



# London Borough of Hounslow

## Disabled Person's Parking Bay Application Form

### Section 1: Applicant Details

Title		First name(s)		Last name	
Phone number			Email address		
Address					
Postcode					
What type of property do you live in?		Bungalow Terraced House Semi-Detached House Detached House Flat Maisonette Other (please give details)			
Are you a permanent resident at the above address?		Yes  No			
Do you have off-street parking? Examples include: <ul style="list-style-type: none"><li>• Driveway/hardstanding</li><li>• Garage</li><li>• Rear access</li><li>• Private paid parking bays or lock-up</li></ul>		Yes  No			



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## Section 2: Applicant Blue Badge Details

You will need to enclose a copy of the **front and back of your disabled Blue Badge** (so we can see both the photo and serial number) with this application form.

What is the Serial Number on your Blue Badge?

What is your Blue Badge expiration date?

Who is the issuing authority for your Blue Badge?

## Section 3: Vehicle Details

You will need to enclose a copy of **proof of vehicle registration**. We can accept a Vehicle Registration Document (V5C) or a Motability Operations Hire Agreement.

If the vehicle you use is not registered at your address, you will not qualify for a disabled parking bay.

Vehicle registration number

Vehicle make and model

If you are not the registered keeper, what is your relationship to the applicant?

Does the vehicle have a rear wheelchair mount?

Yes

No

## Section 4: Applicant Disability

Please state why you feel a disabled bay should be provided.



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What is the nature of your disability?			
How does your disability affect your mobility?			
Do you drive?	Yes No Sometimes		
Select all that apply	Always	Sometimes	Never
Do you use a wheelchair?			
Do you use a scooter?			
Do you use a stick(s)?			
Do you use a frame?			
Do you use crutches?			
Please tell us anything else you would like us to consider when assessing your application.			



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## Section 5: Applicant Benefits

You will need to enclose a copy of your entitlement to one of the following benefits:

- Disability Living Allowance (DLA)
- Personal Independence Payment (PIP)
- Attendance Allowance

We can accept either a confirmation letter or a Statement of Entitlement.

Which benefit do you receive?	<p>Disability Living Allowance (DLA)</p> <p>Personal Independence Payment (PIP)</p> <p>Attendance Allowance</p>
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## Section 6: Declaration

Being a Blue Badge holder does not automatically make you eligible for a disabled parking bay, each application is assessed on individual circumstances. All applications are subject to a technical and safety assessment of the highway.

This application may lead to further enquiries to confirm the facts given. Obtaining a parking facility using false information may lead to legal action.

London Borough of Hounslow has no legal obligation to provide a disabled parking facility for residents, but we are committed to assisting blue badge holders where possible.

- I confirm that I have read and understood the criteria for this application, and I declare that all the information given in this application is correct.
- I understand that provision of the bay can be reviewed, and I agree to provide copies of any documentation required by London Borough of Hounslow for this purpose
- I agree to notify London Borough of Hounslow immediately if any of my details stated in this application change and accept that the bay may be removed if I am no longer eligible
- I declare that that application has been completed in full. I accept that failing to provide a fully completed application and the requested documents will result in a delay in processing the application.

I confirm I have read, consent and agree to the Declaration.	
<b>I understand that disabled bays can be used by any other vehicles displaying a valid Blue Badge.</b>	
I have enclosed a copy of my proof of <b>Disabled Blue Badge</b> (i.e. showing both the Photo and Serial Number).	
I have enclosed a copy of my <b>proof of vehicle registration</b> e.g. V5C or Motability Operations Hire Agreement.	



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I have enclosed proof of one of the following kinds of entitlement:

- **Disability Living Allowance (DLA)** confirmation letter or Statement of Entitlement.
- **Personal Independence Payment (PIP)** confirmation letter or Statement of Entitlement.
- **Attendance Allowance** confirmation letter or Statement of Entitlement.

## Section 7: Signature

Signature:

Print Name:

Date:

**Completed applications and supporting documents should be emailed to [traffic@hounslow.gov.uk](mailto:traffic@hounslow.gov.uk)**

Alternatively, please return to:

London Borough of Hounslow  
Traffic, Transport & Parking  
Environment, Culture and Customer Services  
3rd Floor, Hounslow House  
7 Bath Road  
TW3 3EB

Tel: 020 8583 3322

London Borough of Hounslow appreciates the importance of your data privacy and data protection when you communicate with us.

Please see our Privacy Notice ([https://www.hounslow.gov.uk/info/20110/open\\_data\\_and\\_information\\_requests/1368/privacy\\_notice](https://www.hounslow.gov.uk/info/20110/open_data_and_information_requests/1368/privacy_notice)) below for more information on how the Council collects, uses, retains and discloses personal information.