

**Application to vary a club premises certificate to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION**

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

Quintin Boat Club

*(Insert name of club)*

**club applies for a club premises certificate under section 84 of the Licensing Act 2003 for the premises named in Part 1 below**

Club premises certificate number H 00367
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**Part 1 – Club premises details**

Name of club Quintin Boat Club			
Postal address of premises, if any, or if none ordnance survey map reference or description University Boathouse 2 Quintin Lane  (The address shown on the present club premises certificate is “Ibis Lane W4 3UJ”, since the certificate pre-dates the creation of Quintin Lane.)			
Post town	London	Postcode	W4 3UD
Telephone number (if any)			
E-mail address (optional)	<div></div>		

Name of person performing duties of a secretary to the club Malcolm Cook
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Address of person performing duties of a secretary to the club [REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
Daytime contact telephone number (if any)	[REDACTED]		
E-mail address (optional)	[REDACTED]		

## Part 2 – Applicant details

Daytime contact telephone number (if any)	[REDACTED]		
E-mail address (optional)	[REDACTED]		
Current postal address if different from premises address	[REDACTED]		
Post town	[REDACTED]	Postcode	[REDACTED]

## Part 3 - Variation

Please tick

Do you want the proposed variation to have effect as soon as possible? ☐ Yes ☒ No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
01	10	2025

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?  
(Please see guidance note 1) ☐ Yes ☒ No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

The boathouse fronts onto the Thames foreshore and is in its own grounds, which are fenced. On one side of the site is another boathouse. On the other side and at the rear is a sports ground and its car park.

The boathouse has been partly demolished and is being rebuilt with a larger footprint than before. The redeveloped boathouse includes a new balcony, which will not be visible from any homes. The creation of the new balcony is the only reason for needing a variation to the club premises certificate. There will be no other changes to the way in which the club or its bar operates. Specifically, no parts of the Club Operating Schedule would be subject to change.

The structure of the boathouse is due to be finished in mid-October 2025 but it will then take some weeks to fit out the building. Although the variation is requested to take effect from 1 October, the bar is unlikely to be open before December at the earliest.

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Not applicable
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#### **Part 4 – Club Operating Schedule**

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

Provision of regulated entertainment:

**Please tick as appropriate**

- |   |                          |
|---|--------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/> |
| d) boxing or wrestling entertainments (if ticking yes, fill in box D)                                       | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E)   | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

**The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club**  
(if ticking yes, fill in box I) ☐

**The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place** (if ticking yes, fill in box J) ☐

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)			
Mon						
Tue						
			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)			
Wed						
Thur						
			<b><u>Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Fri						
Sat						
Sun						

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
			<b><u>State any seasonal variations for the exhibition of film</u></b> (please read guidance note 5)		
Wed					
Thur					
			<b><u>Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details here</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed					
Thur					
			<b><u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					



# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Wed					
Thur					
			<b>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Wed					
Thur					
			<b>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
Day	Start	Finish			Both <input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
			<b><u>State any seasonal variations for this entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

# I

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b><u>Will the supply of alcohol be for consumption – please tick</u></b> (please read guidance note 8)	On the premises	<input type="checkbox"/>	
				Off the premises	<input type="checkbox"/>	
				Both	<input type="checkbox"/>	
Day	Start	Finish	<b><u>State any seasonal variations</u></b> (please read guidance note 5)			
Mon						
Tue						
Wed						
Thur						<b><u>Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri						
Sat						
Sun						

## J

<b>Hours club premises are open to the members and guests</b> Standard days and timings (please read guidance note 7)			<b><u>State any seasonal variations</u></b> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
			<b><u>Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)

## K

<b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 9).  None
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## L

Please identify those conditions currently imposed on the certificate which you believe could be removed as a consequence of the proposed variation you are seeking.

No conditions are currently imposed on the certificate

Please tick as appropriate

- I have enclosed the club premises certificate ☐
- I have enclosed the relevant part of the club premises certificate ☐

**If you have not ticked one of these boxes, please fill in reasons for not including the certificate or part of it below**

Reasons why the club has not enclosed the club premises certificate or relevant part of it:

I only have the original of the present certificate and don't have a means to scan it. If the certificate is needed I'd be happy to send it by post.

**M – Describe the steps you intend to take to promote the four licensing objectives:**

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

In accordance with the mandatory conditions, no alcohol will be supplied at less than the permitted price, there will be no irresponsible promotions, free potable water will be available from the bar, and alcohol will be supplied only in the permitted measures.

Apart from drinks being able to be consumed on the new balcony, the club and its bar will not be operating any differently from in the past. To the best of the club's knowledge, there have been no alcohol-related problems since the club first obtained a licence in 1951.

**b) The prevention of crime and disorder**

The premises will be monitored by CCTV cameras.

**c) Public safety**

Smoking is not allowed in the building.

The premises have a defibrillator and a first aid kit.

The premises will have a fire detection system and fire extinguishers..

**d) The prevention of public nuisance**

The new balcony will not be visible from any homes. The exit from the boathouse site is into the car park of the neighbouring sports ground, and the exit from the car park is onto a non-residential part of Hartington Road. Thus there is no likelihood of annoyance to local residents.

**e) The protection of children from harm**

There will be no activities that might give rise to concern in respect of children.

In accordance with the mandatory condition, all those serving behind the bar will be instructed to demand age verification for any potential purchaser who might be under age.



**Checklist:****Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or  
I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have sent copies of this application and the plan to responsible authorities. ✓
- I understand that I must now advertise my application. ✓
- I have enclosed the club premises certificate or relevant part of it or explanation. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓

‡ I will pay the fee as soon as I have been given instructions about how to pay

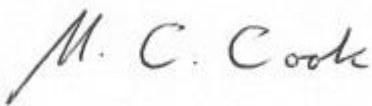
**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 11)

I Malcolm Charles Cook

*(Insert full name)*


**make this application on behalf of the club and have authority to bind the club**

Signature	
Date	9 June 2025
Capacity	Honorary Secretary, Quintin Boat Club

Address for correspondence associated with this application (please read guidance note 12)



Post town		Postcode	
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Telephone number (if any)	
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If you would prefer us to correspond with you by e mail, your e mail address (optional)



Shower distribution revised to:  
4 no. showers to Changing room 2 (01-12)  
& 2 no. showers to Changing room 3 (01-13)

1 additional no. showers & 1 additional no.  
WC to Changing room 1 (01-11)

- Riser size revised  
- door between Crew Room & Kitchen  
removed  
- door position in kitchen revised

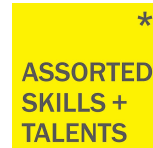
FOR GENERAL ARRANGEMENT  
INFORMATION ONLY

AREAS IN ABEYANCE:

- MEP stage 5 design

C02	Drawing revised - see notes	28/02/25	DC	JK
C01	Issue for construction	04/12/24	DC	JK
rev	description	date	drawn	check
Revision Schedule				
client:				
Quintin Hogg Memorial Fund + Quintin Hogg Trust				
project:				
Quintin Boat House, Chiswick				
title:				
First Floor GA Plan				
scale:		@A1	date:	
1 : 100			28/02/2024	
project no:	drawing no:	drawing number		
2023_10	AST -EBH -01 -DR -A	-20 -101		
issued for:		rev:		
FOR CONSTRUCTION		C02		

Assorted Skills + Talents\*



## Club Premises Certificate H00367

### Club details

<b>Name of club in whose name this certificate is granted and relevant postal address of club</b>  Quintin Boat Club	
<b>Address</b>  University Of Westminster Boathouse Ibis Lane	
<b>Post town</b> London	<b>Post code</b> W4 3UJ
<b>Telephone number</b>	

**Where the club premises certificate is time limited the dates**

**Qualifying club activities authorised by the certificate**

Supply of alcohol for consumption on the premises

**The times the certificate authorises carrying out the qualifying club activities**

On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 11 a.m. to 11 p.m.

On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 10.30 p.m.

On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.

On Good Friday, 12 noon to 10.30 p.m.

On New Year's Eve, from the end of permitted hours on New Year's Eve to the start of the permitted hours on the following day.

**The opening hours of the club**

**Where the certificate authorises supplies of alcohol whether these are on and/or off supplies**

On supply

## **Annex 1 - Mandatory conditions**

Alcohol shall not be sold or supplied except during permitted hours. In this condition, permitted hours means:

- a. On weekdays, 11 a.m. to 11 p.m.
- b. On Sundays, Christmas Day and On Good Friday, 12 noon to 10.30 p.m.
- c. On New Year's Eve, from the end of permitted hours on New Year's Eve to the start of the permitted hours on the following day.
- d. On Christmas day, as provided by the rules of the club and notified in writing by the chairman or secretary of the club to the chief executive of the justices for the petty sessions area in which the premises are.

The said hours shall:

- i. not exceed six and a half hours;
- ii. not begin earlier than 12 noon;
- iii. not end later than 10.30 p.m.
- iv. provide for a break of at least 2 hours, including 3 p.m. to 5 p.m.
- v. not extend for more than three and a half hours after 5 p.m.

The above restrictions do not prohibit:

- (a) during the first twenty minutes after the above hours, the consumption of the alcohol on the premises;
- (b) during the first twenty minutes after the above hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
- (c) during the first thirty minutes after the above hours, the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied as ancillary to the meals;
- (d) the supply to, or consumption by, any person of alcohol in any premises where they are residing.
- e. On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

## **Annex 2 - Conditions consistent with the Club Operating Schedule**

None attached

## **Annex 3 - Conditions attached after a hearing by the licensing authority**

None attached

## **Annex 4 - Plans**

None attached



## Club Premises Certificate H00367 Summary

### Club details

<b>Name of club in whose name the certificate is granted and relevant registered postal address of club</b> Quintin Boat Club	
<b>Address</b> University Of Westminster Boathouse Ibis Lane	
<b>Post town</b> London	<b>Post code</b> W4 3UJ
<b>Telephone number</b>	

**Where the club premises certificate is time limited the dates**

### **Qualifying club activities authorised by the certificate**

Supply of alcohol for consumption on the premises

### **The times the certificate authorises carrying out the qualifying club activities**

On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 11 a.m. to 11 p.m.

On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 10.30 p.m.

On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.

On Good Friday, 12 noon to 10.30 p.m.

On New Year's Eve, from the end of permitted hours on New Year's Eve to the start of the permitted hours on the following day.

### **The opening hours of the club**

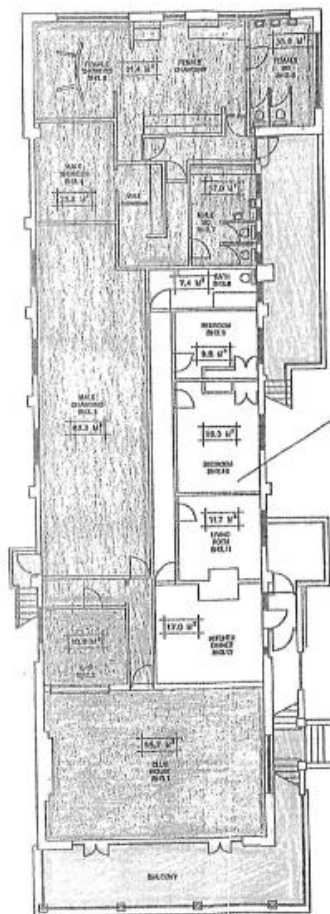
### **Where the certificate authorises supplies of alcohol whether these are on and/or off supplies**

On supply

**State whether access to the club premises by children is restricted or prohibited**

Restrictions set out in the Licensing Act 2003.

### Plan 3



ROOM NUMBER	ROOM AREA	ROOM DIA	ROOM CIRCUMF
00-01.1	25.7		
00-01.2	15.5		
00-01.3	82.7		
00-01.4	77.8		
00-01.5	30.7		
00-01.6	11.9		
00-01.7	11.5		
00-01.8	7.3		
00-01.9	8.8		
00-01.10	96.0		
00-01.11	11.7		
00-01.12	17.0		
00-01.00	47.5	10	150.9

REV:0	18/10/98
REV:1	01/12/99

CROSS-SECTIONAL AREA



PREC	DATE	REVISION NO.	U.S. PAT. OFFICE OF Patents and Trademark
UNIVERSITY OF W			
10 00 00 10 00 00 10 00 00			
Solovis & Foulk 212 West Commercial Street Tel: 917 971 5001			
CH-SWICK			
BOAT HOUSE - FIRST			
AREA DETAILS			
SCALE	LED	DATE	
1:100 (bal)		APR 93	