

Resident Association Forum

No.	Agenda Item	Actions for meeting 12 th September 2023	Responsibility	Timescale	When was this circulated/ completed	Progress / Update	Action Status
1	previous minutes and actions	Review 'missing' circulations from last meeting and circulate.	Engagement Team	By end Sept			open
2	Previous minutes and actions	add a column of when these items were sent / completed	Engagement Team	asap	During meeting 12/9/23		Closed
3	ROCE	Good practice examples in a certain area Circulate on email what is the ask of them	ROCE Team	asap			open
4	Engagement platform	Review the function for whether guests should be able to view documents without signing in. Check search facility on main LBH website – is it linked to new engagement platform? Review ability to preview PDF of proposals, specifically on Redlees Park consultation. Check details on privacy notice in relation to third parties.	Consultation Team	Within a week			open
5	Future Asset Strategy	Circulate ask of RAF members around gathering information on assets	Engagement Team	asap			open
6	Terms of Reference	Will set dates of next year and avoid others and share draft TOR and suggest alternate online and in person meetings	Engagement Team	By end of September			open
7	Live consultations	Circulate list of live and upcoming consultations	Consultation Team	By end of week			open