



PLANNING PRE – APPLICATION ADVICE SERVICE 2025/2026

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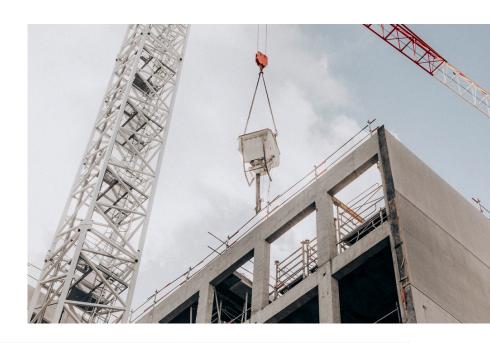
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OVERVIEW



HOUNSLOW COUNCIL IS COMMITTED TO SUPPORTING SUSTAINABLE DEVELOPMENT THAT MEETS THE NEEDS OF OUR COMMUNITY—FROM HOME EXTENSIONS FOR GROWING FAMILIES TO LARGE-SCALE PROJECTS THAT DELIVER ESSENTIAL JOBS, HOMES, INFRASTRUCTURE, AND INVESTMENT. AT THE SAME TIME, WE TAKE A STRONG STANCE AGAINST HARMFUL DEVELOPMENT AND ENSURE RESIDENTS ARE ACTIVELY ENGAGED IN THE PLANNING PROCESS.

Our pre-application advice service plays a vital role in this. It gives homeowners and developers early access to expert guidance on a wide range of issues. Such engagement needs to sit outside the formal planning application process, where we need to be open and transparent in engaging with residents on development proposals.

Though it is not binding against the Council, seeking pre-application advice helps identify challenges and opportunities early, saving time and cost by reducing the risk of refusal. Our officers will outline relevant policies, provide technical input, explain legal and validation requirements, and highlight key stakeholders to engage with ahead of submission.

You'll receive an informal view on the acceptability of your proposal, suggestions for improvement, and ideas to enhance your scheme.

We will target allocation of your case officer within 1 week of receipt of the pre-application documents. Following payment, the meeting will be held within 1 month, subject to availability of officers. We will aim to provide all written advice within 21 days of the meeting.

This document explains the types of pre-application advice available—helping you choose the right option for your needs.



SUBMISSION REQUIREMENTS

AS PART OF A PRE-APPLICATION ADVICE SUBMISSION, WE WOULD NEED THE FOLLOWING MATERIAL TO BE SUBMITTED BEFORE THE SUBMISSION CAN BE PROGRESSED. THERE MAY BE OCCASIONS WHERE LESS INFORMATION WILL BE REQUIRED; HOWEVER, THIS WILL BE CONSIDERED ON A CASE BY CASE BASIS. APPLICANTS ARE REMINDED THAT HIGHER QUALITY SUBMISSIONS WILL TEND TO ENABLE A GREATER QUALITY OF ADVICE.

FOR ALL SCHEMES

- A description of the proposed development and schedule of uses and floor spaces
- Information about the existing uses, floor space, parking, jobs
 etc
- A site location plan (1:1250)
- Drawings and photographs of existing site and sketches of proposal (not necessarily to scale)
- Sketch layouts/elevations to show scale of developments/heights at appropriate scale 1:100/1:200

FOR LARGE SCHEMES (10+ HOMES AND/OR 1,000+ SQM NON-RESIDENTIAL SPACE)

- Information of affordable housing where appropriate
- Information on the approach to sustainability measures
- Supporting information on traffic generation, servicing, access arrangements, parking and public transport
- Information on existing site conditions including levels, trees and ecology
- Draft design and access statement



RESIDENTIAL EXTENSIONS AND ALTERATIONS

THE COUNCIL OFFERS 4 TYPES OF PRE APPLICATION ENGAGEMENT THAT CAN BE TAILORED TO MEET YOU NEEDS.

This service is suitable for:

- Household extensions/alterations
- New windows/doors
- Outbuildings
- Alterations to residential listed buildings

10 A WRITTEN ADVICE ONLY

Suitable for: Proposals including

one to two changes

Meeting Duration: N/A

Fee: £388.99 (Including VAT)

Response time: 21 days

This engagement involves a full written response outlining issues and suggested improvements for a proposal. A planning officer will review the submission, liaise with specialists and respond under the guidance of a senior manager to ensure the best possible advice can be offered.

10 B VIRTUAL MEETING AND WRITTEN ADVICE

Suitable for: Proposals including

more than two changes

Meeting Duration: 30 minutes

Fee: £531.95 (Including VAT)

Response time: 21 days

This engagement offers the opportunity to meet with the planning officer, explain any issues and talk through potential options prior to written advice being

offered.



RESIDENTIAL EXTENSIONS AND ALTERATIONS

10 C WRITTEN ADVICE WITH SITE VISIT

Suitable for: Proposals with unique site/local circumstances
Meeting Duration: 30 minutes
Fee: £733.21 (Including VAT)

Response time: 21 days

This engagement involves a planning officer visiting your property to view and discuss proposed alterations to a dwelling. This will allow you to demonstrate and discuss unique or unusual site circumstances and to tailor a suitable proposal for the property.

10 D EXTENSIONS / ALTERATIONS TO A LISTED BUILDING

Suitable for: Dwellings designated as a Listed Building

Meeting Duration: 30 minutes **Fee:** £1,174.11 (Including VAT)

Response time: 21 days

This engagement is for properties designated as Listed Buildings, or properties with a conservation status that necessitates the involvement of a specialist Conservation Officer. A site visit will be undertaken to view and discuss proposed works and written advice provided to assist in meeting your aspirations while preserving heritage assets within the Borough.

An additional £200 will be charged for a site visit (Including VAT)



RESIDENTIAL CONVERSIONS

THIS ENGAGEMENT INVOLVES MEETING A PLANNING OFFICER TO DISCUSS THE PROPOSAL. WE WILL ADVISE ON THE PRINCIPLE OF CONVERSION, DESIGN CONSTRAINTS AND MATTERS OF WASTE, PARKING AND SUSTAINABILITY

Please Note: If the proposal involves extensions then the additional fee contained within the household extension section will apply.

7 CONVERSION OF ONE HOUSE TO FLATS

Meeting Duration: 30 minutes

Fee: £1,158.95 (Including VAT)

Written response: Yes Response time: 21 days

This engagement is for properties being considered for conversion from a house to flats. A site visit may be required to consider the proposed works and to discuss if the conversion can be carried out in compliance with planning policies. Written advice will be provided to guide you through the process, identifying key considerations and potential challenges in the conversion of the house into flats.

8 CONVERSION OF ONE HOUSE TO HOUSE IN MULTIPLE OCCUPATION (HMO)

Meeting Duration: 30 minutes Fee: £1,381.83 (Including VAT)

Written Response: Yes Response time: 21 days

This engagement is for properties being considered for conversion into a House in Multiple Occupation (HMO). A site visit may be required to assess the proposed works and inform whether the property is suitability for HMO use. Written advice will be provided to set out key considerations, and any necessary adjustments to align with regulations and maintain the quality of housing within the area.



HERITAGE AND CONSERVATION ADVICE

THIS ADVICE SERVICE IS FOR HOUSEHOLDERS, DEVELOPERS AND OTHER PLANNING PROFESSIONALS SEEKING PROFESSIONAL, INFORMAL ADVICE AND AN ASSESSMENT FROM CONSERVATION OFFICERS ON PHYSICAL WORKS PROPOSED TO A HERITAGE ASSET (BOTH DESIGNATED AND NON-DESIGNATED). THIS ADVICE IS INFORMAL AND CAN BE INSTRUCTED BEFORE ANY PRE-APPLICATIONS ARE UNDERTAKEN

OFFICERS CAN ALSO ADVISE WHETHER WORK CAN BE CARRIED OUT WITHOUT
THE NEED FOR LISTED BUILDING CONSENT

HERITAGE AND CONSERVATION OFFICER ADVICE

Fee: £151.30 (Inc. VAT) per hour

Written response: Yes

Site visit: If necessary

Response time: 10 working days

The fees relate specifically to the advice related to physical works to heritage and non-designated assets and advice in relation to whether listed building consent is required. The hourly fee will be also be charged for time spent on site visits.

Any heritage and conservation advice given by Conservation Officers, either orally or in writing, in the course of their duties, is offered in good faith and is based on the information/evidence provided. Advice offered without the benefit of a site visit or without the involvement of other statutory consultees, such as, where relevant, Historic England in relation to statutorily listed buildings. Any advice given in relation to heritage assets are the personal professional opinion of that officer and are not a formal decision of, nor are they binding, on the local planning authority. The local planning authority will only be bound where a formal application is submitted and a formal decision is issued in writing.



HERITAGE ASSETS

THIS SERVICE PROVIDES APPLICANTS WITH EXPERT GUIDANCE AND AN ASSESSMENT FROM OUR PLANNING OFFICERS AND CONSERVATION OFFICERS ON PHYSICAL WORKS PROPOSED TO A HERITAGE ASSET.

Our Conservation officers will provide their view on whether the proposed works are likely to require Listed Building Consent, and provide guidance on the need for specialist conservation advice and input.

Please note: these categories apply to non-householder development only and are not applicable to single residential dwellings or typical householder applications.

11A MINOR, UNOBTRUSIVE ALTERATIONS TO A LISTED BUILDING

Meeting Duration: 30 minutes

Fee: £1,032.76 (Including VAT)

Written response: Yes Response time: 21 days

This service is for modest changes that have limited or no impact on the special architectural or historic interest of the listed building. They typically do not affect principal elevations, key internal features, or the structural integrity of the building. Examples include:

- Repairs or reinstatement using traditional materials and methods, matching existing details.
- Installation of discreet services (e.g. internal cabling, alarms, or small-scale secondary glazing).
- Internal alterations to non-original or nonsignificant fabric (e.g. removal of modern partitions).
- Replacement of modern fixtures or fittings with heritage-sensitive alternatives.

Such alterations are generally reversible and do not involve changes to significant historic fabric.



HERITAGE ASSETS

11B MAJOR, SUBSTANTIVE WORKS TO A LISTED BUILDING

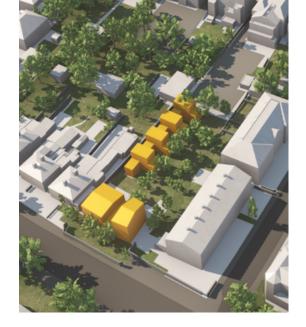
Meeting Duration: 30 minutes **Fee:** £1,852.49 (Including VAT)

Written Response: Yes Response time: 21 days

These service covers proposals that involve a greater level of intervention and have the potential to significantly affect the character, appearance, or significance of the listed building. They are likely to require a more detailed level of assessment, including heritage justification and supporting documentation. Examples include:

- Demolition of any part of the listed building or substantial alteration to the structure.
- Alterations to key architectural features or fabric (e.g. fireplaces, staircases, cornicing).
- Proposals that affect principal or streetfacing elevations, including window or door changes.
- Large-scale internal reconfigurations or extensions (including upward or rearward expansion).
- Insertion of new services in a way that affects historic fabric (e.g. cutting through masonry or panelling).
- Proposals involving change of use with significant physical interventions.

These works often require detailed heritage impact assessments and detailed design justification as part of the listed building consent process.



SMALL SCALE DEVELOPMENT

THIS INCLUDES A MEETING WITH A PLANNING OFFICER TO DISCUSS THE PROPOSAL. WE WILL ADVISE ON THE PRINCIPLE OF DEVELOPMENT, DESIGN CONSTRAINTS AND MATTERS OF WASTE, PARKING AND SUSTAINABILITY.

4 MINOR RESIDENTIAL

Meeting Duration: 30 minutes Suitable for: 1-9 new homes Fee: £1,158.95 for a new home,

£321.49 for each additional home

(Including VAT)

Written response: Yes Response time: 21 days Hounslow Council will engage positively and proactively to develop your scheme and optimise site capacities. We will utilise a variety of experts, including Transport Planners, Urban Design, Conservation and Housing Officers and sustainability consultants to ensure that you get the best possible advice.

5 MINOR NON RESIDENTIAL

Meeting Duration: 30 minutes **Suitable for:** 0 - 999 sqm non-

residential floorspace

Fee: £1,158.95 for up to 1 sqm, £3.06 for each additional sqm

(Including VAT)

Written Response: Yes Response time: 21 days

Hounslow Council has a robust and up to date evidence base to guide, form and facilitate new commercial/ non residential development in the borough. Specialists in land use planning, design, transport and sustainability will help advise on how best to approach an application and optimise employment opportunities in the borough.

Proposals including a mixture of the above will involve combining the two fees. An additional £200 will be charged for a site visit (Including VAT)



LARGE SCALE DEVELOPMENT

HOUNSLOW COUNCIL IS COMMITTED TO PROVIDING THE RIGHT HOMES IN THE RIGHT PLACES FOR IT'S RESIDENTS, THAT ARE SUSTAINABLE, AFFORDABLE AND WELL DESIGNED IN THEIR SETTING.

We will look to positively and proactively engage in your project to optimise site capacities and secure the right mix and tenure of homes. The Council has an expert officers who will assist in engaging Registered Local Landlords, offer legal advice, viability reviews and secure resident engagement

A senior planning officer will work with you on your scheme under the supervision of an Area Planning Manager and Head of Service, and will liaise with experts in design, conservation, transport, sustainability, ecology, noise, trees and air quality to ensure you receive full advice and assurance when submitting an application.

1 MAJOR RESIDENTIAL

Meeting Duration: 1 Hour 30 minutes

Suitable for: 10+ New Homes, with no commercial element

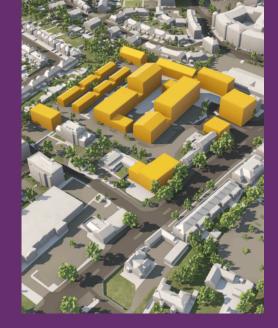
Fee: £7,041.16 for 10 new homes + an additional £79.11 for each additional new

home (Including VAT)
Written Response: Yes
Response time: 21 days

An additional £200 will be charged for a site visit (Including VAT)

Please Note: Proposals including a mixture of uses will involve combining the two

requisite fees



LARGE SCALE DEVELOPMENT

HOUNSLOW COUNCIL IS COMMITTED TO PROVIDING JOBS, COMMUNITY FACILITIES AND INFRASTRUCTURE FOR IT'S RESIDENTS AND IS ABLE TO OFFER EXPERT ADVICE ON A RANGE OF NON RESIDENTIAL PROJECTS, INCLUDING COMMERCIAL FLOORSPACE, COMMUNITY FACILITIES, SCHOOLS, RETAIL OR LEISURE.

Specialist land use planners can advise on our robust and relevant Local Plan evidence base to secure the right development in the right place while legal and community experts can assist with legal agreements and engagement strategies

A senior planning officer will work with you on your scheme under the supervision of an Area Planning Manager and Head of Service, and will liaise with experts in design, conservation, transport, sustainability, ecology, noise, trees and air quality to ensure you receive full advice and assurance when submitting an application.

2 MAJOR NON RESIDENTIAL

Meeting Duration: 1 Hour 30 minutes

Suitable for: 1,000+ sqm non-residential floorspace (no new dwellings) **Fee:** £7041.16 for 1,000sqm of floorspace + £0.74 for each additional sqm

(Including VAT)

Written Response: Yes Response time: 21 days

An additional £200 will be charged for a site visit (Including VAT)
Please Note: Proposals including a mixture of uses will involve combining the two
requisite fees



CONCEPT MEETINGS

THIS SERVICE IS SPECIFICALLY TAILORED FOR LARGE-SCALE DEVELOPMENT PROPOSALS THAT ARE STILL AT THE CONCEPT STAGE AND LACK DETAILED PLANS OR INFORMATION. IF YOU'RE IN THE EARLY STAGES OF A PROJECT AND ARE LOOKING TO UNDERSTAND HOW TO BEST ENGAGE WITH THE COUNCIL, THIS PREAPPLICATION SERVICE CAN HELP. IT OFFERS AN OPPORTUNITY TO DISCUSS THE OVERARCHING PRINCIPLES OF YOUR PROPOSAL, IDENTIFY POTENTIAL CONCERNS, AND RECEIVE ADVICE ON HOW TO REFINE AND DEVELOP YOUR PROJECT IN LINE WITH THE COUNCIL'S EXPECTATIONS.

During the pre-application meeting, the Director of Planning and Buildings (subject to availability) will attend, alongside a Head of Service and your assigned case officer. Together, they will provide valuable feedback on the proposal, discuss potential challenges, and plan a strategy for the successful delivery of the project.

This collaborative meeting is designed to ensure that your development aligns with relevant policies and regulations while identifying the key steps for moving forward.

It is important to note that this preapplication service can only be used once to provide an initial overview of the acceptability of your proposal, unless otherwise agreed by the Local Authority. This service is intended to guide you through the early stages by advising on the most appropriate pre-application route and facilitating discussions with key figures such as the Director of Planning and the Head of Service. By engaging at this stage, you can ensure that the project is better informed and positioned for smoother progression through the formal planning process.

Meeting Duration: 45 minutes **Fee:** £5,163.29 (Including VAT)

Written Response: No



CONDITIONS

AS PART OF OUR PRE-APPLICATION SERVICE, WE OFFER DEDICATED MEETINGS TO DISCUSS THE DISCHARGE OF PLANNING CONDITIONS. THIS MEETING PROVIDE A VALUABLE OPPORTUNITY TO ENSURE THAT ALL PARTIES INVOLVED HAVE A CLEAR UNDERSTANDING OF THE REQUIREMENTS AND EXPECTATIONS FOR MEETING THE CONDITIONS ATTACHED TO A PLANNING CONSENT.

This service allows developers, applicants, or agents to have focused discussions with the relevant experts to clarify the specifics of each condition, ensuring that all necessary steps are taken in a timely and efficient manner to satisfy regulatory requirements.

This service provide an opportunity for open dialogue and joint problem-solving; and is is adaptable to suit the complexity of the conditions being discussed. If needed, we can arrange for additional expertise to attend the meeting, providing access to specialist knowledge that ensures all aspects of the conditions are addressed.

The collaborative approach aims to provide clear guidance and actionable solutions, helping applicants navigate the process of condition discharge with confidence and clarity. For larger schemes, applicants are encouraged to enter into a Conditions PPA.

Fee Structure:

The cost of the meeting is structured to reflect the scope and complexity of the conditions being addressed. This includes:

- Base Meeting Fee: A standard fee of £1,852.49 applies for the meeting.
- Additional Fee per Condition: For each condition to be discussed, an additional fee of £750 is charged.
 This fee accounts for the time and resources required to thoroughly review and discuss the specific conditions in detail.
- **Bolt-On Expertise:** If additional expertise is required for the meeting, there may be further charges.

Meeting Duration: 30 minutes

tion. 30 minutes

Meeting Fee: £1,852.49 (Including VAT)

Additional Fee: £750 per condition

Written Response: Yes Response Time: 21 days



PLANNING PERFORMANCE AGREEMENTS (PPA)

FOR THE LARGEST, MOST COMPLEX AND STRATEGIC DEVELOPMENT SITES IN THE BOROUGH THE PLANNING TEAM WILL DIRECT YOU TO ENGAGE IN A BESPOKE PLANNING PERFORMANCE AGREEMENT (PPA). EACH PPA WILL BE MANAGED BY THE HEAD OF STRATEGIC PLANNING AND ALLOCATED AN EXPERIENCED PLANNING OFFICER TO FOCUS ON THE DELIVERY OF THE PROJECT.

A PPA can be tailored to meet your needs, including a programme of meetings, workshops, Design Review Panels and has the potential to manage your project from conception through to a decision and beyond. It can involve planning timescales, including technical experts, front loading legal agreements and dealing with planning conditions.

The Council offers 3 types of Planning Performance Agreements:

- **Pre-Planning:** This service will help to enable you to develop the proposed scheme prior to submission, to provide feedback on the emerging application and provide technical feedback.
- Scheme Development: We understand that unforeseen circumstances may require amendments to the consented scheme, we can work with you to develop the proposal in response to these changes and enable delivery.
- Condition Discharge: This service will enable collaborative working on the condition discharge applications, working with you to ensure that all conditions are discharged in a timely manner.

We can provide a template for the PPA, which can be tailored to meet your preferred timescales, we can offer a condensed PPA at additional cost.

The fee for each PPA is bespoke and is calculated depending on the scope and complexity of the proposal.

PLANNING PERFORMANCE AGREEMENTS

THE PPA PROCESS SEEKS TO PROMOTE COLLABORATION,
TRANSPARENCY, AND EFFICIENCY IN THE PLANNING PROCESS,
ENHANCING DEVELOPMENT WITHIN THE BOROUGH WHILE ENSURING
COMMUNITY NEEDS AND REGULATORY STANDARDS ARE MET.

VISION

We encourage the applicant to enter a Planning Performance Agreement (PPA) and engage with officers to review the spatial and policy context, underpin key issues and opportunities and agree a brief and vision for the site

ENGAGE

We will promote early discussions with local councillors and would seek to agree an engagement strategy to develop the proposal alongside the local community and key stakeholders

DESIGN

Urban Design officers will issue a design checklist and provide design feedback throughout the PPA. Officers will seek to agree a bespoke programme of Design Review Panel sessions, where Hounslow's panel of leading industry experts will seek to enhance design outcomes

REVIEW

A series of focused workshops will provide opportunities for the applicant to discuss key aspects of the emerging scheme, identify unresolved issues and agree proposed mitigation measures to enable the development of an acceptable proposal

PRESENT

The applicant will be invited to present the emerging scheme to Planning Committee and/or Local Area Forums to facilitate further engagement and obtain feedback on the proposal

REFINE

The applicant will be encouraged to amend the proposal in response to feedback from the presentations.
Further focused workshops may be required to refine the emerging scheme

WRAP UP

Prior to submission, the applicant will be required to update their supporting documents. Hounslow will review the PPA and provide additional guidance to enable timely determination of the planning application

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ADVERTS AND TELECOMMUNICATIONS

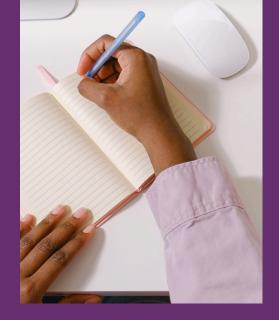
This engagement will involve meeting a planning officer to discuss the design and amenity impact of a scheme and its impact on the highway network.

We will advise on constraints, opportunities and information required for a planning application to ensure that the submission process is as smooth as possible.

You'll receive an informal view on the acceptability of your proposal, suggestions for improvement, and ideas to enhance your scheme.

Meeting Duration: 30 minutes **Fee:** £2,144.17 (Including VAT)

Written Response: Yes Response Time: 21 days



BOLT ON ADVICE

ACCESS TO SPECIALIST COUNCIL SERVICES CAN HELP ADD VALUE TO YOUR SCHEME AND HELP ENSURE THAT YOU TAILOR YOUR PROPOSALS TO THE NEEDS OF HOUNSLOW'S COMMUNITIES.

The Councils new Bolt On Advice service provide access to a range of technical experts that can assist in bringing forward a scheme.

For instance, the bolt-on service provides access to the advice of Hounslow's Community Engagement team.

Meaningful community engagement is an important part of the design and development process and Hounslow's Community Engagement team can help you with insights, tools, techniques and approaches that will ensure that you community engagement is successful.

These officers will attend the preapplication meeting at an additional cost. Available experts can include:

- Hounslow Highways
- Waste Team
- Noise Officers
- Resident Engagement Officers
- Training and Skills
- Licensing
- Land Quality
- Flood Risk and Drainage

Hourly Rates

Director: £713.67
Head of Service: £428.20
Manager/ Section Head: £186.98
Principal/ Senior: £151.30
Officer: £115.61
Administration: £97.90

Please note that hourly rates would not be limited to meeting time, the Council will assume at least 3 hours work required by each officer to facilitate, attend and action each meeting.

DESIGN REVIEW PANEL

DESIGN REVIEW IS MOST EFFECTIVE WHEN SCHEMES ARE SEEN EARLY IN THE DESIGN PROCESS AT PRE-APPLICATION STAGE OR BEFORE



WHAT IS DRP?

The aim of the Hounslow DRP is to provide expert, impartial design advice on significant development proposals in order to raise the quality of design in Hounslow. This advice is for developers, design teams, planning officers and the Hounslow Planning Committee, identifying where improvements can be made, or supporting outstanding or exemplar designs.

It doesn't replace the design advice of Council officers but helps inform the planning process leading to better design outcomes, and gives greater confidence to decision makers to support innovative, high quality design. It embeds good design throughout the planning process.

WHO ARE THE DRP?

The HDRP panel members are a group of independent built environment experts with a range of professional skills with three Panel Chairs. The Governance of the HDRP is managed by an Advisory Board who are independent to the Council.

WHAT SCHEMES DOES THE PANEL REVIEW?

In summary, the HDRP reviews larger scale developments, infrastructure projects, public realm schemes, allocated sites and developments affecting significant views and heritage assets. The HDRP also review proposals likely to set a precedent and recurring issues



TYPES OF DRP REVIEW

FURTHER ADVICE AND INFORMATION HOW TO APPLY CAN BE FOUND ON <u>OUR</u> WEBSITE

A STANDARD REVIEW

Meeting Duration: 3.5 hours

Suitable for: significant schemes (that do not meet criteria for large scale review)

Stage: Pre-app and during application

stage

Fee: £5455 (+VAT)/ full day £7273 (+VAT)

Response: Letter issued 2 weeks after

review

- Chair and 3 Panel Members.
- Site Visit with Panel Manager, Planning Officer, Scheme Developer and Architect, and Panel Members
- Review session with presentations by design team

B LARGE SCALE REVIEW

Meeting Duration: 4.5 hours

Suitable for: Significant masterplans, 100+homes, buildings over 6 storeys

Stage: Pre-app

Fee: £6294 (+VAT)/ full day £8392 (+VAT)

Response: Letter issued 2 weeks after

review

- Chair and 4 Panel members
- Site Visit with Panel Manager, Planning Officer, Scheme Developer and Architect and Panel Members
- Review session with presentations by design team

C CHAIR'S REVIEW

Meeting Duration: Usually 1 hour

Suitable for: Schemes that have already been seen at pre-app & certain minor

schemes

Fee: £2937 (+VAT)

Response: Letter issued 2 weeks after

review

- Chair and 1 Panel Member
- Letter is the formal comment of the HDRP on the planning application
- Design team is not present, only the planning officer presents



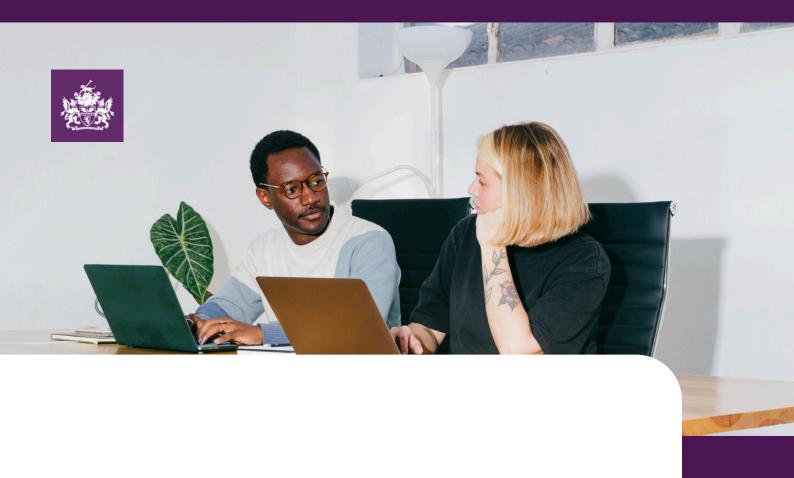
BUILDING CONTROL

ONCE YOUR PLANNING APPLICATION HAS BEEN GRANTED CONSENT, THE NEXT STEP IS ENSURING YOUR DEVELOPMENT MEETS THE REQUIRED BUILDING REGULATIONS. BUILDING REGULATIONS ARE SEPARATE FROM PLANNING PERMISSION AND COVER IMPORTANT ASPECTS SUCH AS THE SAFETY, STRUCTURE, ACCESSIBILITY, AND ENERGY EFFICIENCY OF YOUR BUILDING.

We strongly recommend that you engage with the Council's Building Control Services as soon as your planning consent is in place. Our expert team can assist you with:

- Building regulations approval: Ensuring that your plans comply with all necessary regulations before work begins.
- Site inspections: Organising inspections throughout the construction process to verify compliance with building regulations.
- Technical support: Offering advice on structural changes, drainage, energy efficiency, and other technical aspects to ensure your project meets safety and legal requirements.

By consulting Building Control early in the construction phase, you can avoid delays and ensure that your development complies with all relevant regulations. For more details or to arrange a consultation, please contact the Building Control team or <u>visit</u> <u>our website</u> for further information.





For more info, contact planning.comments@houslow.gov.uk