



# London Borough of Hounslow

## Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **NEMEK LOUNGE LTD**  
*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number	<b>H01427</b>
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### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
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**NEMEK LOUNGE  
265-267 BATH ROAD,  
HOUNSLOW,  
TW3 3DA**

Post town	<b>LONDON</b>	Postcode	<b>TW3 3DA</b>
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Telephone number at premises (if any)	<b>[REDACTED]</b>
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Non-domestic rateable value of premises	<b>£17,750</b>
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### Part 2 – Applicant details

Daytime contact telephone number	<b>[REDACTED]</b>
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E-mail address (optional)	
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Current postal address if different from premises address	
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Post town		Postcode	
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### Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐  
No

If not, from what date do you want the variation to take effect?

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ Yes ☐ No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

**ADDITION OF SUPPLY OF ALCOHOL TO LICENCABLE ACTIVITIES  
(11:00 – 01:30)**

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

<b>Provision of regulated entertainment (Please see guidance note 3)</b>	<b>Please tick all that apply</b>
a) plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b) films (if ticking yes, fill in box B)	<input type="checkbox"/>
c) indoor sporting events (if ticking yes, fill in box C)	<input type="checkbox"/>
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	<input type="checkbox"/>
e) live music (if ticking yes, fill in box E)	<input type="checkbox"/>
f) recorded music (if ticking yes, fill in box F)	<input checked="" type="checkbox"/>
g) performances of dance (if ticking yes, fill in box G)	<input type="checkbox"/>
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	<input type="checkbox"/>

**Provision of late night refreshment** (if ticking yes, fill in box I) ☒

**Supply of alcohol** (if ticking yes, fill in box J) ☒

**In all cases complete boxes K, L and M**

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon	11:00	01:30			
Tue	11:00	01:30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Wed	11:00	01:30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Thur	11:00	01:30			
Fri	11:00	01:30			
Sat	11:00	01:30			
Sun	11:00	01:30			

## I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			<b><u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 5)		
Mon	23:00	01:30			
Tue	23:00	01:30	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 6)		
Wed	23:00	01:30	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Thur	23:00	01:30			
Fri	23:00	01:30			
Sat	23:00	01:30			
Sun	23:00	01:30			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 6)		
Mon	11:00	01:30			
Tue	11:00	01:30			
Wed	11:00	01:30			
Thur	11:00	01:30			
Fri	11:00	01:30	<b><u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat	11:00	01:30			
Sun	11:00	01:30			

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 10).

**NONE**

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b><u>State any seasonal variations</u></b> (please read guidance note 6)
Day	Start	Finish	
Mon	11:00	02:00	
Tue	11:00	02:00	
Wed	11:00	02:00	
Thur	11:00	02:00	
Fri	11:00	02:00	
Sat	11:00	02:00	
Sun	11:00	02:00	
			<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☒

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.



**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

**SEE ATTACHED OPERATING SCHEDULE**

**b) The prevention of crime and disorder**

**SEE ATTACHED OPERATING SCHEDULE**

**c) Public safety**

**SEE ATTACHED OPERATING SCHEDULE**

**d) The prevention of public nuisance**

**SEE ATTACHED OPERATING SCHEDULE**

**e) The protection of children from harm**

**SEE ATTACHED OPERATING SCHEDULE**

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

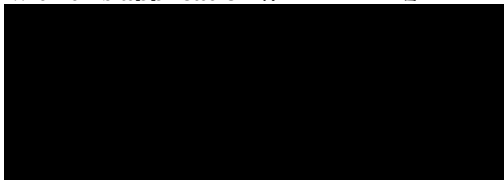
**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**


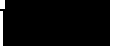


Signature	
Date	<b>14/08/2025</b>
Capacity	<b>DULY AUTHORISED AGENT</b>

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent** (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 15)



Post town		Post code	
Telephone number (if any) 			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) 			

# OPERATING SCHEDULE

## NEMEK LOUNGE LTD

t/a

## NEMEK LOUNGE

265-267 Bath Road, London, TW3 3DA

### LICENSABLE ACTIVITIES & OPERATING HOURS

**The Retail Sale of Alcohol (on the Premises)**

**11:00 – 01:30 (Monday to Sunday)**

**Regulated Entertainment** (*for pre-booked private events only*)

**Recorded Music:**

**11:00 – 01:30 (Monday to Sunday)** no change requested

**Late Night Refreshment**

**23:00 – 01:30 (Monday to Sunday)** no change requested

**Opening Hours to the Public**

**11:00 – 02:00 (Monday to Sunday)** no change requested

### GENERAL OUTLINE OF THE APPLICATION

This application is for the operation of a **fully functional Café Bar, Restaurant, and Lounge** at the premises with stringent conditions in place to ensure **compliance with licensing objectives** and **minimal disruption to the local community**.

- The application falls **outside any Special Impact Zone** and supported by a **comprehensive and robust operating schedule**.

To ensure adherence to **licensing objectives**, a **detailed operating schedule** has been developed, demonstrating a commitment to responsible management and minimizing any potential impact on the surrounding area.

### GENERAL CONDITIONS

**The Retail Sale of Alcohol (on the Premises)**

**11:00 – 01:30 (Monday to Sunday)**

**Regulated Entertainment** (*for pre-booked private events only*)

**Recorded Music:**

**11:00 – 01:30 (Monday to Sunday)** no change requested

### **Late Night Refreshment**

**23:00 – 01:30 (Monday to Sunday) no change requested**

### **Opening Hours to the Public**

**11:00 – 02:00 (Monday to Sunday) no change requested**

## **The Prevention of Crime and Disorder**

### **1. CCTV System Installation & Maintenance**

- The premises shall install and maintain a **comprehensive CCTV system** covering both the **interior and exterior** areas.
- The system shall meet **current Metropolitan Police/Home Office standards** and will record **continuously** while the premises are open for licensable activities and while customers remain on-site.

### **2. CCTV Coverage & Identification**

- All **entry and exit points** will be covered, ensuring **frontal identification** of every person entering, in any lighting conditions.

### **3. CCTV Recording & Storage**

- The system shall **record continuously** during operational hours.
- **All recordings will be stored for a minimum of 31 days**, with date and time stamping.

### **4. Access to CCTV Footage**

- Viewing of recordings shall be **made available immediately** upon request by **Police or authorized officers** at any time within the 31-day period.
- A trained staff member familiar with the operation of the **CCTV system** will be on-site **at all times** during business hours.
- This staff member must provide footage **on a USB stick, CD, or other acceptable format** within **24 hours of a formal request**.

### **5. CCTV System Failures**

- Any **CCTV breakdown or system failure** will be **reported immediately** to the Police and Local Authority.
- The issue will be remedied **as soon as practicable**, and **repair records/invoices will be retained on-site for at least 12 months** for inspection.

### **6. Serious Incidents & Crime Scene Preservation**

- If a **serious assault or criminal incident** occurs, the management shall:
  - a) **Call the Police and/or London Ambulance Service** without delay.

## Drugs Policy

- The premises shall operate a strict zero-tolerance policy in relation to the use, possession, or sale of illegal drugs. Prominent signage to this effect shall be displayed at all entry points and within the premises. All staff shall receive training in recognising and appropriately managing suspected drug-related incidents. All such incidents shall be recorded and, where appropriate, reported to the Police.
- b) Take all reasonable steps to **apprehend any suspects** until police arrive.
- c) **Preserve the crime scene** to enable a **full forensic investigation**.

## 7. Staff Training & Compliance

- The **Premises Licence Holder (PLH)** will ensure all staff receive **comprehensive training** on:
  - a) The **Licensing Act 2003** and their responsibilities in supporting **licensing objectives**.
  - b) Procedures for **handling incidents and preventing crime/disorder**.
  - c) **Crime scene preservation** protocols.
  - d) **Welfare and Vulnerability Engagement (WAVE) training**.
  - e) The **"Ask for Angela" Scheme** for customer safety.

## 8. Customer Awareness & Compliance Signage

- **Prominent notices** will be displayed at **entry/exit points** and **key areas**, informing customers of:
  - a) **Permitted hours for licensable activities and opening times**.
  - b) A request to **respect local residents, leave quietly, and dispose of litter responsibly**.
  - c) Information about the **"Ask for Angela" Scheme** for personal safety.

## 9. Door Supervisors & Security

- **On Fridays and Saturdays**, there shall be a **minimum of two (2) SIA-licensed door supervisors** on duty from **20:00 until 30 minutes after closing**.
- A **register of door staff** will be maintained, including:
  - **Full name of each door supervisor**
  - **SIA badge number**
  - **Start and end times of shifts**
  - **Signatures of door staff**
- This register will be **available for inspection** by Police and authorized officers at any time.
- Alcohol shall not be sold or supplied to any person who appears to be intoxicated or under the influence of drugs. All staff shall be trained in identifying signs of intoxication and in the refusal of service. A refusals log shall be

maintained, either in hard copy or electronically, and shall record the date, time, description of the individual (if appropriate), the name of the staff member refusing service, and the reason for refusal. This log shall also include records of age verification refusals. The refusals log shall be made available for inspection by authorised officers or the Police upon request.

#### 10. Right to Work & Employment Compliance

- All staff shall be **checked for the right to work in the UK**, and relevant records shall be kept.
- **Entitlement to Work documentation** must:
  - a) Be **logged and retained** on the premises **for the duration of employment**.
  - b) Be **retained for at least 12 months** after employment ends.
- These records shall be made available upon request to **all responsible authorities**.

#### 11. Incident Log & Security Monitoring

- An **Incident Log** shall be **kept on-site** and made available upon request to **authorized officers or the Police**.
- The log must be updated **within 24 hours of an incident** and record the following:
  - a) **All crimes reported at the venue**.
  - b) **All ejections of patrons**.
  - c) **Any complaints received regarding crime and disorder**.
  - d) **Any incidents of disorder**.
  - e) **All seizures of drugs or offensive weapons**.
  - f) **Any faults in the CCTV system, searching equipment, or scanning devices**.
  - g) **Any visits by enforcement authorities or emergency services**.
  - h) **Details of any first aid treatments administered**.

## The Promotion of Public Safety

#### 12. Emergency Exits & Means of Escape

- All **emergency escape routes** and exits shall be **maintained unobstructed, free from trip hazards, and immediately available** for use at all times.
- Exits shall be **clearly identified** and comply with **all relevant fire safety regulations**.
- Regular **fire drills and emergency evacuation procedures** shall be conducted and recorded.

#### 13. CCTV for Public Safety Monitoring

- The **digital CCTV system** shall record continuously for **a minimum of 31 days** and cover **all public areas** of the premises.

- The **Designated Premises Supervisor (DPS)** shall be responsible for:
  - **Ensuring CCTV functionality and data retention compliance.**
  - Conducting **regular fire risk assessments** and **health & safety inspections.**
  - Displaying all **required public health and safety notices** in clearly visible areas.

#### 14. Compliance with Health & Safety Legislation

- The **Premises Licence Holder (PLH)** shall ensure that the premises:
  - Operates in **full compliance with existing health and safety regulations.**
  - Conducts **regular risk assessments** to identify and mitigate potential hazards.
  - Implements and enforces **staff training on fire safety, first aid, and emergency procedures.**
  - Maintains **first aid kits**, and ensures trained first-aiders are present during operational hours.

### The Prevention of Public Nuisance

#### 15. Noise & Vibration Control

- No **noise generated on the premises** or from associated plant/equipment shall **cause a nuisance** to nearby properties.
- Soundproofing measures shall be implemented to **prevent noise leakage** through walls, floors, and ceilings.
- Vibrations shall not be **transmitted through the structure** of the premises in a way that could disturb residents or businesses.
- The volume of recorded music shall be maintained at a level such that it is not audible at the boundary of the premises so as to prevent public nuisance to nearby residents. Appropriate sound-limiting devices shall be used where necessary.

#### 16. Signage & Patron Conduct

- **Prominent notices** shall be displayed at **all exits**, advising patrons to:
  - **Respect local residents** and businesses.
  - **Leave the area quietly** without causing disturbance.
  - **Refrain from loitering outside the premises.**

#### 17. Public Contact for Noise Complaints

- A **direct telephone number for the premises manager** shall always be publicly available while the premises is open.

- This number shall be **shared with local residents and businesses**, allowing them to report concerns directly.

## 18. Litter & Waste Management

- The **Premises Licence Holder (PLH)** shall implement **effective measures** to prevent and remove litter from **outside areas**.
- Staff will ensure that:
  - The **immediate vicinity** of the premises is **swept, cleaned, and washed as necessary**.
  - **All litter and waste** is collected and stored in **approved refuse storage** at the end of business operations.

## 19. Waste Collection Restrictions

- **No waste or recycling collections (including bottles)** shall take place between **20:00 and 08:00** to prevent noise disturbances.

## 20. Delivery Restrictions

- **No deliveries** shall take place between **20:00 and 08:00** to avoid disruption to residents and businesses.

## 21. Air Quality & Odour Control

- The premises shall **prevent the emission of fumes, steam, or odours** that could cause a nuisance to **residents or businesses**.
- **Appropriate ventilation and filtration systems** will be maintained to mitigate air quality concerns.

# The Protection of Children from Harm

## 22. Staff Training & Documentation

- The **Premises Licence Holder (PLH)** shall take full responsibility for ensuring that **all staff are trained** in accordance with the **Licensing Act 2003** and understand:
  - The **legal obligations and offences** under the Act.
  - The **importance of safeguarding children** and preventing harm.
- Challenge 25 Policy
  - The premises shall adopt and operate a Challenge 25 policy. Any person who appears to be under 25 years of age shall be asked to produce acceptable photographic identification before being sold alcohol. Staff shall be trained in this policy before being authorised to make alcohol sales, and records of such training shall be retained.
  -



### 23. Ongoing Training & Record-Keeping

- **Training shall be fully documented** and refreshed **every six (6) months**.
- All **training records** shall be available for inspection by **Police or authorized officers** upon request.

### 24. Age Restrictions & Supervision

- All **children under the age of 18** must be **accompanied by a responsible adult** at all times while on the premises.

### 25. Acceptable Forms of Identification (ID)

- The **only acceptable ID** for age verification shall be:
  - **Passport**
  - **Photo-card driving license**
  - **Proof of age card bearing the PASS hologram**

### 26. Prevention of Underage Access to Restricted Services

- The **Premises Licence Holder (PLH)** shall ensure that:
  - **All staff receive regular training** on the **Licensing Act 2003** and the **prevention of underage access to restricted services**.
  - **Strict age verification procedures** are in place and enforced at all times.

## Proposed Licensing Conditions – Operating Schedule

The premises shall operate a strict zero-tolerance policy in relation to the use, possession, or sale of illegal drugs. Prominent signage to this effect shall be displayed at all entry points and within the premises. All staff shall receive training in recognising and appropriately managing suspected drug-related incidents. All such incidents shall be recorded and, where appropriate, reported to the Police.

### Refusals and Intoxication

Alcohol shall not be sold or supplied to any person who appears to be intoxicated or under the influence of drugs. All staff shall be trained in identifying signs of intoxication and in the refusal of service. A refusals log shall be maintained, either in hard copy or electronically, and shall record the date, time, description of the individual (if appropriate), the name of the staff member refusing service, and the reason for refusal. This log shall also include records of age verification refusals. The refusals log shall be made available for inspection by authorised officers or the Police upon request.

### Capacity Management

A capacity management plan shall be implemented and maintained in accordance with the premises' fire risk assessment. The plan shall include a documented maximum occupancy

figure which shall not be exceeded. The fire risk assessment shall be reviewed regularly, and any updates shall be documented and retained for inspection. The maximum occupancy figure shall be visibly displayed near the entrance or another prominent location.

#### Use of External Areas

Any external areas made available for use by customers (including for smoking or drinking) shall not be used beyond 23:00 hours daily. Clear and legible signage shall be displayed at exits and within the external areas advising patrons to respect the needs of local residents and to leave the area quietly. Staff shall monitor these areas regularly to ensure compliance and prevent nuisance.

#### Control of Music Volume

The volume of recorded music shall be maintained at a level such that it is not audible at the boundary of the premises so as to prevent public nuisance to nearby residents. Appropriate sound-limiting devices shall be used where necessary.

#### Dispersal Policy

A dispersal policy shall be in place and reviewed regularly to promote orderly departure from the premises. The policy shall include measures to minimise noise, loitering, and antisocial behaviour in the vicinity of the premises, particularly during the last hour of trading. All staff shall be trained in the implementation of this policy.

The premises shall adopt and operate a Challenge 25 policy. Any person who appears to be under 25 years of age shall be asked to produce acceptable photographic identification before being sold alcohol. Staff shall be trained in this policy before being authorised to make alcohol sales, and records of such training shall be retained.

#### Staff Training

All staff engaged in the sale or supply of alcohol or in the management of public safety and security shall receive documented training in the following areas:

- Licensing objectives under the Licensing Act 2003
- Challenge 25 and age verification procedures
- Refusals, intoxication, and safeguarding
- Drugs awareness
- Dispersal procedures
- Counter-terrorism awareness, including ACT (Action Counters Terrorism) and WAVE (Wider Action Against Violent Extremism) training

Training shall be refreshed at least every six months. Training records shall be maintained, retained for a minimum of 12 months, and made available for inspection by authorised officers or the Police upon request. The ACT training shall be undertaken using the official e-learning module provided by the National Counter Terrorism Security Office (NaCTSO).

#### Supplementary Provisions – Comprehensive Operating Schedule