025

The Council of the London Borough of Hounslow, after consulting the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 6 and 124 to the Road Traffic Regulation Act 1984^a as amended, and of all other enabling powers hereby make the following Order:

Citation and Commencement

1. This Order shall come into operation on 12 December 2025 and may be cited as The London Borough of Hounslow (Loading Places) (2009, No.1) (Amendment No.63) Order 2025.

Interpretation

2. (1) In this Order the “Order of 2009” means The London Borough of Hounslow (Loading Places) (No. 1) Order 2009^b.
(2) Unless the context otherwise requires, any expression used in this Order which is also used in the Order of 2009 shall have the same meaning as in that Order.
(3) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.

Revocation and/or Designation of Parking Places

3. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order, the Order of 2009 shall have effect as though:
(a) the item numbered 14 in the Schedule to this Order were added to Schedule 1 to that Order.

^a1984 c.27

^b LBH 2009/04

Dated this twelfth day of November 2025.



Sabeel Khan

Acting Assistant Director for Traffic, Transport & Parking

(The Officer appointed for the purpose)

SCHEDULE
(loading places for passenger vehicles and goods vehicles)

1. Item	2. Designated Loading Place	3. Permitted Hours	4. Maximum Stay	5. No Return Within
14	Kingsley Avenue, Hounslow , the north-west side, from a point 1 metre south-west of the north-eastern flank wall of No. 81 Kingsley Road, south-westwards for a distance of 15 metres	Mon-Sat 8.30am- 6.30pm	20 minutes	1 hour

EXPLANATORY NOTE

(This Note is not part of the Order, but is intended to indicate its general purport.)

This Order further amends The London Borough of Hounslow (Loading Places) (No. 1) Order 2009 by introducing a loading place for passenger vehicles and goods vehicles in Kingsley Avenue, Hounslow, adjacent to No. 81 Kingsley Road.



London Borough of Hounslow

Proposed Parking Places and Loading Places at Commerce Road, Brentford

A. The London Borough of Hounslow (Parking Places) (Commerce Road) Order 202*

B. The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No. *) Order 202*

1. NOTICE IS HEREBY GIVEN that the London Borough of Hounslow propose to make the above-mentioned Orders, under Sections 6, 45, 46, 49 and 124 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended.
2. The general effect of the Commerce Road Parking Places Order would be to:-
 - (a) Introduce payment parking places on Commerce Road, Brentford, on the south-west side outside No. 30 Commerce Road and;
 - (b) introduce shared use payment parking and business permit parking places on Commerce Road, Brentford, on the south-west side outside No. 30 Commerce Road.
3. The general effect of the Loading Places Order would be to:-
 - (a) Introduce a loading place for passenger vehicles and goods vehicles in Kinglsey Avenue, Hounslow, on the north-west side adjacent to No. 81 Kingsley Road.
4. Documents giving further information of the proposed Orders can be viewed for a period of 21 days from the date of this Notice online at hounslow.gov.uk by typing in the term "traffic notices" in the search bar and at Hounslow Library, Hounslow House First Floor, 7 Bath Road, TW3 3EB or at The Reception of Hounslow House, Ground Floor, 7 Bath Road, TW3 3EB on Mondays and Thursdays between 9.30am and 8pm, Tuesdays, Wednesdays, Fridays and Saturdays between 9.30am and 5.30pm or on Sundays between 11.30am and 4.00pm.
5. Any person wishing to object to the proposals should send a statement in writing stating the grounds of their objection to the Acting Assistant Director for Traffic, Transport and Parking, Hounslow House, 7 Bath Road, Hounslow, Middlesex TW3 3EB or via email to trafficorders@hounslow.gov.uk quoting the reference TMO/P035/25, to be received no later than 31 October 2025.

Dated: 10 October 2025

Sabeel Khan

Acting Assistant Director for Traffic, Transport and Parking
(The Officer appointed for the purpose)

Traffic Management Order

20** No. **

The London Borough of Hounslow (Parking Places) (Commerce Road) Order 20**

Made on ** ***** 20**

Coming into operation on ** ***** 20**

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SCHEDULES

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Schedule 4 – Payment Parking, Business Permit, Resident Permit and Visitors' Permit, Season Ticket, Carer Permit, Temporary Resident Permit, Operational Permit and Doctor Permit Parking Places Parking Places

Schedule 5 – Business Permit, Season Ticket and Operational Permit Parking Places

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Schedule 8 – Streets or parts of streets for the purpose of the definition of business that are within the Zone Commerce Road with the Permit Identifier CR

Schedule 9 – Streets or parts of streets for the purpose of the definition of Resident that are within the Zone Commerce Road with the Permit Identifier CR

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Schedule 16 – Temporary Resident Permit Charges

Schedule 17 – Operational Permit (All Zones) Charges

Schedule 18 – Operational Permit (External) Charges

Schedule 19 – Doctor Permit Charges

The Council of the London Borough of Hounslow, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 45, 46, 49 and 51 and 124 and of Part III and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984^a as amended and the Traffic Management Act 2004^b and of all other enabling powers hereby make the following Order:

^a 1984 c.27

^b 2004 c.18

PART I – PRELIMINARY

1. Citation and Commencement

- (1) This Order may be cited as The London Borough of Hounslow (Parking Places) (Commerce Road) Order 20** and shall come into operation for all purposes on ** ***** 20**.

2. Revocations

- (1) Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order the following Orders are hereby revoked:
None

3. Interpretation

- (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

“Administration Charge” means the Charge listed in the Schedules to this Order which applies for the change of vehicle, replacement or refund of a Permit or Season Ticket;

“Affiliate Staff” means any staff working for companies and organisations who are recognised affiliates of the London Borough of Hounslow, working on their behalf and approved for an Operational Permit (External);

“Business Permit” means a Business Permit issued under the provisions of Article 25;

“Business User” means a person who occupies premises the postal address of which is in any street or part of street described in Schedule 8 and who uses such premises for non-Residential purposes;

“CO2 Emissions Figure” has the same meaning as in Schedule 1 of the Vehicle Excise and Registration Act 1994, as amended. For the avoidance of doubt, this is intended to have the same meaning as that used by DVLA for the purpose of vehicle excise duty at the time when this order was made. If there should be any future amendment to the meaning as used by DVLA, such amendment will not, of itself, be binding on the Council for the purposes of this order;

“Carer Permit” means a Permit issued under the provisions of Article 29 of this Order;

“Cashless Payment” means a method of payment whereby the Charge (and any appropriate Service Charge) is collected by the Service Provider, via an arranged account, with payment being made over the Telephone or Electronic Payment System (including via the internet) by Payment Card or other means of secure authorised payment to allow vehicles to be parked for the period of time for which payment has been made;

“Charge” means the Charge for a Permit, Season Ticket, Residents’ Visitors’ Permit or Payment Parking Place and specified in the Schedules to this Order (or amended by ‘notice’);

“Civil Enforcement Officer” has the same meaning as in the Traffic Management Act 2004;

"Council" means the Council of the London Borough of Hounslow;

"Council Staff" means members of staff employed at the Council;

"Diesel Vehicle" means a vehicle in which the motive power is wholly or partially derived directly or indirectly from a compression ignition engine;

"Disabled Person" and "Disabled Person's Badge" have the same meanings as in The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000^c;

"Disabled Person's Vehicle" means a vehicle lawfully displaying a Disabled Person's Badge;

"Doctor Permit" means a Permit issued under the provisions of Article 37 of this Order;

"Driver" in relation to a vehicle waiting in a Parking Place means the person driving the vehicle at the time it was left in the Parking Place;

"DVLA Band" means the banding of vehicles based on CO2 Emissions Figures generated (g/km) as set by the Driver and Vehicle Licensing Agency;

"Enactment" means any Enactment, whether public, general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an Enactment;

"Goods" means Goods of any kind whether animate or inanimate and includes postal packets of any description; and "delivering" and "collecting" in relation to any Goods includes a reasonable amount of time checking the Goods for the purpose of their delivery or collection;

"Goods Vehicle" means a motor vehicle constructed or adapted for use for the carriage of Goods or burden of any description and not drawing a trailer;

"Handheld Device" means a wireless handheld computer (including mobile phone) used by a Civil Enforcement Officer whilst carrying out duties which is programmed to interface with the Telephone or Electronic Payment System operator;

"Household" means either one person living alone or a group of people living or staying at the same address sharing a kitchen or bathroom or other common amenity;

"Location Identification Number" means the unique number assigned to the Parking Place where the telephone payment parking system is operational;

"Motor Cycle and Invalid Carriage" have the same meaning respectively as in Section 136 of the Road Traffic Regulation Act 1984;

"Operational Permit (All Zones)" means a Permit issued under the provisions of Article 33 of this Order;

"Operational Permit (External)" means a Permit issued under the provisions of Article 35 of this Order;

^c SI. 2000/682

"Owner", has the same meaning as in the Traffic Management Act 2004^d;

"Parking Charge" means that a vehicle has parked during the hours of operation and is due to pay a charge for parking, unless they are an exempt vehicle;

"Parking Contravention" has the meaning as assigned to it in Part 1 of Schedule 7 of the Traffic Management Act 2004;

"Parking Place" means any area on a highway designated as such by this Order;

"Parking Space" means a space in a Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 which is provided for the leaving of vehicles;

"Passenger Vehicle" means a motor vehicle (other than a Motor Cycle or Invalid Carriage) constructed or adapted for the carriage of not more than eight passengers (exclusive of the Driver) and their effects and not drawing a trailer;

"Payment Card" means a debit/credit card, PayPoint or any other accepted form of electronic payment system, that can be used by a person and accepted as a means of making a payment for a Permit, Visitors' Permit, Season Ticket, Virtual Permit, Virtual Visitors' Permit, Virtual Season Tickets or Virtual Tickets;

"Payment Parking Place" means a Parking Place to which a payment for parking applies on leaving a Vehicle in that Parking Place designated as such by this Order and where payment of the Parking Charge is made by means of a Ticket Machine or a Cashless Payment system;

"Penalty Charge" means an amount set by the London Council's Transport and Environment Committee under the provisions of The Civil Enforcement of Road Traffic Contraventions (Approved Devices, Charging Guidelines and General Provisions) (England) Regulations 2022^e;

"Penalty Charge Notice (PCN)" means a notice issued or served by a Civil Enforcement Officer to the provisions of The Civil Enforcement of Road Traffic Contraventions (Approved Devices, Charging Guidelines and General Provisions) (England) Regulations 2022;

"Penalty Charge and Reduced Penalty Charge" means an amount set by the London Council's Transport and Environment Committee under the provisions of Part 6 of the Traffic Management Act 2004 and with the approval of the Secretary of State for Transport which unless contested, is to be paid to the Council within 28 days beginning with the date on which the alleged contravention occurred, or in 14 days in the case of a Reduced Penalty Charge, from the date of issue of the Penalty Charge notice;

"Permit" means a Permit or Virtual Permit of the type described within this Order and issued by the Council for which the payment of the Charge is made;

"Permit Holder" means a person or organisation to whom a Permit or Virtual Permit has been issued under the provisions of this Order;

^d 2004 c. 18

^e SI.2022/71

“Permit Identifier” means any symbol, logo, letter, numeral or name (or any combination of such), specified in Schedules 8 and 9 applicable to the Permit Parking Places specified in Schedules 2, 3, 4, 5, 6 and 7 and used on Permits, Visitors’ Permits, Season Tickets or Virtual Permits, Virtual Visitors’ Permits and Virtual Season Tickets to identify the Permit Parking Places for which they are valid and on Handheld Devices and on signs at relevant Parking Places;

“Permitted Hours”, in relation to a Parking Place, means the period specified at the beginning of the Schedule relating to that Parking Place;

“Resident” means a person whose usual place of abode is at the premises the postal address of which is in any street or part of a street described in Schedule 9;

“Residents’ Permit” means a Permit issued under the provisions of Article 23;

“Residents’ Permit Holder” means a person to whom a Residents’ Permit has been issued under the provisions of Article 23;

“Season Ticket” means a Season Ticket or Virtual Season Ticket issued under the provisions of Article 27 of this Order;

“Service Provider” means a contractor authorised by the Council to accept payment of the Charge for a Permit, Visitors’ Permit, Season Ticket or Virtual Ticket, on its behalf and to keep a record of that payment and the Vehicle, Parking Place or Parking Area and the parking period in respect of which payment has been made using the Telephone or Electronic Payment System;

“Service Charge” means any Charge which may be payable to the Service Provider (in addition to the Parking Charge in accordance with the provisions of Article 8) for vehicles using the telephone payment parking system;

“Schedule” means a Schedule to this Order;

“Telephone or Electronic Payment System” means an electronic system, using a telephone connection, text messaging, mobile application, web application or other electronic application set up and maintained by the Service Provider;

“Temporary Resident Permit” means a Permit issued under the provisions of Article 31 of this Order;

“Ticket Machine” (where applicable) means a type of parking meter as defined in regulation 46(2) (a) (i) of the Road Traffic Regulation Act 1984 for the purposes of this Order being apparatus designed to indicate the time and to issue Virtual Tickets indicating the payment of the Charge referred to in Article 8 of this Order and the period in respect of which the Charge has been paid;

“Valid Visitors’ Permit” means a Visitors’ Permit validated by entering the following indications:

- (a) the registration mark of the vehicle;
- (b) the month and the date in the month; and
- (c) the time of arrival for each entry.

“Vehicle Emissions (g/km)” means the amount, in grams, of carbon dioxide emissions a vehicle generates per kilometre driven;

“Virtual Permit” means a digital, electronic record of a Permit. Unlike with a traditional paper Permit, with a Virtual Permit there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Permit issued by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device;

“Virtual Visitors’ Permit” means a digital, electronic record of a Visitors’ Permit. Unlike with a traditional paper Visitors’ Permits, with a Virtual Visitors’ Permit there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Virtual Visitors’ Permit issued and confirmed by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device;

“Virtual Season Ticket” means a digital, electronic record of a Season Ticket. Unlike with a traditional paper Season Tickets, with a Virtual Season Ticket there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Virtual “Season Ticket” issued and confirmed by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device;

“Virtual Tickets” means a digital, electronic record of a ticket indicating the payment of the Charge referred to in Article 8 of this Order and the period in respect of which the Charge has been paid. Unlike with traditional paper tickets, with a Virtual Ticket there is nothing to physically display. A Civil Enforcement Officer is able to determine which vehicles hold a valid Virtual Ticket issued and confirmed by the Council for which the payment of the Charge is made, via the information that is displayed on their Handheld Device.

“Visitors’ Permit” means a Visitors’ Permit or Virtual Visitors’ Permit issued under the provisions of Article 42;

“Zone” means the streets and parts of streets containing Permit Parking where the Permit Identifier for such Parking Places indicates the Zone to which those Parking Places belong.

- (2) Any reference in this Order to any Enactment shall be construed as a reference to that Enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent amendment.
- (3) For the purposes of this Order a vehicle shall be regarded as displaying a Disabled Person's Badge in the relevant position when it is so regarded for the purposes of Regulation 3 of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 2000^f.

PART II - DESIGNATION OF PARKING PLACES

4. Designation of Parking Places

^f SI 2000/683

- (1) The areas of highway as described in column 2 of Schedules 1, 2, 3, 4, 5, 6 and 7 are designated as Parking Places.
- (2) The limits of each Parking Place and the limits of each Parking Space, if marked within a Parking Place, shall be indicated on the highway in accordance with the Traffic Signs Regulations and General Directions 2016⁹

5. Number and situation of Parking Spaces

- (1) The number of Parking Spaces in each Parking Place shall not be less than the number specified in relation to that Parking Place in column 3 of Schedules 1, 2, 3, 4, 5, 6 and 7.
- (2) The number and situation of Parking Spaces in each Parking Place shall be determined by the Council.

6. Vehicles for which Parking Places are designated

- (1) Each Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 may be used subject to the provisions of this Order for the leaving during the Permitted Hours of such vehicles as are Passenger Vehicles, Goods Vehicles, Motor Cycles, or Invalid Carriages.
- (2) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 1 during the Permitted Hours shall either:
 - (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Operational Permit (External) or the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device.
- (3) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 2 during the Permitted Hours shall either:
 - (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device.

⁹ SI.2016/362

- (4) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 3 during the Permitted Hours shall either:
- (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (h) cause to be displayed a valid Operational Permit (External) or the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (i) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.
- (5) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 4 during the Permitted Hours shall either:
- (a) have been granted a Virtual Ticket through the Telephone or Electronic Payment System or a Ticket Machine; or
 - (b) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or

- (h) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (i) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (j) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.
- (6) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 5 during the Permitted Hours shall either:
- (a) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (b) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device.
- (7) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 6 during the Permitted Hours shall either:
- (a) cause to be displayed a valid Business Permit or the Permit Holder has obtained a Virtual Business Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (b) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts then from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Season Ticket or having been granted a Virtual Season Ticket and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (h) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or

- (i) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.
- (8) Subject to the provisions of this Order, a person leaving a vehicle in a Parking Place referred to in Schedule 7 during the Permitted Hours shall either:
- (a) cause to be displayed a valid Residents' Permit or the Permit Holder has obtained a Virtual Residents' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (b) cause to be displayed a Visitors' Permit or having been granted a Virtual Visitors' Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (c) cause to be displayed a valid Carer Permit or the Permit Holder has obtained a Virtual Carer Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (d) cause to be displayed a valid Temporary Resident Permit or the Permit Holder has obtained a Virtual Temporary Resident Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (e) cause to be displayed a valid Operational Permit (All Zones) or the Permit Holder has obtained a Virtual Operational Permit (All Zones) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (f) cause to be displayed a valid Operational Permit (External) of the Permit Holder has obtained a Virtual Operational Permit (External) Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld Device; or
 - (g) cause to be displayed a valid Doctor Permit or the Permit Holder has obtained a Virtual Doctor Permit which exempts them from displaying a Permit and a record of which is accessible on a Handheld device.

7. Display of Permits

- (1) At all times during which a vehicle is left in a Parking Place during the Permitted Hours and where required to do so by Article 6, the Driver shall cause either a valid Permit, a valid Season Ticket or a Visitors' Permit, issued for that vehicle, to be displayed on the front or kerb side of the vehicle so that either:
- (a) all of the particulars of the Residents' Permit referred to in Article 41(1) are clearly visible from the front or kerb side of the vehicle; or
 - (b) all of the particulars of the Business Permit referred to in Article 41(2) are clearly visible from the front or kerb side of the vehicle; or
 - (c) all of the particulars of the Visitors' Permit referred to in Article 46(1) are clearly visible from the front or kerb side of the vehicle and have been duly completed or;
 - (d) all of the particulars of the Season Ticket, Carer Permit, Temporary Resident Permit, Operational Permit (All Zones), Operational Permit (External) and Doctor Permit referred to in Articles 41(3), 41(4), 41(5) and 41(6) are clearly visible from the front or kerb side of the vehicle.
- (2) The Driver shall be exempt from displaying a valid Permit, a valid Season Ticket or a Valid Visitors' Permit as specified in Article 7(1), if the Driver has obtained a Virtual Ticket, Virtual Permit, Virtual Season Ticket or a Virtual Visitors' Permit and a record of which is accessible on a Handheld Device.

8. Charge for use of Parking Places

- (1) A Parking Charge shall be paid for the leaving of a vehicle in a Parking Place described in Schedule 1 during the Permitted Hours, such Charge being as specified in Schedule 10.
- (2) A Charge shall be paid for the leaving of a vehicle in a Parking Place described in Schedules 2, 3 and 4 during the Permitted Hours, such Charge being either:
 - (a) as specified in Schedule 10; or
 - (b) a Business Permit fee as specified in Schedule 11; or
 - (c) a Residents' Permit fee as specified in Schedule 12; or
 - (d) a Visitors' Permit fee as specified in Schedule 13; or
 - (e) a Season Ticket Fee as specified in Schedule 14; or
 - (f) a Carer Permit fee as specified in Schedule 15; or
 - (g) a Temporary Resident Permit fee as specified in Schedule 16; or
 - (h) an Operational Permit (All Zones) fee as specified in Schedule 17; or
 - (i) an Operational Permit (External) fee as specified in Schedule 18; or
 - (j) a Doctor Permit fee as specified in Schedule 19.
- (3) A Charge shall be paid for the leaving of a vehicle in a Parking Place described in Schedules 5, 6 and 7 during the Permitted Hours, such Charge being either:
 - (a) a Business Permit fee as specified in Schedule 11; or
 - (b) a Residents' Permit fee as specified in Schedule 12; or
 - (c) a Visitors' Permit fee as specified in Schedule 13; or
 - (d) a Season Ticket Fee as specified in Schedule 14; or
 - (e) a Carer Permit fee as specified in Schedule 15; or
 - (f) a Temporary Resident Permit fee as specified in Schedule 16; or
 - (g) an Operational Permit (All Zones) fee as specified in Schedule 17; or
 - (h) an Operational Permit (External) fee as specified in Schedule 18; or
 - (i) a Doctor Permit fee as specified in Schedule 19.
- (4) No period for a vehicle left in a Parking Place referred to in Schedules 1, 2, 3 and 4 shall exceed the allocated time as stated in the Permitted Hours.

9. Payment of Parking Charge at Parking Places

- (1) A person leaving a vehicle in a Parking Place referred to in Schedules 1, 2, 3 and 4 can obtain a Virtual Ticket by paying the Parking Charge by Payment Card as stated on the Ticket Machine, and take such steps as may be necessary to cause the Ticket Machine to issue a Virtual Ticket.
- (2) A person leaving a vehicle in a Parking Place referred to in Schedules 1, 2, 3 and 4 can use the Telephone or Electronic Payment System or other form of Cashless Payment to pay the Parking Charge, imposed by this Order, for the period they wish to park by communicating with the Service Provider.
- (3) In the case of only one of the methods of payment, as mentioned in paragraphs (1) and (2) of this Article, being available, that method shall be used for the payment of the Parking Charge.

10. Exemption from Charges

- (1) Notwithstanding the foregoing provisions of this Order, any Disabled Person's Vehicle displaying in the relevant position a Disabled Person's Badge may be left in a Parking Place if the use of that part has not been suspended.

11. Contravention

- (1) If a vehicle is left in a Parking Place at any time without complying with the provisions of this Order, then a contravention of this Order, and a Parking Contravention within Part 1 of Schedule 7 to the Traffic Management Act 2004, shall be deemed to have occurred.
- (2) Where a vehicle is left in a Parking Place without complying with the provisions of this Order, the vehicle may be removed or caused to be removed from that Parking Place as provided for by Regulations made under section 99 of the Road Traffic Regulation Act 1984.

12. Movement of a vehicle in a Parking Place in an emergency

- (1) A police constable in uniform, a traffic warden or Civil Enforcement Officer may move or cause to be moved a vehicle from/to a Parking Place in an emergency.

PART III - SUPPLEMENTARY PROVISIONS

Section 1 - General

13. Restriction on the removal of Permits

- (1) Where a Permit has been displayed on a vehicle, no person shall remove the Permit from the vehicle unless authorised to do so by the Driver.

14. Indications by Ticket Machines and Virtual Tickets

- (1) Payment of the Charge for a vehicle left in a Parking Place referred to in Schedules 1, 2, 3 and 4 shall be indicated by the issue by a Ticket Machine relating to that Parking Place of a Virtual Ticket indicating the Charge paid in respect of the period in accordance with Schedule 10, the day and date of issue, the expiry date and a record of which is accessible on a Handheld Device or available to be obtained by a Civil Enforcement Officer contacting the Service Provider.
- (2) The expiry of the period for which payment was made by the Charge for a vehicle left in a Parking Place referred to in Schedules 1, 2, 3 and 4 shall be indicated by the Virtual Ticket issued by a Ticket Machine relating to that Parking Place which is accessible on a Handheld Device, showing the day and date of issue, Charge and expiry time of the Charge, and the day so shown is not the day on which the vehicle is so left or the time shown on the clock on the said Ticket Machine is more than two minutes later than the time shown on the Virtual Ticket.

15. Indications by Ticket Machines and Virtual Tickets as evidence

- (1) If at any time while a vehicle is left in a Parking Place referred to in Schedules 1, 2, 3 and 4 during the Permitted Hours no Virtual Ticket issued by a Ticket Machine relating to that

Parking Place is accessible on a Handheld Device it shall be presumed unless the contrary is proved that the Charge has not been duly paid.

- (2) If at any time while a vehicle is left in a Parking Place referred to in Schedule 1, 2, 3 and 4 during the Permitted Hours the Virtual Ticket issued by a Ticket Machine relating to that Parking Place is accessible on a Handheld Device and the clock on the Ticket Machine by which such Virtual Ticket was issued give the indication mentioned in Article 14(2), it shall be presumed unless the contrary is proved that the Charge has been duly paid in respect of that vehicle, and that the period for which payment was made by the Charge has already expired.
- (3) Any Virtual Ticket issued by a Ticket Machine relating to a Parking Place referred to in Schedule 1, 2, 3 and 4 shall be presumed unless the contrary is proved to have been issued on the day.

16. Indications and evidence by the Telephone or Electronic Payment System

- (1) Where a vehicle has been left in a Parking Place referred to in Schedules 1, 2, 3 and 4 using the Telephone or Electronic Payment System or other form of Cashless Payment, an indication that payment has been made and the parking period for which payment has been made shall either:
 - (a) appear on a Handheld Device; or
 - (b) be obtained by a Civil Enforcement Officer contacting the Service Provider.
- (2) Without prejudice to the provisions of this Order, if at any time while a vehicle is left in a Parking Place referred to in Schedules 1, 2, 3 and 4 and no indication that a Virtual Ticket has been granted using the Telephone or Electronic Payment System or other form of Cashless Payment, or an indication that the parking period for which payment was made has expired, it shall be presumed, unless the contrary is proved, that either:
 - (a) the Parking Charge has not been duly paid in respect of that vehicle; or
 - (b) the parking period for which payment was made had already expired.

17. Interval before a vehicle may again be left in a Parking Place

- (1) Without prejudice to the provisions of Article 19, no vehicle which has left a Parking Place during the Permitted Hours, after the Charge has been incurred, shall until the expiration of one hour from the time it was taken away be left in the Parking Place again during the Permitted Hours.

18. Power to suspend the use of a Parking Place

- (1) A Civil Enforcement Officer or person duly authorised by the Council or by the Commissioner of Police of the Metropolis may suspend the use of a Parking Place or any part thereof whenever he considers such suspension reasonably necessary:
 - (a) for the purpose of facilitating the movement of traffic or promoting its safety;
 - (b) for the purpose of any building operation, demolition or excavation adjacent to the Parking Place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the Parking Place, the laying, erection, alteration or repair in or adjacent to the Parking Place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunication system or the placing, maintenance or removal of any traffic sign or other street furniture;

- (c) for the convenience of occupiers of premises adjacent to the Parking Place on any occasion of the removal of furniture to or from one office or dwelling house adjacent to the Parking Place from or to a depository, another office or dwelling house;
 - (d) on any occasion on which it is likely by reason some special attraction that any street will be thronged or obstructed; or
 - (e) for the convenience of occupiers of premises adjacent to the Parking Place at times of weddings or funerals, or on other special occasions.
- (2) A police constable in uniform or Civil Enforcement Officer may suspend for not longer than twenty four hours the use of a Parking Place or any part thereof whenever they consider suspension reasonably necessary for the purposes of facilitating the movement of traffic or promoting its safety.
- (3) A Civil Enforcement Officer, police constable or person duly authorised by the Council suspending the use of a Parking Place or any part thereof in accordance with the provisions of paragraph (1), or as the case may be, paragraph (2) of this Article shall thereupon place or cause to be placed in or adjacent to any part of that Parking Place which is suspended a traffic sign of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984 indicating that waiting by vehicles is prohibited.
- (4) No person shall cause or permit a vehicle to wait in a Parking Place during the period and location shown on a traffic sign placed in pursuance of paragraph (3) of this Article. Provided that nothing in this paragraph shall apply to:
- (a) any vehicle being used for fire brigade, ambulance or police purposes or any vehicle which is waiting for any reason specified in Article 20(1) (c) (e) or (f); or
 - (b) anything done with the permission of the person duly authorised by the Council suspending the use of the Parking Place or part thereof in pursuance of paragraph (1) of this Article.

19. Restriction on use of a Parking Place

- (1) During the Permitted Hours no person shall use any Parking Place or any vehicle while it is in a Parking Place in connection with the sale or offering for sale of any Goods to any person in or near the Parking Place or in connection with the selling or offering for sale of their skill in handicraft or their services in any other capacity. Provided that nothing in this Article shall prevent the sale of Goods from a vehicle:
- (a) if the Goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale effected; or
 - (b) if the vehicle is one to which provisions of Article 20(1)(i) apply.

20. Restriction on waiting by a vehicle in a Parking Place

- (1) Any vehicle may wait during the Permitted Hours anywhere in any part of a Parking Place if the use of that part has not been suspended and if the vehicle is waiting:
- (a) for so long as is necessary to enable a person to board or alight from the vehicle and to load thereon or unload therefrom their personal luggage;
 - (b) for so long as is necessary to enable Goods to be loaded onto the vehicle from premises adjacent to the Parking Place or unloaded from the vehicle to premises adjacent to the Parking Place, provided that the vehicle is parked only for this purpose;
 - (c) for so long as is necessary for postal packets to be collected from or delivered to premises or posting boxes adjacent to the Parking Place in which the vehicle is waiting;

- (d) whilst being used for fire brigade, ambulance or police purposes or, not being a Passenger Vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
 - (e) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
 - (f) owing to the Driver being prevented from proceeding by circumstances beyond their control or to such waiting being necessary in order to avoid an accident;
 - (g) the vehicle not being a Passenger Vehicle is waiting only for so long as may be reasonably necessary to enable it to be used for any purpose specified in Article 18(1) (b);
 - (h) the vehicle is in actual use in connection with the removal of furniture to or from one office or dwelling house adjacent to the Parking Place from or to a depository, another office or dwelling house; or
 - (i) the vehicle is waiting otherwise than in a parking bay or Parking Space if Goods are being sold or offered or exposed for sale from the vehicle by a person who is licensed by the Council to sell Goods from a stationary vehicle on a pitch situated in a Parking Space.
- (2) No Charge specified in the foregoing provisions of this Order shall be payable in respect of any vehicle waiting in a Parking Place in accordance with the foregoing provisions of this Article.
- (3) Nothing in the foregoing provisions of this Order shall be taken as authorising anything which would be a contravention of any Regulations made or having effect as if made under Section 25 of the Road Traffic Regulation Act 1984.

21. Manner of waiting in a Parking Place

- (1) Every vehicle left in a Parking Place shall stand so that every part of the vehicle is wholly within the limits of any Parking Space or Parking Place where defined, except if the vehicle is waiting in a Parking Place by virtue of the provisions of Article 20(1) (c), (g), (h) or (i) where every vehicle shall stand so that every part of the vehicle is wholly within the limits of the Parking Place unless the width of the vehicle precludes compliance with this paragraph.
- (2) If the width of the vehicle does preclude compliance with paragraph (1) of this Article the vehicle waiting in the Parking Place shall stand so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres.
- (3) Every vehicle left in a Parking Place in relation to which special provisions as to the manner of standing of a vehicle in that Parking Place is specified in column 3 of Schedules 1, 2, 3, 4, 5, 6 and 7 shall stand so that as to be in accordance with those provisions.

22. Installation and placing of traffic signs, etc

- (1) The Council shall:
 - (a) cause the limits of each Parking Place to be indicated on the carriageway by placing and maintaining thereon traffic signs (road markings) of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984; and

- (b) place and maintain in or in the vicinity of each Parking Place traffic signs of any size, colour and type prescribed or authorised under the Traffic Signs Regulations and General Directions 2016; and
- (c) carry out such other work as is reasonably required for the purpose of the satisfactory operation of a Parking Place.

Section 2 - Permits

23. Application for and issue of Residents' Permits for the use of Parking Places

- (1) Any Resident who is the user of a vehicle that is a Passenger Vehicle, a Goods Vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of a Residents' Permit in respect of that vehicle and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied.
- (2) The Council may at any time require an applicant for a Residents' Permit or a Residents' Permit holder to produce to an officer of the Council such evidence in respect of an application for a Residents' Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Residents' Permit issued by them as they may reasonably call for to verify that the Residents' Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) In receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 12, the Council, upon being satisfied that the applicant is a Resident and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Residents' Permit or Virtual Resident's Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Residents' Permit relates. Provided that, subject to the provisions of Article 24, the Council shall not issue a Residents' Permit or Virtual Resident's Permit to any Resident which would be valid during any period during which any other Residents' Permit or Virtual Resident's Permit issued to that Resident is or would be valid.
- (4) Subject to the provisions of this Order a Residents' Permit shall be valid for a period of twelve months running from the date on which the Residents' Permit first became valid.
- (5) Notwithstanding the foregoing provisions of this Order, no Permit shall be issued to a Resident of a housing unit subject to a planning consent to which has been appended an informative or a condition or which is restricted by a planning obligation made under section 106 of the Town and Country Planning Act 1990 or under section 16 of the Greater London Council (General Powers) Act 1974 indicating that such Resident will not be entitled to a Residents' Permit.

- (6) The CO2 Emissions Figure of any vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate. If the registration document or certificate in respect of the vehicle for which the Permit is being issued does not contain a statement as to the CO2 Emissions Figure then the DVLA Band 7 (over 226 g/km) will apply.
- (7) Permits issued for lower DVLA Bands, whether also Diesel Vehicles or not, will always be counted first when counting the total number of Residents' Permits issued to a Household. Where Permits have previously been issued to any member of a Household then any Permits subsequently issued for lower DVLA Bands will be counted first when Permits previously issued are renewed. Higher Charges therefore apply for more than one Permit per Household.
- (8) A Residents' Permit or Virtual Residents' Permit does not guarantee a Parking Space and is only valid for the area in which it has been issued for use.

24. Refund of Charge paid and change of vehicle in respect of a Residents' Permit

- (1) A Residents' Permit holder who surrenders a Residents' Permit to the Council before it becomes valid shall be entitled to a refund of the Charge paid in respect thereof.
- (2) A Residents' Permit holder who surrenders a Residents' Permit to the Council after it has become valid shall be entitled to a refund of a part of the Charge paid. The refund will be paid less the Administration Charge as per Schedule 12 and any remaining Charge pro rata for any complete months which remain unexpired at the time when the Residents' Permit is surrendered to the Council.
- (3) On a change of vehicle where the replacement vehicle is a lower DVLA Band and the Council issues a replacement Permit the Resident shall be entitled to a refund of the Charge paid less an Administration Charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the change of vehicle is notified to the Council.
- (4) On a change of vehicle where the replacement vehicle is not a lower DVLA Band vehicle but is replacing a Permit due to change of vehicle, then the Resident shall be required to pay the Residents' Permit Charge and Administration Charge as specified in Schedule 12 according to the number of Residents' Permits issued to the Household.
- (5) A Residents' Permit holder who surrenders a Residents' Permit to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 12 as set by the Council.

25. Application for and issue of Business Permits for the use of Parking Places

- (1) Any Business User who is the user of a motor vehicle that is a Passenger Vehicle, a Goods Vehicle or a Motor Cycle may apply to the Council for the issue of a Business Permit in respect of that vehicle and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a Business Permit or a Business Permit holder to produce to an officer of the Council such evidence in respect of an application for a Business Permit made to them as they may reasonably call for to verify any particulars or

information given to them or in respect of any Business Permit issued by them as they may reasonably call for to verify that the Business Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.

- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 11, the Council upon being satisfied that the applicant is a Business User is the Owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Business Permit or Virtual Business Permit for the leaving during the Permitted Hours in a Parking Space in any Parking Place referred to in Schedule 2, 4, 5 and 6 to this Order of the vehicle to which such Business Permit relates.
- (4) Subject to the provisions of this Order a Business Permit shall be valid for a period of twelve months running from the date on which the Business Permit first becomes valid.
- (5) The CO2 Emissions Figure of any vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate. If the registration document or certificate in respect of the vehicle for which the Permit is being issued does not contain a statement as to the CO2 Emissions Figure then the DVLA Band 7 (over 226 g/km) will apply.
- (6) A Business Permit or Virtual Business Permit does not guarantee a Parking Space and is only valid for the area in which it has been issued for use.

26. Refund of Charge paid in respect of Business Permits

- (1) A Business Permit holder who surrenders a Business Permit to the Council before it becomes valid shall be entitled to a refund of the Charge paid in respect thereof less the Administration Charge as per Schedule 11.
- (2) A Business Permit holder who surrenders a Business Permit to the Council after it has become valid shall be entitled to a refund will be paid less the Administration Charge as per Schedule 11 and any remaining Charge pro rata for any complete months which remain unexpired at the time when the Business Permit is surrendered to the Council.
- (3) The Council may at its absolute discretion limit the number of Business Permits that are issued at any one time in respect of businesses.
- (4) On a change of vehicle where the replacement vehicle is a lower DVLA Band and the Council issues a replacement Permit the Business Permit Holder shall be entitled to a refund of the Charge paid less an Administration Charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the change of vehicle is notified to the Council.
- (5) On a change of vehicle where the replacement vehicle is not a lower DVLA Band vehicle but is replacing a Business Permit due to change of vehicle, then the Permit Holder shall be required to pay the Business Permit Charge as specified in Schedule 11 according to the number of Business Permits issued.

27. Application for and issue of Season Tickets for the use of Parking Places

- (1) Any person may make application to the Council for a Season Ticket or Virtual Season Ticket for a Charge to specified in Schedule 14 and that Season Ticket shall be valid in such Parking Place(s) referred to in Schedules 2, 3, 4, 5 and 6 as is specified thereon and during the period for which it is issued.
- (2) No person shall after obtaining a Season Ticket or Virtual Season Ticket, accessible on a Handheld Device on the Telephone or Electronic Payment System approved by the Council or approved contractor, alter the indication given by that Season Ticket or Virtual Season Ticket whilst the vehicle to which it relates remains in the Parking Place, or knowingly exhibit on a vehicle a Season Ticket which has been altered, defaced, mutilated, copied or added to.
- (3) A Season Ticket or Virtual Season Ticket shall only be valid for the Parking Place for which it was issued and for the vehicle or by the User in respect of which or by whom it was obtained or purchased, and shall neither be transferable to another vehicle or User nor to another Parking Place.
- (4) The issue and availability of Season Tickets and Virtual Season Tickets shall be at the discretion of the Council and on such terms as the Council may from time to time determine.
- (5) No person shall use a Season Ticket or Virtual Season Ticket otherwise than in accordance with the terms and conditions issued by the Council with the Season Ticket or Virtual Season Ticket.
- (6) A Season Ticket or Virtual Season Ticket does not guarantee a Parking Space and is only valid for the area in which it has been issued for use.

28. Refund of Charge paid in respect of Season Ticket Permits

- (1) A Season Ticket holder shall not be entitled to a refund on the Season Ticket.

29. Application for and issue of Carer Permits for the use of Parking Places

- (1) Any Resident requiring regular visits from a carer to maintain an independent life may apply to the Council for the issue of a Carer Permit for a vehicle used by a care giver that is a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage. Any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied. In addition, a valid Doctor's statement must be supplied with alongside the application and checks may be carried out to verify the document.
- (2) The Council may at any time require an applicant for a Carer Permit or a Carer Permit holder to produce to an officer of the Council such evidence in respect of an application for a Carer Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Carer Permit issued by them as they may reasonably call for to verify that the Carer Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 15, the Council, upon being satisfied that the applicant is a Resident and the care giver is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Carer Permit or Virtual

Carer Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Carer Permit relates.

- (4) Subject to the provisions of this Order a Carer Permit shall be valid for a period of twelve months running from the date on which the Carer Permit first becomes valid.
- (5) Carer Permits are not valid in private parking areas not enforced by the London Borough of Hounslow
- (6) The issue of a Permit does not guarantee a Parking Space.

30. Refund of Charge paid in respect of Carer Permits

- (1) A Carer Permit holder shall not be entitled to a refund on the Carer Permit upon surrendering that Carer Permit.

31. Application for and issue of Temporary Resident Permits for the use of Parking Places

- (1) Any Resident may apply to the Council for the issue of a Temporary Resident Permit for a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied.
- (2) A Temporary Resident Permit shall only be valid for the vehicle registration number shown on the Permit or Virtual Permit.
- (3) The Council may at any time require an applicant for a Temporary Resident Permit or a Temporary Resident Permit holder to produce to an officer of the Council such evidence in respect of an application for a Temporary Resident Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Temporary Resident Permit issued by them as they may reasonably call for to verify that the Temporary Resident Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (4) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 16, the Council, upon being satisfied that the applicant is a Resident and is the user of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Temporary Resident Permit or Virtual Temporary Resident Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Temporary Resident Permit relates.
- (5) Subject to the provisions of this Order a Temporary Resident Permit shall be valid for a period of one month running from the date on which the Temporary Resident Permit first became valid.
- (6) A maximum of two Temporary Resident Permits may be issued per Household per year or more as may be permitted at the discretion of the Council.

- (7) The issue of a Permit does not guarantee a Parking Space.

32. Refund of Charge paid in respect of Temporary Resident Permits

- (1) A Temporary Resident Permit holder shall not be entitled to a refund on the Temporary Resident Permit.

33. Application for and issue of Operational Permits (All Zones) for the use of Parking Places

- (1) Any Council Staff or approved contractors carrying out work for or on behalf of the Council who is the user of a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of an Operational Permit (All Zones) and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information required by such form to be supplied.
- (2) The Council may at any time require an applicant for an Operational Permit (All Zones) or an Operational Permit (All Zones) holder to produce to an officer of the Council such evidence in respect of an application for an Operational Permit (All Zones) made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Operational Permit (All Zones) issued by them as they may reasonably call for to verify that the Operational Permit (All Zones) is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 17, the Council upon being satisfied that the applicant is carrying out work for or on behalf of the Council, and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Operational Permit (All Zones) or Virtual Operational Permit (All Zones) for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 of the vehicle to which such Operational Permit (All Zones) relates.
- (4) Subject to the provisions of this Order an Operational Permit (All Zones) shall be valid for a period of twelve months running from the date of issue.
- (5) Operational Permits (All Zones) shall only be valid for Council staff while visiting premises, sites or customers as part of their normal duties.
- (6) An Operational Permit (All Zones) shall only be valid for the vehicle registration number shown on the Permit. The vehicle registration on the Permit can be updated via the change of Vehicle form on the parking page of the intranet, an Administration Charge will be applicable as set out in Schedule 17.
- (7) Any non-compliance of the use of the Operational Permits (All Zones) will invalidate the permit. Non-compliances include the following:
- (a) parking in restricted areas near the Operational Permit (All Zones) holder's normal place of work.
 - (b) driving into areas with Permit access restrictions or access restricted streets.
 - (c) use outside the normal working hours of the holder, except in the course of official duties

- (d) leisure activities, including shopping, at any time
- (e) non-operational matters such as training
- (f) parking in suspended bays
- (g) in private parking areas not enforced by the London Borough of Hounslow

(8) The issue of a Permit does not guarantee a Parking Space.

34. Refund of Charge paid in respect of Operational Permits (All Zones)

- (1) An Operational Permit (All Zones) holder who surrenders an Operational Permit (All Zones) to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 17 as set by the Council. The refund will be paid pro rata for any full/unused days which remain unexpired at the time when the Operational Permit (All Zones) is surrendered to the Council. The Administration Charge specified in Schedule 17 as set by the Council, shall also be applied to any change of Permit or re-issue.

35. Application for and issue of Operational Permits (External) for the use of Parking Places

- (1) Any Affiliate Staff who is the user of a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of an Operational Permit (External) and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information required by such form to be supplied.
- (2) The Council may at any time require an applicant for an Operational Permit (External) or an Operational Permit (External) holder to produce to an officer of the Council such evidence in respect of an application for an Operational Permit (External) made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Operational Permit (External) issued by them as they may reasonably call for to verify that the Operational Permit (External) is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 18, the Council upon being satisfied that the applicant is Affiliate Staff, and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Operational Permit (External) or Virtual Operational Permit (External) for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 1, 2, 3, 4, 5, 6 and 7 of the vehicle to which such Operational Permit (External) relates.
- (4) Subject to the provisions of this Order an Operational Permit (External) shall be valid for a period of twelve months running from the date of issue.
- (5) An Operational Permit (External) shall only be valid for the vehicle registration number shown on the Permit. The vehicle registration on the Permit can be updated via the change of Vehicle form on the Parking page of the intranet, an Administration Charge will be applicable as set out in Schedule 18.

- (6) Operational Permits (External) are not valid for:
- (a) parking in restricted areas near the Operational Permit (External) holder's normal place of work
 - (b) driving into areas with Permit access restrictions or access restricted streets
 - (c) use outside the normal working hours of the holder, except in the course of official duties
 - (d) leisure activities, including shopping, at any time
 - (e) non-operational matters such as training
 - (f) parking in suspended bays
 - (g) in private parking areas not enforced by the London Borough of Hounslow
- (7) The issue of a Permit does not guarantee a Parking Space.

36. Refund of Charge paid in respect of Operational Permits (External)

- (1) An Operational Permit (External) holder who surrenders an Operational Permit (External) to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 18 as set by the Council. The refund will be paid pro rata for any full/unused which remain unexpired at the time when the Operational Permit (External) is surrendered to the Council. The Administration Charge specified in Schedule 18 as set by the Council, shall also be applied to any change of Permit or re-issue.

37. Application for and issue of Doctor Permits for the use of Parking Places

- (1) Any doctor who makes home visits to a Resident who is the user of a vehicle that is a Passenger Vehicle, a Goods Vehicle, a Motor Cycle or an Invalid Carriage, may apply to the Council for the issue of a Doctor Permit in respect of that vehicle and any such application shall be made on a form or electronic form issued by and obtainable from the Council and shall include the particulars, information and authentication required by such form to be supplied.
- (2) A Doctor Permit shall only be valid for the vehicle registration number shown on the Permit or Virtual Permit.
- (3) The Council may at any time require an applicant for a Doctor Permit or a Doctor Permit holder to produce to an officer of the Council such evidence in respect of an application for a Doctor Permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any Doctor Permit issued by them as they may reasonably call for to verify that the Doctor Permit is valid. In respect of a Virtual Permit the Council can access the record of the Virtual Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (4) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 19, the Council, upon being satisfied that the applicant is a doctor who makes home visits to a Resident and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefore one Doctor Permit or Virtual Doctor Permit for the leaving during the Permitted Hours in a Parking Place referred to in Schedules 3, 4, 6 and 7 of the vehicle to which such Doctor Permit relates.

- (5) Subject to the provisions of this Order a Doctor Permit shall be valid for a period of twelve months running from the date on which the Doctor Permit first becomes valid.
- (6) Doctor Permits are not valid for use:
 - (a) outside the normal working hours of the Doctors Permit holder, except in the course of official duty
 - (b) during leisure activities
 - (c) on operational matters such as training
 - (d) in private parking areas not enforced by the London Borough of Hounslow
- (7) The issue of a Permit does not guarantee a Parking Space.

38. Refund of Charge paid in respect of Doctor Permits

- (1) A Doctor Permit holder who surrenders a Doctor Permit to the Council prior to 3 months before the expiry date, shall be entitled to a refund of the Charge paid less an Administration Charge specified in Schedule 19 as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the Doctor Permit is surrendered to the Council.

39. Surrender, withdrawal and validity of Permits

- (1) A Permit holder may surrender a Permit to the Council at any time and shall surrender a Permit to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the Permit holder by sending the same by recorded delivery service or read receipt to the Permit holder at the address or email address shown by that person on the application for the Permit or at any other address believed to be that person's place of abode, withdraw a Permit if it appears to the Council that any one of the events set out in paragraph (3) (a), (b) or (d) of this Article has occurred and the Permit holder shall surrender the Permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
 - (a) the Permit holder ceasing to be a Resident, a Resident requiring a carer, a doctor who makes home visits, a doctor ceasing to be registered as working at the doctors practice stated within their Permit application, an Operational Permit (All Zones) holder or Operational Permit (External) holder ceasing to meet the conditions of the Permit set out in the terms and conditions or a Business User;
 - (b) the Permit holder ceasing to be the Owner of the vehicle in respect of which the Permit was issued;
 - (c) the withdrawal of such Permit by the Council under the provisions of paragraph (2) of this Article;
 - (d) the vehicle in respect of which such Permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in respect of the Parking Place;
 - (e) the issue of the duplicate Permit by the Council under the provisions of Article 40;
 - (f) the Permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

- (4) Without prejudice to the foregoing provisions of this Article, a Permit shall cease to be valid at the expiration of the period specified thereon or the occurrence of any one of the events set out in paragraph (3) (a), (b), (c), (d), (e) or (f) of this Article, whichever is the earlier.
- (5) Where a Permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, or a card payment subsequently fails, the Permit shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the Permit was issued by sending the same by recorded delivery service to them at the address shown by that person on the application for the Permit or any other address believed to be that person's place of abode, require that person to surrender the Permit to the Council within 48 hours of the receipt of the afore-mentioned notice.
- (6) All Permits remain the property of the Council, who retain the right to withdraw the Permit when not used in accordance with these terms and conditions. The Council will confirm withdrawal of the Permit by letter to the Permit Holder's address, the letter will also confirm the date from when the Permit becomes invalid.

40. Application for and issue of a duplicate Permit

- (1) If a Permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the Permit has become altered by fading or otherwise, the Permit holder shall either surrender it to the Council or apply to the Council for the issue to them of a duplicate Permit and the Council upon the receipt of the Permit, shall issue a duplicate Permit so marked and upon such issue the Permit shall become valid.
- (2) If a Permit is lost or destroyed, the Permit holder may apply to the Council for the issue to them of a duplicate Permit and the Council, upon being satisfied as to the loss or destruction, shall issue a duplicate Permit, for a fee, so marked and upon such issue the Permit shall become valid.
- (3) If an Operational Permit (All Zones) or Operational Permit (External) is lost applications do not need to be authorised and should be sent directly to the Parking Office. The Administration Charge for a replacement Permit may be passed on to the staff member.
- (4) The provisions of this Order shall apply to a duplicate Permit and an application therefore as if it were a Permit or, as the case may be, an application therefor.

41. Form of Permit

- (1) A Residents' Permit shall be in writing or electronic form and shall include the following particulars:
 - (a) the registration mark of the vehicle in respect of which the Permit is issued;
 - (b) the period during which, subject to the provisions of Article 23(4), the Residents' Permit shall remain valid;
 - (c) the Zone to which the Permit applies;
 - (d) an indication that the Residents' Permit has been issued by the Council; and
 - (e) Permit type.
- (2) A Business Permit shall be in writing or electronic form and shall include the following particulars:

- (a) the registration mark of the vehicle in respect of which the Permit has been issued or the name of the company to which the Permit has been issued;
 - (b) the period during which, subject to the provisions of Article 25(4), the Business Permit shall remain valid;
 - (c) the Zone to which the Permit applies;
 - (d) an indication that the Business Permit has been issued by the Council; and
 - (e) Permit type.
- (3) A Season Ticket and Temporary Resident Permit shall be in writing or electronic form and shall include the following particulars:
- (a) the registration mark of the vehicle in respect of which the Permit is issued;
 - (b) the period during which, subject to the provisions of Article 27(1) and 31(5), the Permit shall remain valid;
 - (c) the Zone to which the Permit applies;
 - (d) an indication that the Permit has been issued by the Council; and
 - (e) Permit type.
- (4) A Doctor Permit shall be in writing or electronic form and shall include the following particulars:
- (a) the registration mark of the vehicle in respect of which the Permit is issued;
 - (b) the period during which, subject to the provisions of Article 37(5), the Permit shall remain valid;
 - (c) an indication that the Permit has been issued by the Council; and
 - (d) Permit type.
- (5) An Operational Permit shall be in writing or electronic form and shall include the following particular:
- (a) the period during which, subject to the provisions of Article 33(4), and 35(4), the Permit shall remain valid;
 - (b) an indication that the Permit has been issued by the Council; and
 - (c) Permit type.
- (6) A Carer Permit shall be in writing or electronic form and shall include the following particular:
- (a) the period during which, subject to the provisions of Article 29(4), the Permit shall remain valid;
 - (b) the Zone to which the Permit applies;
 - (c) an indication that the Permit has been issued by the Council; and
 - (d) Permit type.

Section 3 - Visitors' Permits

42. Application for the issue of Visitors' Permit for the use of Parking Places

- (1) Any Resident may apply to the Council for the issue of up to 10 Visitors' Permit booklets or up to 300 hours of Virtual Visitors' Permit hours for a vehicle of the class described in Article 23(1) and belonging to a person visiting that Household and any such application shall be

made on a form or electronic form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

- (2) The Council may at any time require an applicant for a Visitors' Permit to produce to an officer of the Council such evidence in respect of an application for such a Visitors' Permit made to them as they may reasonably call for to verify any particulars or information given to them. In respect of a Virtual Visitors' Permit the Council can access the record of the Virtual Visitors' Permit by a Handheld Device, on the Telephone or Electronic Payment System approved by the Council or approved contractor.
- (3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the Charge specified in Schedule 13, the Council upon being satisfied that the applicant is a Resident, shall issue to the applicant the Visitors' Permit or Virtual Visitors' Permit.
- (4) The number of Visitors' Permits shall be restricted to a maximum of 30 Visitors' Permits per Household in any 12 month period. In the case of Virtual Visitors' Permits the maximum hours shall be restricted to 300 hours per Household in any 12 month period.

43. Refund of Charge paid in respect of a Visitors' Permit

- (1) A Householder who surrenders a Visitors' Permit to the Council before it becomes valid shall be entitled to a refund of the Charge paid.

44. Surrender, withdrawal and validity of a Visitors' Permit

- (1) A Householder may surrender a Visitors' Permit to the Council at any time and shall surrender a Visitors' Permit to the Council on the occurrence of the event set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the Householder by sending the same by recorded delivery service to the Householder at the address shown by that person on the application for the Visitors' Permit or any other address believed to be that person's place of abode, withdraw a Visitors' Permit if it appears to the Council that the event set out in paragraph (3) (a) of this Article has occurred and the Householder shall surrender the Visitors' Permit to the Council within 48 hours of the receipt of the afore-mentioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
 - (a) the Householder ceasing to be a Resident;
 - (b) the withdrawal of such a Visitors' Permit by the Council under the provisions of paragraph (2) of this Article;
 - (c) the Visitors' Permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a Visitors' Permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3) (a) or (b) of this Article, whichever is the earlier.

- (5) Where Visitors' Permits are issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, or a card payment subsequently fails, Visitors' Permits shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the Visitors' Permits were issued by sending the same by recorded delivery service to them at the address shown by that person on the application for the Visitors' Permit or at any other address believed to be that person's place of abode, require that person to surrender the Visitors' Permit to the Council within 48 hours of the receipt of the afore-mentioned notice.
- (6) All Visitors' Permits remain the property of the Council, who retain the right to withdraw the Visitors' Permit when not used in accordance with these terms and conditions. The Council reserves the right to change the terms and conditions.

45. Application for the issue of replacement Visitors' Permit

- (1) If a Visitors' Permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the Visitors' Permit has become altered by fading or otherwise, the Householder shall either surrender it to the Council or apply to the Council for the issue of a replacement Visitors' Permit and the Council, upon receipt of the Visitors' Permit, shall issue a replacement Visitors' Permit.
- (2) The provisions of this Order shall apply to a replacement Visitors' Permit and an application therefor as if it were a Visitors' Permit or, as the case may be, an application therefor.

46. Form of Visitors' Permit

- (1) A Visitors' Permit shall be in writing or electronic form and shall include the following particulars:
 - (a) the year;
 - (b) the month;
 - (c) the date in the month;
 - (d) the time of arrival;
 - (e) the vehicle registration mark;
 - (f) the period during which the Visitors' Permit may remain valid;
 - (g) the Zone to which the Visitors' Permit applies;
 - (h) an indication that the Visitors' Permit has been issued by the Council.
- (2) The details required by paragraph (1)(a), (1)(b), (1)(c), (1)(d) and (1)(e) shall be written in on the Visitors' Permit in ink in the spaces provided. In the case of a Virtual Visitors' Permit the details of which shall be included electronically which are accessible on a Handheld Device.

Dated this ***** day of ***** 20**.

Sabeel Khan

Acting Assistant Director for Traffic, Transport, and Parking
(The Officer appointed for the purpose)

SCHEDULE 1

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Operational Permit or has been granted a valid Virtual Ticket or Virtual Operational Permit a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.
No items.		

SCHEDULE 2

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Business Permit, a valid Season Ticket or a valid Operational Permit or has been granted a valid Virtual Ticket, Virtual Business Permit, Virtual Season Ticket or Virtual Operational Permit a record of which is accessible on a Handheld Device.

In relation to a Parking Place referred to in this Schedule, the expression “Permitted Hours” means the period between 8am and 8pm, any such day not being a public holiday – maximum stay 2 hours.

1 No. of Parking Place	2 Designated Parking Place	3 Special manner of standing
1	Commerce Road, Brentford, the south-west side, from a point 12 metres south-west of the north-western building line of Isambard Court, Commerce Road south-eastwards for a distance of 8 metres	90 degrees to the kerb

SCHEDULE 3

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Residents' Permit, a Valid Visitors' Permit, a valid Season Ticket, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or has been granted a valid Virtual Resident's Permit, Virtual Visitors' Permit, Virtual Season Ticket, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit or Virtual Ticket a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 4

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Residents' Permit, Visitors' Permit, Business Permit, a valid Season Ticket, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or has been granted a valid Virtual Resident's Permit, Virtual Visitors' Permit, Virtual Business Permit, Virtual Season Ticket, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit or Virtual Ticket a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 5

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Business Permit, a valid Season Ticket or a valid Operational Permit or has been granted a valid Virtual Business Permit, Virtual Season Ticket or Virtual Operational Permit a record of which is accessible on a Handheld Device.

In relation to a Parking Place referred to in this Schedule, the expression "Permitted Hours" means the period between 8am and 8pm, any such day not being a public holiday.

1 No. of Parking Place	2 Designated Parking Place	3 Special manner of standing
1	Commerce Road, Brentford, the south-west side, from a point 18 metres north-west of the south-eastern building line of Isambard Court, Commerce Road north-westwards for a distance of 9.5 metres	90 degrees to the kerb
2	Commerce Road, Brentford, the south-west side, from a point 1 metre north-west of the south-eastern building line of Nos. Isambard Court, Commerce Road north-westwards for a distance of 14.5 metres	90 degrees to the kerb

SCHEDULE 6

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Business Permit, a valid Season Ticket, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or a valid Residents' Permit or a Visitors' Permit or has been granted a valid Virtual Business Permit, Virtual Season Ticket, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit, Virtual Resident's Permit or Virtual Visitors' Permit a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 7

Parking places in respect of which a vehicle may be left during the Permitted Hours if it displays a valid Residents' Permit, a valid Carer Permit, a valid Temporary Resident Permit, a valid Operational Permit, a valid Doctor Permit or a Valid Visitors' Permit or has been granted a valid Virtual Resident's Permit, Virtual Carer Permit, Virtual Temporary Resident Permit, Virtual Operational Permit, Virtual Doctor Permit or Virtual Visitors' Permit a record of which is accessible on a Handheld Device.

No. of Parking Place	Designated Parking Place	Special manner of standing
1.	2.	3.

No items.

SCHEDULE 8

**Streets or parts of streets for the purpose of the definition of “business” that are within the
Zone Commerce Road with the Permit Identifier CR**

30 Commerce Road, Brentford, TW8 8LE

SCHEDULE 9

**Streets or parts of streets for the purpose of the definition of “Resident” that are within the
Zone Commerce Road with the Permit Identifier CR**

No items.

SCHEDULE 10

On-Street Payment Parking Charges

DVLA Band (1)	Vehicle Emissions (g/km) (2)	Charges for Parking Period up to 30 minutes (3)	Charges for Parking Period up to 1 hour (4)	Charges for Parking Period up to 1 ½ hours (5)	Charges for Parking Period up to 2 hours (6)	Charges for Parking Period up to 2 ½ hours (7)	Charges for Parking Period up to 3 hours (8)	Charges for Parking Period up to 3 ½ hours (9)	Charges for Parking Period up to 4 hours (10)	Charges for Parking Period up to 4 ½ hours (11)	Charges for Parking Period up to 5 hours (12)
1	0	£0.80	£1.60	£2.40	£3.20	£4.00	£4.80	£5.60	£6.40	£7.20	£8.00
2	1 to 75	£1.20	£2.40	£3.60	£4.80	£6.00	£7.20	£8.40	£9.60	£10.80	£12.00
3	76 to 100	£1.60	£3.20	£4.80	£6.40	£8.00	£9.60	£11.20	£12.80	£14.40	£16.00
4	101 to 130	£1.70	£3.40	£5.10	£6.80	£8.50	£10.20	£11.90	£13.60	£15.30	£17.00
5	131 to 170	£1.80	£3.60	£5.40	£7.20	£9.00	£10.80	£12.60	£14.40	£16.20	£18.00
6	171 to 225	£1.90	£3.80	£5.70	£7.60	£9.50	£11.40	£13.30	£15.20	£17.10	£19.00
7	Over 226	£2.00	£4.00	£6.00	£8.00	£10.00	£12.00	£14.00	£16.00	£18.00	£20.00
Additional Diesel Surcharge ¹		£0.20	£0.40	£0.60	£0.80	£1.00	£1.20	£1.40	£1.60	£1.80	£2.00

Notes:

1) Additional Diesel Surcharge for diesel and hybrid-diesel vehicles

SCHEDULE 11

Business Permit Charges

DVLA Band (1)	Vehicle Emissions (g/km) (2)	Passenger vehicle (3)	Goods Vehicle (4)
1	0	£645.00	£380.00
2	1 to 75	£754.00	£487.00
3	76 to 100	£862.00	£593.50
4	101 to 130	£970.00	£700.00
5	131 to 170	£1,078.00	£806.50
6	171 to 225	£1,186.00	£913.00
7	Over 226	£1,294.00	£1,019.50
Administration Charge for re-issue of Business Permit: £23			

SCHEDULE 12

Resident Permit Charges

DVLA Band (1)	Vehicle Emissions (g/km) (2)	First Residents' Permit per Household (3)	Second Residents' Permit per Household (4)	Third Residents' Permit per Household (5)	Fourth Residents' Permit per Household (6)	Fifth and subsequent Residents' Permits per Household (6)
1	0	£60.00	£150.00	£245.00	£335.00	£425.00
2	1 to 75	£70.00	£160.00	£255.00	£345.00	£435.00
3	76 to 100	£80.00	£170.00	£265.00	£355.00	£445.00
4	101 to 130	£90.00	£180.00	£275.00	£365.00	£455.00
5	131 to 170	£100.00	£190.00	£285.00	£375.00	£465.00
6	171 to 225	£120.00	£210.00	£305.00	£395.00	£485.00
7	Over 226	£140.00	£230.00	£325.00	£405.00	£505.00
Additional Diesel Surcharge ¹		£75.00	£75.00	£75.00	£75.00	£75.00
Administration Charge for change of vehicle/replacement/refund: £23						

Notes:

1) Additional Diesel Surcharge for diesel and hybrid-diesel vehicles

SCHEDULE 13

Visitors' Permit Charges

	Charge
Visitors' Permit	£27.20 (per book of 30 Cards) OR £27.20 (per 30 hours)

SCHEDULE 14

Season Ticket Charges

Season Tickets Monday to Sunday				
DVLA Band (1)	Vehicle Emissions (g/km) (2)	3 Months (3)	6 Months (4)	Annual (5)
1	0	£339.00	£666.50	£1,310.00
2	1 to 75	£354.00	£696.50	£1,370.00
3	76 to 100	£369.00	£725.60	£1,430.00
4	101 to 130	£384.00	£756.50	£1,490.00
5	131 to 170	£404.00	£796.50	£1,570.00
6	171 to 225	£424.00	£836.50	£1,650.00
7	Over 226	£444.00	£876.50	£1,730.00
Additional Diesel Surcharge ¹		£18.75	£37.50	£75.00
Multi-Vehicle Permit ²		£424.00	£836.50	£1,650.00
Administration Charge for re-issue of Season Ticket: £23				

Notes:

- 1) Additional Diesel Surcharge for diesel and hybrid-diesel vehicles
- 2) Charge for Season Tickets for multiple vehicles

SCHEDULE 15

Carer Permit Charges

1. Type of Permit	2. Period of validity	3. Charges
Carer Permits – CPZ (Single Zone) Specific	Annual	£0.00

SCHEDULE 16

Temporary Resident Permit Charges

1. Type of Permit	2. Period of validity	3. Charges
Temporary Resident Permit	1 Month	£44.00

SCHEDULE 17
Operational Permit (All Zones) Charges

1. Type of Permit	2. Period of validity	3. Charges
Operational Permits – All Zones	Annual	£163.75
Administration Charge for change of vehicle/replacement/refund	n/a	£23

SCHEDULE 18
Operational Permit (External) Charges

1. Type of Permit	2. Period of validity	3. Charges
Operational Permits – External	Annual	£310.50
Administration Charge for change of vehicle/replacement/refund	n/a	£23

SCHEDULE 19
Doctor Permit Charges

1. Type of Permit	2. Period of validity	3. Charges
Doctor Permits	Annual	£399.00
Administration Charge for change of vehicle/replacement/refund	n/a	£24.50

EXPLANATORY NOTE

(This note is not part of the Order, but is intended to indicate its general purport)

This Order designates parking places in certain lengths of street in the vicinity of Commerce Road in the London Borough of Hounslow at which vehicles displaying a valid Pay & Display ticket or a valid Business Permit issued by the Council of the London Borough of Hounslow may be left in designated areas.

Traffic Management Order

20** No.**

The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No. *)
Order 202*

Made on ** ***** 20**

Coming into operation on ** ***** 20**

The Council of the London Borough of Hounslow, after consulting the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 6 and 124 to the Road Traffic Regulation Act 1984^a as amended, and of all other enabling powers hereby make the following Order:

Citation and Commencement

1. This Order shall come into operation on ** ***** 20** and may be cited as The London Borough of Hounslow (Loading Places) (2009, No. 1) (Amendment No. *) Order 202*.

Interpretation

2. (1) In this Order the “Order of 2009” means The London Borough of Hounslow (Loading Places) (No. 1) Order 2009^b.
(2) Unless the context otherwise requires, any expression used in this Order which is also used in the Order of 2009 shall have the same meaning as in that Order.
(3) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.

Revocation and/or Designation of Parking Places

3. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order, the Order of 2009 shall have effect as though:
(a) the item numbered 14 in the Schedule to this Order were added to Schedule 1 to that Order.

^a1984 c.27

^b LBH 2009/04

Dated this ***** day of ***** 20**

Sabeel Khan

Acting Assistant Director for Traffic, Transport & Parking

(the Officer appointed for the purpose)

SCHEDULE
(loading places for passenger vehicles and goods vehicles)

1. Item	2. Designated Loading Place	3. Permitted Hours	4. Maximum Stay	5. No Return Within
14	Kingsley Avenue, Hounslow , the north-west side, from a point 1 metre south-west of the north-eastern flank wall of No. 81 Kingsley Road, south-westwards for a distance of 15 metres	Mon-Sat 8.30am- 6.30pm	20 minutes	1 hour

EXPLANATORY NOTE

(This Note is not part of the Order, but is intended to indicate its general purport.)

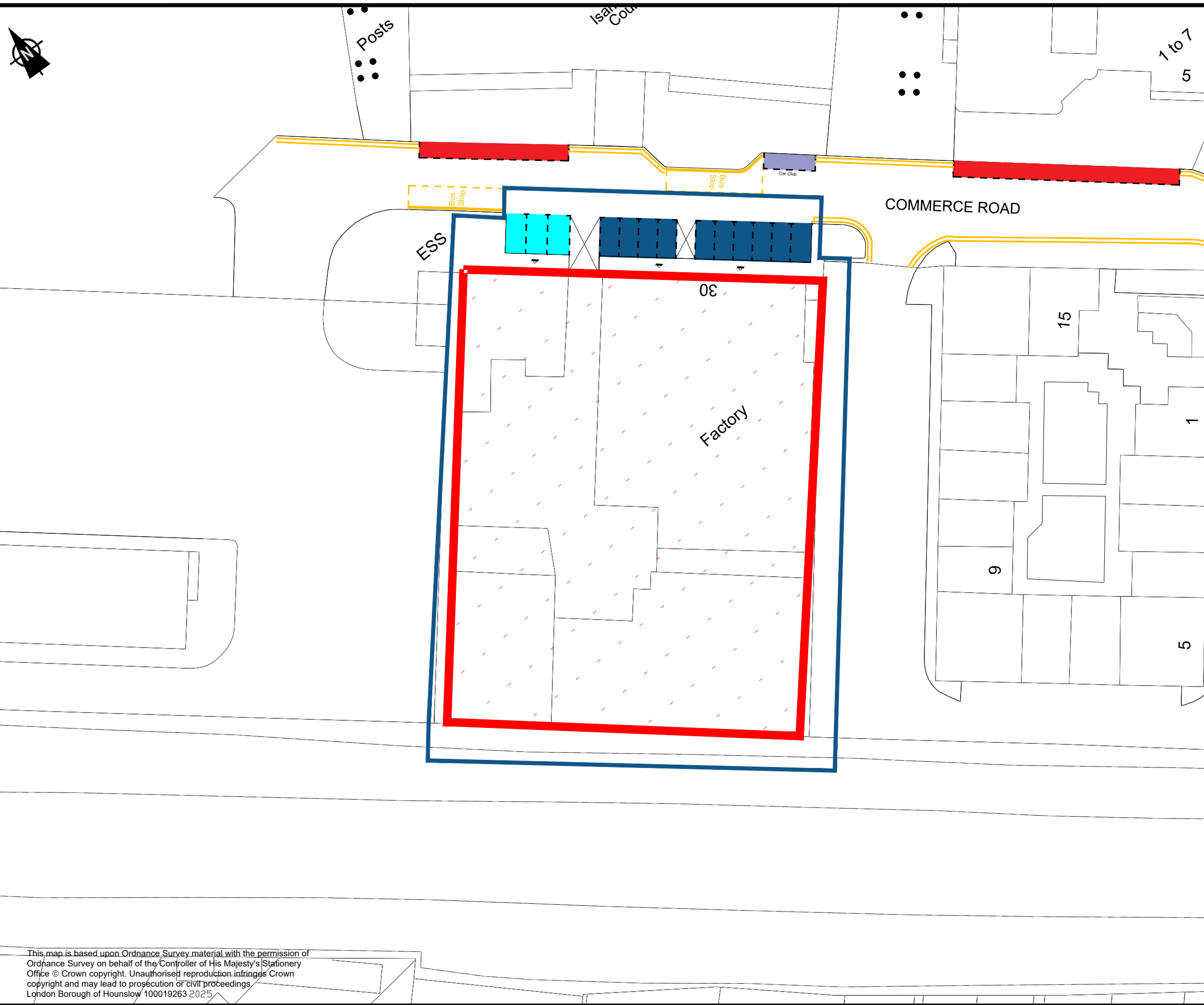
This Order further amends The London Borough of Hounslow (Loading Places) (No. 1) Order 2009 by introducing a loading place for passenger vehicles and goods vehicles in Kingsley Avenue, Hounslow, adjacent to No. 81 Kingsley Road.

Proposed Controlled Parking Zone – Commerce Road, Brentford

STATEMENT OF REASONS

The London Borough of Hounslow is proposing to amend the Traffic Management Order to regulate parking on a section of newly adopted public highway opposite No. 30 Commerce Road by formalising existing parking and introducing a combination of Shared Use Pay-by-Phone bays (maximum stay 2 hours, no return within 1 hour, operational Monday to Sunday 8am–8pm) and newly designated Business Permit Holder Only bays (operational Monday to Sunday 8am–8pm). These measures aim to support local businesses through the provision of dedicated permit parking, improve turnover for visitors via time-limited shared use bays, and provide clear, enforceable restrictions on the newly adopted land. The proposals are in accordance with the Road Traffic Regulation Act 1984 and form part of the Council's wider objectives to improve parking management, access, and compliance.

Any unresolved objections will be reported to the Acting Assistant Director of Transport & Parking who, in consultation with local ward councillors, will determine whether the proposed changes should be introduced or otherwise.



KEY			
Existing restrictions			
 	Double yellow line 'at any time' waiting restrictions		
	Limited Waiting Mon-Fri 9.30am-6.30pm 4 hours no return for 1 hour		
	Car Club Bays		
Proposed restrictions			
	Proposed 'Business Permit Holder Only' Bays - Mon - Sun 8am to 8pm		
	Proposed 'Shared Use' Pay-by-Phone bays Mon - Sun 8am to 8pm (Maximum Stay 2 hours / no return within 1 hr) / Business Permit Holders Only Mon - Sun 8am to 8pm		
	'CR' Zone - Property Eligibility Boundary		
	'CR' CPZ BOUNDARY		
-	-	-	
Rev	Date	Description	
Sabeel Khan Acting Assistant Director for Traffic, Transport and Parking Hounslow House, 7 Bath Road, Hounslow.TW3 3EB			
Client			
Project Commerce Road - Parking Amendments			
Drawing Title Introduction of Business Parking Bays Commerce Road			
Drawing Status Consultation Plan			
Drawn	Approved	Date	Scale
SD	AH	Jun 25	NTS
			Size
			A3
Drg No			Rev
CP -001			-

Traffic Management Order

2009 No.4

The London Borough of Hounslow (Loading Places) Order 2009

Made on 27 April 2009

Coming into operation on 4 May 2009

ARRANGEMENT OF ARTICLES

PART I - PRELIMINARY

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PART II - DESIGNATION OF LOADING PLACES

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PART III - SUPPLEMENTARY PROVISIONS

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Exemptions	11
Placing of traffic signs	12

Schedule 1 Loading places for passenger vehicles and goods vehicles

Schedule 2 Loading places for goods vehicles

The Council of the London Borough of Hounslow, after consulting the Commissioner of Police of the Metropolis, in exercise of the powers conferred by section 6 of the Road Traffic Regulation Act 1984^a, and of all other powers thereunto enabling hereby make the following Order:

^a 1984 c.27

PART I - PRELIMINARY

Citation and Commencement

1. This Order may be cited as the London Borough of Hounslow (Loading Places) Traffic Order 2009 and shall come into operation on 4 May 2009.

Revocation

2. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order the following Orders are hereby revoked:

The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 1997
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 1998
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 1998
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 1999
The London Borough of Hounslow (Loading Places) (1998, No.1) (Amendment No.1) Traffic Order 1991
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2000
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2000
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2001
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2001
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2002
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2002
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2003
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2003
The London Borough of Hounslow (Loading Places) (No.3) Traffic Order 2003
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2004
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2004
The London Borough of Hounslow (Loading Places) (1998, No.1) (Amendment No.1) Traffic Order 2005
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2005
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2006
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2006
The London Borough of Hounslow (Loading Places) (No.3) Traffic Order 2006
The London Borough of Hounslow (Loading Places) (No.4) Traffic Order 2006
The London Borough of Hounslow (Loading Places) (No.1) Traffic Order 2007
The London Borough of Hounslow (Loading Places) (2005, No.2) (Amendment No.1) Traffic Order 2007
The London Borough of Hounslow (Loading Places) (No.2) Traffic Order 2007

Interpretation

3. (1) In this Order, except where the context otherwise requires:

“civil enforcement officer” has the same meaning as in the Traffic Management Act 2004^b;

"Council" means the Council of the London Borough of Hounslow;

^b 2004 c.18

"driver" in relation to a vehicle waiting in a loading place means the person driving the vehicle at the time it was left in the loading place;

"enactment" means any enactment, whether public, general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

"goods" means goods of any kind whether animate or inanimate and includes postal packets of any description; and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods vehicle" means a motor vehicle or trailer constructed or adapted for use for the carriage or haulage of goods or burden of any description;

"loading place" means any area on a highway designated as such by Article 3 of this Order;

"owner", has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007^c;

"parking contravention" has the meaning as assigned to it in Part 1 of Schedule 7 of the Traffic Management Act 2004;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed or adapted solely for the carriage of not more than eight passengers (exclusive of the driver) and their effects and not drawing a trailer;

"permitted hours", in relation to a loading place, means the days and hours relating to that loading place as are specified in column 3 of Schedule 1 and 2;

"telecommunications system" has the same meaning as in the Telecommunications Act 1984^d;

- (2) Any reference in this Order to a numbered Article or Schedule shall, unless the context otherwise requires, be constructed as a reference to the Article or Schedule bearing that number in this Order.

PART II - DESIGNATION OF LOADING PLACES

Designation of loading places

4. (1) The areas of highway as described in column 2 of Schedule 1 and 2 are designated as a loading places during the permitted hours.
- (2) The limits of each loading place shall be indicated by means of road markings and road signs in accordance with the Traffic Signs Regulations and General Directions 2002.

^c SI.2007/3483

^d 1984 c.21

Vehicles for which loading places are designated

5. (1) Each loading place in Schedule 1 may be used, subject to the provisions of the Order, by such class of vehicles as are passenger vehicles or goods vehicles.
- (2) Each loading place in Schedule 2 may be used, subject to the provisions of the Order, by such class of vehicles as are goods vehicles.

Contravention

6. (1) If a vehicle is left in a loading place in Schedule 1 and 2 without complying with the requirements of this Order, then a contravention of this Order and a parking contravention shall be deemed to have occurred.

PART III - SUPPLEMENTARY PROVISIONS

Manner of standing in a loading place

7. (1) Every vehicle using a loading place shall stand so that:
 - (a) that the longitudinal axis of the vehicle stands parallel to the edge of the carriageway; and
 - (b) that the distance between the edge of the carriageway and the nearest wheel of the vehicle is not more than 300mm.

Power to suspend the use of a loading place

8. (1) Any person duly authorised by the Council may suspend the use of a loading place or any part thereof whenever they consider such suspension reasonably necessary:
 - (a) for the purpose of facilitating the movement of traffic or promoting its safety;
 - (b) for the purpose of any building operation, demolition or excavation adjacent to the loading place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the loading place, the laying, erection, alteration or repair in or adjacent to the loading place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunication system or the placing, maintenance or removal of any traffic sign;
 - (c) for the convenience of occupiers of premises adjacent to the loading place on any occasion of the removal of furniture to or from one office or dwelling house adjacent to the loading place from or to a depository, another office or dwelling house;
 - (d) on any occasion on which it is likely by reason some special attraction that any street will be thronged or obstructed; or
 - (e) for the convenience of occupiers of premises adjacent to the loading place at times of weddings or funerals, or on other special occasions.

- (2) A police constable in uniform may suspend for not longer than seven days the use of a loading place or any part thereof whenever he considers suspension reasonably necessary for the purposes of facilitating the movement of traffic or promoting its safety.
- (3) Any person or police constable suspending the use of a parking place or any part thereof in accordance with the provisions of paragraph (1) or (2) of this Article shall place or cause to be placed in or adjacent to that loading place or that part thereof, as the case may be, a traffic sign indicating that the waiting and loading of vehicles is prohibited.
- (4) The driver of a vehicle shall not cause or permit it to wait in a loading place during such period as there is in or adjacent to that loading place a traffic sign placed in pursuance of paragraph (3) of this Article, provided that nothing in this paragraph shall apply to:
 - (a) in respect of any vehicle being used for Fire Brigade, Ambulance or Police purposes: or
 - (b) to anything done with the permission of the person suspending the use of the loading place thereof in pursuance of paragraph (1) or (2) of this Article.

Restriction on the use of a loading place

9. (1) The driver of a vehicle shall not cause or permit it to wait in the loading place for longer than is necessary for the purpose of loading or unloading goods only and in any event for no longer than the maximum period permitted relating to that loading place as is specified in column 4 of Schedule 1 and 2.
- (2) The driver of a vehicle which has left a loading place, after waiting thereon, shall not, during the permitted hours relating to that loading place, cause or permit such vehicle to wait again in that loading place within the period of time relating to that loading place as is specified in column 5 of Schedule 1 and 2.
- (3) During the permitted hours, no person shall use any loading place or any vehicle while it is in a loading place in connection with the sale or offering or exposure for sale of any goods to any person, in or near the loading place or in connection with the selling or offering for sale of his or her skill in handicraft or their services in any other capacity.

The moving of a vehicle from a loading place in an emergency

10. (1) Any person duly authorised by the Council, a Police Constable in uniform or a Traffic Warden may move or cause to be moved, in case of an emergency, to any place considered fit, any vehicle left unattended in a loading place.

Exemptions

11. (1) Notwithstanding the foregoing provisions of this Order any vehicle may wait in a loading place if:
 - (b) the vehicle is being used for fire brigade, ambulance or police purposes;

- (c) the vehicle, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the loading place.
- (d) the vehicle is waiting because the driver is prevented from proceeding by circumstances beyond their control or the vehicle is waiting because it is necessary to do so in order to avoid an accident; or
- (e) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic.

Placing of traffic signs, etc.

12. (1) The Council shall:

- (a) place and maintain traffic signs indicating the limits of each loading place;
- (b) place and maintain in or in the vicinity of each loading place referred to in Schedule 1 and 2 traffic signs indicating that the loading place may be used during the permitted hours relating to that loading place by vehicles specified in Article 5; and
- (c) carry out such other work as is reasonably required for the purposes of the satisfactory operation of the loading place.

Dated this twenty-seventh day of April 2009.



Director of Environment
(The Officer appointed for this purpose)

SCHEDULE 1 (loading places for passenger vehicles and goods vehicles)

1. Item	2. Designated loading place	3. Permitted hours	4. Maximum stay	5. No return within
1	Chiswick High Road, Chiswick the north side from a point 17 metres east of a point opposite the party wall of Nos. 476 and 478 Chiswick High Road eastwards for a distance of 16 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour
2	Chiswick High Road, Chiswick the north side from a point 2 metres east of a point opposite the party wall of Nos. 488 and 490 Chiswick High Road eastwards for a distance of 10.5 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour
3	Spring Grove Road, Isleworth the south-west side from a point 10 metres south-east of a point opposite the common boundary of No. 233 Spring Grove Road and No. 1 Clifton Road south-eastwards for a distance of 12 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour

SCHEDULE 2
(loading places for goods vehicles)

1. Item	2. Designated loading place	3. Permitted hours	4. Maximum stay	5. No return within
1	Bath Road, Hounslow the north-east side between the western wall of Yates Wine Lodge, No.1 Bath Road, Hounslow south-eastwards for a distance of 29 metres.	at any time	40 minutes	1 hour
2	Bath Road, Hounslow the south-west side in the lay-by of the road fronting Nos. 266 and 272 Bath Road, Hounslow, from a point 9.6 metres north-west of the south-eastern flank wall of No. 266 Bath Road, Hounslow north-westwards for a distance of 22 metres.	at any time	20 minutes	1 hour
3	Boston Park Road, Brentford the north-west side from a point 9.5 metres south-west of the north-eastern wall of "The Globe" public house, Windmill Road, Brentford south-westwards for a distance of 6 metres.	Mon-Fri 7am-7pm	20 minutes	1 hour
4	Chiswick High Road, Chiswick the north side from a point 2 metres east of a point opposite the western wall of No. 560 Chiswick High Road westwards for a distance of 16 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour
5	Chiswick High Road, Chiswick the south side from a point 1 metre west of the eastern boundary wall of No. 305 Chiswick High Road westwards for a distance of 7 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour
6	Chiswick High Road, Chiswick the south side between a point 7.4 metres east of the eastern kerb-line of Airedale Avenue and a point 19.4 metres east of that kerb-line.	at any time	20 minutes	1 hour
7 *	Chiswick High Road, Chiswick the north side from a point opposite the party wall of Nos. 164 and 166 Chiswick High Road eastwards for a distance of 15 metres. <i>Moved to Sch. 1 2010/21</i>	at any time	20 minutes	1 hour
8 *	Chiswick High Road, Chiswick the north side of the service road linking Devonshire and Linden Gardens, from a point 3 metres east of a point opposite the party wall of Nos. 175 and 179 Chiswick High Road eastwards for a distance of 3 metres - vehicles to stand at 45 degrees to the kerb. <i>* description amended - 2011/46</i>	Mon-Sat 7am-7pm	20 minutes	1 hour
9	Chiswick High Road, Chiswick the southeast side of the service road fronting Nos.155 to 165 Chiswick High Road, W4 between a point opposite the north-eastern wall of No.155 Chiswick High Road and a point opposite the south-western wall of No.165 Chiswick High Road, W4.	Mon-Sat 7am-7pm	20 minutes	1 hour
10	Chiswick High Road, Chiswick the north side from a point 4.00 metres east of the a point opposite the party wall of Nos. 464 and 466 Chiswick High Road eastwards for a distance of 9.00 metres.	at any time	20 minutes	1 hour
11	Chiswick High Road, Chiswick the north side from a point 3 metres east of the eastern kerb-line of Thorney Hedge Road eastwards for a distance of 12 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour
12 *	Chiswick Lane, Chiswick the west side from a point in-line with the north-western wall of No.2 Chiswick Lane southwards for a distance of 17 metres. <i>* description amended by 2012/77</i>	Mon-Sat 7am-7pm	20 minutes	1 hour
13	Clarence Road, Chiswick the south-west side from a point 2 metres south-east of the north-western wall of No. 525 Chiswick High Road to a point 3 metres south-east of the south-eastern wall of No.525 Chiswick High Road.	Mon-Sat 7am-7pm	20 minutes	1 hour
14	Devonshire Road, Chiswick the north-east side from a point opposite the party wall of Nos.13/15 Devonshire Road south-eastwards for a distance of 17.9 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour

SCHEDULE 2 (continued)

1. Item	2. Designated loading place	3. Permitted hours	4. Maximum stay	5. No return within
15	Devonshire Road, Chiswick the south-west side from a point 1 metre north-west of a point opposite the party wall of No. 167 Chiswick High Road and No. 1b Devonshire Road to a point 1 metre south-east of a point opposite the party wall of Nos. 1a/3a Devonshire Road.	Mon-Sat 7am-7pm	20 minutes	1 hour
16	Fair Street, Hounslow the east side from a point 2 metres north of a point opposite the southern boundary wall of Nos. 147 to 149 High Street, Hounslow northwards for a distance of 16 metres.	at any time	20 minutes	1 hour
17	High Street, Brentford the north-east side from a point opposite the party wall of Nos. 406 and 407 High Street, Brentford north-eastwards for a distance of 12 metres.	Mon-Sat 10am-4pm	20 minutes	1 hour
18	High Street, Brentford the north-east side from a point opposite the north-eastern wall of No. 411 High Street, Brentford south-westwards for a distance of 7 metres.	Mon-Sat 10am-4pm	20 minutes	1 hour
19	High Street, Hounslow the south side from a point opposite the party wall of Nos. 131 and 133 High Street, Hounslow eastwards for a distance of 20 metres.	at any time	20 minutes	1 hour
20	High Street, Hounslow the south side from a point opposite the party wall of Nos. 177 and 179 High Street, Hounslow westwards for a distance of 20 metres.	at any time	20 minutes	1 hour
21	Hounslow Road, Feltham the north-west side from a point opposite the south-western boundary of No. 17 Station Parade, Hounslow Road, Feltham north-eastwards for a distance of 12 metres.	Mon-Sat 10am-4pm	20 minutes	1 hour
22 *	Kingsley Road, Hounslow the south-west side between a point opposite the common boundary of Nos. 4 and 6 Kingsley Road and a point opposite the common boundary of Nos. 6a/8 Kingsley Road. <i>- moved to Sch 1 - 2011/34.</i>	7am-midnight	20 minutes	1 hour
23	Lampton Road, Hounslow the north-east side from a point 27 metres north-east of the north-eastern wall of No. 4 Lampton Road north-westwards for a distance of 15 metres.	at any time	40 minutes	1 hour
24 *	Linden Gardens, Chiswick the north-east side of the south-west arm, between a point 600 millimetres south-east of the north-western wall of No. 225a Chiswick High Road south-eastwards for a distance of 9.4 metres. <i>- Description amended - 2011/14</i>	Mon-Sat 7am-7pm	20 minutes	1 hour
25	London Road, Brentford the south-east side between a point 5 metres south-west of the south-western wall of No. 11 London Road, Brentford and a point 12 metres south-west of that wall.	Mon-Sat 10am-4pm	20 minutes	1 hour
26 *	London Road, Isleworth the north-west side from a point opposite the party wall of Nos. 542/544 London Road, Isleworth north-eastwards for a distance of 15 metres. <i>- amended description - moved to Sch 1 - 2010/25</i>	Mon-Sat 7am-7pm	20 minutes	1 hour
27	Market Place, Brentford the south-west side from a point 5 metres south-east of the north-western wall of Brentford Magistrates Court, south-eastwards for a distance of 16 metres.	at any time	20 minutes	1 hour
28	Rosemary Avenue, Hounslow the south-east side from a point 6 metres north-east of a point opposite the south-western boundary of No. 302 Bath Road, Hounslow north-eastward for a distance of 18 metres.	at any time	20 minutes	1 hour

SCHEDULE 2 (continued)

1. Item	2. Designated loading place	3. Permitted hours	4. Maximum stay	5. No return within
29	South Street, Isleworth the south-east side from a point 5 metres east of the eastern wall of Nos.28 and 30 Shrewsbury Walk, South Street eastwards for a distance of 20 metres.	Mon-Sat 8am-6.30pm	20 minutes	1 hour
30	South Street, Isleworth, north side, from a point 5 metres south-east of the party wall of Nos.2/4 South Street, to a point 4.4m north-west of the western wall of No.4 South Street	Mondays to Saturdays 8am-6.30pm	20 minutes	1 hour
Item 30 amended by TMO 2021/36				
31	Stile Hall Gardens, Chiswick the north-east side from a point 4 metres south-east of the north-western wall of No. 10 Stile Hall Parade to a point opposite the south-eastern wall of No.10 Stile Hall Parade.	Mon-Sat 7am-7pm	20 minutes	1 hour
32	Sutton Court Road, Chiswick the north-east side in the lay by fronting Nos. 184- 192 Sutton Court Road, from a point 4 metres north-west of a point opposite the south-eastern wall of No. 188 Sutton Court Road north-westwards for a distance of 9.2 metres.	at any time	20 minutes	1 hour
33	Thornbury Road, Isleworth the south-west side from a point 16.5 metres north-west of the north-western kerb-line of London Road, Isleworth north-westwards for a distance of 12 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour
34	Twickenham Road, Isleworth the west side between a point 2 metres south of the party wall of No.229 and 231 Twickenham Road, Isleworth and a point 1 metre south of the northern wall of No.229 Twickenham Road, Isleworth.	Mon-Sat 8am-6.30pm	20 minutes	1 hour
35	The unnamed road which lies between Nos. 174 and 178 High Street Hounslow, the east side from a point 7 metres north of the southern boundary wall of No.174 High Street, Hounslow northwards for a distance of 12 metres. <i>revoked by 2012/21</i>	<i>at any time</i>	<i>20 minutes</i>	<i>1 hour</i>
36	Upper Square, Isleworth the south-west side from a point 1 metre south-east of the north-western wall of No. 18 Upper Square south-eastwards for a distance of 11 metres.	Mon-Sat 8am-6.30pm	20 minutes	1 hour
37	Vicarage Farm Road, Hounslow the south-east side from a point 2.7 metres south-west of the north-eastern wall of No.331 Vicarage Farm Road south-westwards for a distance of 12 metres. <i>* moved to Sch 1 - 2011/19</i>	<i>at any time</i>	<i>20 minutes</i>	<i>1 hour</i>
38	Vicarage Farm Road, Hounslow the north-west side from a point 5 metres south-west of a point opposite the common boundary of Nos.60 and 62 Vicarage Farm Road north-eastwards for a distance of 10 metres.	at any time	20 minutes	1 hour
39	Woodlands Road, Isleworth the south-east side from a point 1 metre north-east of a point opposite the south-western wall of No. 1a Woodlands Road south-westwards for a distance of 12 metres.	Mon-Sat 7am-7pm	20 minutes	1 hour

EXPLANATORY NOTE

(This Note is not part of the Order, but is intended to indicate its general purport.)

The Hounslow (Loading Places) Order 2009 consolidates into a single Order the various Loading Places Orders. The Order also allows for passenger vehicles as well as goods vehicles to use those loading places designated in Schedule 1.

** Further additions to Loading TMO can be found on the attached TMO amendment list **

TMO AMENDMENT LIST

AREA: BOROUGH WIDEBASE TMO NO: 2009/04BASE ORDER TITLE : The London Borough of Hounslow (Loading Places) Order 2009

Amendment No.	TMO No.	Description of Amendment
1.	2009/50	No. 40 added to Sch 2 (Thornbury Rd, Isleworth) Revoked by 2012/21
2.	2009/65	No. 41 added to Sch 2 (Holloway St, Hounslow)
3.	2010/12	No. 42 } 43 } added to Sch. 2 (All located in) 44 } High St, Brentford)
4.	2010/21	No 7 moved from Sch. 2 to Sch 1 (Chiswick High Rd) No. 45* added to Sch 1 (Windmill Rd, W4) ^{* Amended} by 2011/11
5.	2010/25	amended No. 26 moved from Sch. 2 to Sch 1 (London Rd, Isleworth) No. 46 added to Sch. 2 (Algar Rd, Isleworth)
6.	2010/32	No 47 added to Sch. 2 (Brook Lane N, Brentford) Revoked by 2013/45
7.	2010/53	No. 48 added to Sch 1 (Staines Rd, Hounslow)
8.	2011/14	No. 24 (description amended) (Linden Grange, W4) No. 45 (description amended) (Windmill Rd, W4)
9.	2011/19	No. 31 moved from Sch 2 to Sch. 1 (Vicarage Farm Rd)
10.	2011/30	No. 49 added to Sch 2 (Church Rd, Heston)

TMO AMENDMENT LIST

AREA: BOROUGH WIDEBASE TMO NO: 2009/04BASE ORDER TITLE : LBH (Landing Places) Order 2009

Amendment No.	TMO No.	Description of Amendment
11.	2011/34	No. 22 was moved from Sch. 2 to Sch. 1 (Kingley Rd, Hounslow)
12.	2011/36	No. 50 added to Sch. 2 (Bath Rd, Hounslow)
13.	2011/46	No. 8 - description amended (Chiswick High Rd)
14.	2011/66	No. 51 added to Sch. 2 (Hanworth Rd, Hounslow)
15.	2012/02	No. 52 + 53 added to Sch 2 (Staines Rd, Hounslow)
16.	2012/11	No. 54 + 55 added to Sch 1 (Goat Wharf, Brentford) High St, Brentford No. 56 + 57 added to Sch 2 (Tawn Meadow High St, Brentford)
17	2012/21	No. 58, 59, 60 added to Sch. 2 item 35 + 40 revoked.
18.	2012/29	No. 61 added to Sch. 2 (Nath Dine, Hounslow)
21.	2013/17	No. 62 added to Sch. 2 (Park Rd, Chiswick)