

**Deposited Documents – Reference TMO/P032/21**

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Placed on deposit on Wednesday, 24 November 2021

**Proposed amendment to Controlled Parking Zone operating times,  
Spencer Road, Isleworth**

**Contents:**

- 1. Notice of Intent dated 24 November 2021**
  
- 2. Draft Traffic Management Order**
  - A The London Borough of Hounslow (Waiting and Loading Restriction) (Amendment No.\*\*) Order 20\*\*
  - B The London Borough of Hounslow (Spencer Road) (Parking Places) (Amendment No. \*\*) Order 20\*\*
  
- 3. Statement of Reasons**
  
- 4. Plan showing restrictions**

Any queries regarding these deposited documents should be sent by email to [trafficorders@hounslow.gov.uk](mailto:trafficorders@hounslow.gov.uk) or alternatively a voicemail can be left on extension 3322.



**Proposed amendment to Controlled Parking Zone operating times, Spencer Road, Isleworth**

**A. The London Borough of Hounslow (Waiting and Loading Restriction) (Amendment No.\*\*\*) Order 20\*\***

**B. The London Borough of Hounslow (Spencer Road) (Parking Places) Order 20\*\***

1. The Council of the London Borough of Hounslow proposes to make the above Orders under sections 6 and 124 of the Road Traffic Regulation Act 1984.
2. The general effect of the Waiting and Loading Restriction Amendment Order would be to update the descriptions of 'no waiting' restrictions (yellow lines) on Spencer Road to align with what is marked on the road.
3. The general effect of the Spencer Road Parking Places Order would be to:
  - a) Amend the operating times of the Controlled Parking Zone from Monday to-Friday 9.30am-5.30pm to Monday to-Friday 10am-Noon;
  - b) Amend the maximum stay for non-permit holders from 4 hours to 1 hour in the "shared use" (Permit holders and "Pay to Park") parking bays; and
  - c) Update the descriptions of the parking bays to align with what is marked on the road.
4. Documents giving further information of the proposed Order can be viewed for a period of 21 days from the date of this Notice online at [hounslow.gov.uk](https://hounslow.gov.uk) by typing in the term "traffic notices" in the search bar.
5. Any person wishing to object to the proposed Order should send a statement in writing, stating the grounds of the objection, to the Assistant Director of Traffic, Transport & Parking, Hounslow Council, Hounslow House, 7 Bath Road, Hounslow, Middlesex TW3 3EB or by email to [trafficorders@hounslow.gov.uk](mailto:trafficorders@hounslow.gov.uk) quoting the reference TMO/P036/21, to be received by no later than Wednesday, 15 December 2021.

Dated 24 November 2021

Jefferson Nwokeoma  
Assistant Director Traffic, & Transport & Parking

# Traffic Management Order

20\*\* No.\*\*

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The London Borough of Hounslow (Waiting and Loading Restriction) (Amendment No.\*\* ) Order 20\*\*

Made on \*\* \*\*\*\*\* 20\*\*

Coming into operation on \*\* \*\*\*\*\* 20\*\*

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The Council of the London Borough of Hounslow, after consulting the Commissioner of Police of the Metropolis, in exercise of the powers conferred by Sections 6 and 124 of the Road Traffic Regulation Act 1984<sup>1</sup> as amended, and of all other enabling powers hereby make the following Order:

1. This Order which shall come into operation on \*\* \*\*\*\*\* 20\*\* may be cited as the London Borough of Hounslow (Off Street Parking Places) (Amendment No.\*\* ) Order 20\*\*.
2. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order, the Hounslow (Waiting and Loading Restriction) Order 2008<sup>2</sup> shall have effect as though:
  - a) The item numbered 740 in Schedule 1 to that Order was substituted with the item similarly numbered and set out in Schedule 1 to this Order.

Dated this \*\*\*\*\* day of \*\*\*\*\* 20\*\*

Jefferson Nwokeoma  
Assistant Director of Traffic, Transport & Parking

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<sup>1</sup> 1984 c.27

<sup>2</sup> 2008/24

## SCHEDULE 1

1 Item Number	2 Street	3 Prescribed hours - see Schedule 3
740	<p>Spencer Road, Isleworth, Hounslow</p> <p>(a) both side,</p> <p style="padding-left: 20px;">(i) from its junction with Spring Grove Road northwards for a distance of 10 metres</p> <p>(b) east side,</p> <p style="padding-left: 20px;">(i) from a point 7.5 metres north of the common boundary of No. 1 Spencer Road and No. 176 Spring Grove Road to a point 4 metres south of that boundary</p> <p style="padding-left: 20px;">(ii) from a point 4.7 metres south of the party wall of Nos. 3 and 5 Spencer Road to a point 6 metres south of the common boundary of Nos. 1 and 3 Spencer Road</p> <p style="padding-left: 20px;">(iii) from a point 4.8 metres south of the party wall of Nos. 7 and 9 Spencer Road to a point 5.5 metres south of the common boundary of Nos. 5 and 7 Spencer Road</p> <p style="padding-left: 20px;">(iv) from a point 1.7 metres north of the common boundary of No. 48 Burlington Road and No. 9 Spencer Road to a point 4.5 metres south of that boundary</p> <p style="padding-left: 20px;">(v) from a point 6.5 metres north of its junction with Burlington Road to a point 7.2 metres south of its junction with Burlington Road</p> <p style="padding-left: 20px;">(vi) from a point 7 metres north of the common boundary of Nos. 40 and 42 Spencer Road to a point 1 metre south of that boundary</p> <p style="padding-left: 20px;">(vii) from the party wall of Nos. 48 and 50 Spencer Road to a point 9 metres south of its junction with the east to west arm of Spencer Road leading to Nos. 11-59 Spencer Road</p> <p style="padding-left: 20px;">(viii) from a point 9 metres south of its junction with the east to west arm of Spencer Road leading to Nos. 61-119 Spencer Road to the party wall of Nos. 48 and 50 Spencer Road</p>	<p>A</p> <p>YY</p> <p>YY</p> <p>YY</p> <p>YY</p> <p>A</p> <p>YY</p> <p>A</p> <p>YY</p>

### SCHEDULE 1 (continued)

1 Item Number	2 Street	3 Prescribed hours - see Schedule 3
	Spencer Road, Isleworth, Hounslow (continued)	
	(ix) from a point 10 metres north of its junction with the east to west arm of Spencer Road leading to Nos. 61-119 Spencer Road to a point 9 metres south of that junction	A
	(x) from a point 3.5 metres south of the northern property boundary of No.139 Spencer Road to a point 10 metres north of its junction with the east of west arm of Spencer Road leading to Nos. 61-119 Spencer Road	YY
	(xi) from a point 4.2 metres north of the party wall of Nos. 137 and 139 Spencer Road to a point 1 metre south of that party wall	YY
	(xii) from a point 2 metres south of the southernmost building line of Nos. 91-119 Spencer Road southwards to its southernmost extremity	YY
	(c) west side,	
	(i) from a point 1 metre south of the common boundary of No. 174 Spring Grove Road and No. 6 Spencer Road to a point 5.5 metres north of that common boundary	YY
	(ii) from a point 0.5 metres south of the common boundary of Nos. 12 and 14 Spencer Road to a point 0.3 metres north of the party wall of Nos. 14 and 16 Spencer Road	YY
	(iii) from a point 1.3 metres south of the northern building line of No.16 Spencer Road to a point 1.5 metres north of the southern building line of No.18 Spencer Road	YY
	(iv) from a point 5.6 metres north of the party wall of Nos. 18 and 20 Spencer Road to a point 1.5 metres north of the southern building line of No.22 Spencer Road	YY
	(v) from a point 2 metres south of the northern building line of No.24 Spencer Road to a point 1.5 metres north of the southern building line of No.26 Spencer Road	YY

### SCHEDULE 1 (continued)

1 Item Number	2 Street	3 Prescribed hours - see Schedule 3
	Spencer Road, Isleworth, Hounslow (continued)	
	(vi) from a point 1.6 metres south of the northern building line of No.28 Spencer Road to a point 1.5 metres north of the southern building line of No.30 Spencer Road	YY
	(vii) from a point 1 metre south of the party wall of Nos. 30 and 32 Spencer Road to a point 1.5 metres north of the southern building line of No.34 Spencer Road	YY
	(viii) from a point 1.5 metres south of the northern building line of No.36 Spencer Road to a point 1.5 metres north of the southern building line of No.38 Spencer Road	YY
	(ix) from a point 5.3 metres north of the party wall of Nos. 38 and 40 Spencer Road to a point 11.5 metres north of that party wall	YY
	(x) from a point 16 metres north of the party wall of Nos. 62 and 64 Spencer Road to a point 10 metres south of its junction with the east to west arm of Spencer Road leading to Nos. 61-119 Spencer Road	YY
	(d) north side,	
	(i) from a point 4 metres south of the northern property boundary of No.139 Spencer Road to a point 8 metres west of the party wall of Nos. 141 and 143 Spencer Road	A
	(ii) from a point 4.2 metres east of the party wall of Nos. 141 and 143 Spencer Road to the party wall of Nos. 147 and 149 Spencer Road	YY
	(iii) from its junction with the north to south arm of Spencer Road to a point 1.1 metres west of the party wall of Nos. 57 and 59 Spencer Road	A
	(iv) from a point 3.4 metres east of the party wall of Nos. 57 and 59 Spencer Road to a point 3.5 metres east of the common boundary of Nos. 55 and 57 Spencer Road	YY

**SCHEDULE 1 (continued)**

1 Item Number	2 Street	3 Prescribed hours - see Schedule 3
	<p>Spencer Road, Isleworth, Hounslow (continued)</p> <p>(v) from a point 3.5 metres east of the party wall of Nos. 53 and 55 Spencer Road to a point 2.9 metres east of the common boundary of Nos. 51 and 53 Spencer Road</p> <p>(vi) from a point 2.7 metres west of the common boundary of Nos. 47 and 49 Spencer Road to a point 3.3 metres east of that common boundary</p> <p>(vii) from a point 0.9 metres east of the party wall of Nos. 45 and 47 Spencer Road to a point 1.0 metre north of the party wall of Nos. 35/37 Spencer Road</p> <p>(viii) from a point 0.5 metres north of the southern facing wall of No. 27 Spencer Road to a point 1 metre east of the extended south-western facing wall of No. 27 Spencer Road</p> <p>(ix) from its junction with north to south arm of Spencer Road to a point 3 metres west of the western property boundary of No. 121 Spencer Road</p> <p>(e) south side,</p> <p>(i) from a point 10.7 metres east of the western property boundary of No.139 Spencer Road to a point 3.5 metres south of the northern property boundary of that property</p> <p>(ii) from a point 2.5 metres south of the party wall of Nos. 137 and 139 Spencer Road to a point 10.7 metres east of the western property boundary of No.139 Spencer Road</p> <p>(iii) from the party wall of Nos. 11 and 13 Spencer Road to its junction with the north to south arm of Spencer Road</p> <p>(iv) from a point 1 metre west of the extended south-western facing wall of No.27 Spencer Road to the party wall of Nos. 11 and 13 Spencer Road</p>	<p>YY</p> <p>YY</p> <p>YY</p> <p>YY</p> <p>A</p> <p>A</p> <p>YY</p> <p>A</p> <p>YY</p>

### SCHEDULE 1 (continued)

1 Item Number	2 Street	3 Prescribed hours - see Schedule 3
	Spencer Road, Isleworth, Hounslow (continued)  (v) from a point 8.5 metres west of the western property boundary of No. 121 Spencer Road to its easternmost extremity	YY

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#### EXPLANATORY NOTE

(This Note is not part of the Order, but is intended to indicate its general purport)

This Order updates the descriptions of 'no waiting' restrictions (yellow lines) on Spencer Road to align with what is marked on the road.



# Traffic Management Order

20\*\* No. \*\*

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The London Borough of Hounslow (Spencer Road) (Parking Places) Order 20\*\*

Made on DATE 20\*\*

Coming into operation on DATE 20\*\*

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## ARRANGEMENT OF ARTICLES

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Schedule 7 - Resident Permit and Residents' Visitor Parking Card parking places

Schedule 8 - Resident Permit parking places

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Schedule 10 - Streets or parts of streets for the purpose of the definition of resident

Schedule 11 – On-Street Pay by telephone parking charges

Schedule 12 - Business Permit charges

Schedule 13 - Resident Permit charges

Schedule 14 - Residents' Visitors Parking Card Charges

The Council of the London Borough of Hounslow, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 6, 45, 46, 49 and 51 and 124 of and Part III and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984<sup>1</sup> as amended and the Traffic Management Act 2004<sup>2</sup> and of all other enabling powers hereby make the following Order:

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<sup>1</sup> 1984 c.27

<sup>2</sup> 2004 c.18

## **PART I - PRELIMINARY**

### **1. Citation and Commencement**

- (1) This Order may be cited as The London Borough of Hounslow (Spencer Road) (Parking Places) Order 20xx and shall come into operation for all purposes on DATE.

### **2. Revocation**

Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order the following Order is hereby revoked:

The London Borough of Hounslow (Spencer Road) (Parking Places) Order 2017<sup>3</sup>

### **3. Interpretation**

- (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

“Band A or B vehicle” means a vehicle whose carbon dioxide emissions figure does not exceed 110 grams per kilometre driven.

“business permit” means a business permit issued under the provisions of Article 27;

“business user” means a person who occupies premises the postal address of which is in any street or part of street described in Schedule 9 and who uses such premises for non-residential purposes;

“carbon dioxide emissions figure” has the same meaning as in the Vehicle Excise and Registration Act 1994<sup>4</sup>, as amended. For the avoidance of doubt, this is intended to have the same meaning as that used by DVLA for the purpose of vehicle excise duty at the time when this order was made. If there should be any future amendment to the meaning as used by DVLA, such amendment will not, of itself, be binding on the Council for the purposes of this order

“civil enforcement officer” has the same meaning as in the Traffic Management Act 2004;

"Council" means the Council of the London Borough of Hounslow;

“diesel vehicle” means a vehicle in which the motive power is wholly or partially derived directly or indirectly from a compression ignition engine.

"disabled person" and "disabled person's badge" have the same meanings as in the Disabled Persons (Badges for Motor Vehicles) (England) Regulations

"disabled person's vehicle" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 2000<sup>5</sup>;

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<sup>3</sup> LBH 2017/16

<sup>4</sup> 1994 c.22

<sup>5</sup> SI.2000/683

"driver" in relation to a vehicle waiting in a parking place means the person driving the vehicle at the time it was left in the parking place;

"electric vehicle" means a vehicle in which the electrical motive power is derived from an electrical storage battery which is not connected to any source of power derived from fossil fuel when the vehicle is in motion

"enactment" means any enactment, whether public, general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

"goods" means goods of any kind whether animate or inanimate and includes postal packets of any description; and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods vehicle" has the same meaning as in The Traffic Signs Regulations and General Directions 2016<sup>6</sup>;

"hand-held device" means a wireless hand-held computer used by a civil enforcement officer, which is programmed to interface with the telephone payment parking systems;

"household" means either one person living alone or a group of people (related or not) living together in a room, or rooms, or flat or house having an individual postal address

"location identification number" means the unique number assigned to the parking place where the telephone payment parking system is operational;

"low emission vehicle" means a Band A or B vehicle registered between 1 March 2001 and 31 March 2017, or a vehicle registered on or after 1 April 2017 whose carbon dioxide emissions figure does not exceed 50 grams per kilometre driven.

"motor cycle and invalid carriage" have the same meaning respectively as in Section 136 of the Road Traffic Regulation Act 1984;

"owner", has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007<sup>7</sup>;

"parking contravention" has the meaning as assigned to it in Part 1 of Schedule 7 of the Traffic Management Act 2004;

"parking place" means any area on a highway designated as such by this Order;

"parking space" means a space in a parking place referred to in Schedules 1, 2, 3, 4, 5, 6, 7 and 8 which is provided for the leaving of vehicles;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed or adapted solely for the carriage of not more than eight passengers (exclusive of the driver) and their effects and not drawing a trailer;

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<sup>6</sup> SI.2016/362

<sup>7</sup> SI.2007/3483

“penalty charge” has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007

“penalty charge and reduced penalty charge” means a charge set by the Council under the provisions of Part 6 of the Traffic Management 2004 and with the approval of the Secretary of State for Transport which is to be paid to the Council within 28 days beginning on the date of the Notice, or in 14 days in the case of a reduced penalty charge, following the issue of the penalty charge notice;

“penalty charge notice” has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“permitted hours”, in relation to a parking place, means the period specified at the beginning of the Schedule relating to that parking place;

“resident” means a person whose usual place of abode is at the premises the postal address of which is in any street or part of a street described in Schedule 10;

“residents’ permit” means a residents’ permit issued under the provisions of Article 25;

“residents’ permit holder” means a person to whom a residents’ permit has been issued under the provisions of Article 25;

“residents’ visitor parking card” means a residents’ visitor parking card issued under the provisions of Article 32;

“service provider” means the company authorised and appointed by the Council to operate, administer and maintain the payment of parking charges using the telephone payment parking system;

“service charge” means any charge which may be payable to the service provider (in addition to the parking charge in accordance with the provisions of Article 9) for vehicles using the telephone payment parking system;

“Schedule” means a Schedule to this Order;

“telecommunications system” has the same meaning as in the Telecommunications Act 1984<sup>8</sup>;

“telephone payment parking system” means a system to facilitate and monitor the payment of parking charges using telephone communication with the service provider in accordance with instructions indicated on signs located at each parking place where the system is operational;

“ticket” means a ticket issued by a ticket machine relating to a parking place.

“ticket machine” means a type of parking meter as defined in regulation 46(2) (a) (i) of the Road Traffic Regulation Act 1984 for the purposes of this Order being apparatus designed to indicate the time and to issue tickets indicating the payment of the charge referred to in Article 8 of this Order and the period in respect of which the charge has been paid;

“user”, in relation to a vehicle, means the person by whom such a vehicle is kept and used;

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<sup>8</sup> 1984 c.12

“valid residents’ visitor parking card” means a residents’ visitor parking card validated by entering the following indications by or on behalf of the driver:

- (a) the registration mark of the vehicle;
- (b) the month and the date in the month;
- (c) the time of arrival.

- (2) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent amendment.
- (3) For the purposes of this Order a vehicle shall be regarded as displaying a disabled person’s badge in the relevant position when it is so regarded for the purposes of Regulation 3 of the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 2000<sup>9</sup>.

## **PART II - DESIGNATION OF PARKING PLACES**

### **4. Designation of parking places**

- (1) The areas of highway as described in column 2 of Schedules 1, 2, 3, 4, 5, 6, 7 and 8 are designated as a parking places.
- (2) The limits of each parking place and the limits of each parking space, if marked within a parking place, shall be indicated on the highway by traffic signs of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984.

### **5. Manner of standing in a parking place**

- (1) Every vehicle left in a parking place shall stand so that every part of the vehicle is wholly within the limits of any parking space or parking place.
- (2) Every vehicle left in a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place is specified in column 5 of Schedules 2, 3, 4, 5, 6, 7 and 8 shall stand so that as to be in accordance with those provisions.

### **6. Vehicles for which parking places are designated**

- (1) Each parking place referred to in Schedules 1, 2, 3, 4, 5, 6, 7 and 8 may be used subject to the provisions of this Order for the leaving during the permitted hours of such vehicles as are passenger vehicles, goods vehicles, motor cycles, or invalid carriages.
- (2) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 1 during the permitted hours shall either:
  - (a) use the telephone payment parking system; or
  - (b) cause to be displayed a valid ticket.

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<sup>9</sup> SI 2000/683



- (3) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 2 during the permitted hours shall either:
  - (a) make payment through the telephone payment parking system; or
  - (b) cause to be displayed a valid ticket; or
  - (c) cause to be displayed a valid business permit.
- (4) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 3 during the permitted hours shall either:
  - (a) make payment through the telephone payment parking system; or
  - (b) cause to be displayed a valid ticket; or
  - (c) cause to be displayed a valid residents' permit; or
  - (d) cause to be displayed a valid residents' visitors parking card.
- (5) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 4 during the permitted hours shall either:
  - (a) make payment through the telephone payment parking system; or
  - (b) cause to be displayed a valid ticket; or
  - (c) cause to be displayed a valid business permit; or
  - (d) cause to be displayed a valid residents' permit; or
  - (e) cause to be displayed a valid residents' visitors parking card.
- (6) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 5 during the permitted hours shall cause to be displayed a valid business permit.
- (7) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 6 during the permitted hours shall either:
  - (a) cause to be displayed a valid business permit;
  - (b) cause to be displayed a valid residents' permit; or
  - (c) cause to be displayed a valid residents' visitors parking card
- (8) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 7 during the permitted hours shall either:
  - (a) cause to be displayed a valid residents' permit; or
  - (b) cause to be displayed a valid residents' visitors parking card
- (9) Subject to the provisions of this Order, a person leaving a vehicle in a parking place referred to in Schedule 8 during the permitted hours shall cause to be displayed a valid residents' permit.

## **7. Display of permits and tickets**

- (1) At all times during which a vehicle is left in a parking place during the permitted hours and where required to do so by Article 6, the driver shall cause either a valid ticket, a valid permit, or a valid residents' visitor parking card, issued for that vehicle, to be displayed on the front or kerb side of the vehicle so that either:
  - (a) all the details on the side of the ticket which bears the indication that the parking charge has been paid are clearly visible from the front or kerb side of the vehicle; or
  - (b) all of the particulars of the residents' permit referred to in Article 31(1) are clearly visible from the front or kerb side of the vehicle; or
  - (c) all of the particulars of the business permit referred to in Article 31(2) are clearly visible from the front or kerb side of the vehicle; or

- (d) all of the particulars of the visitor parking card referred to in Article 36(1) are clearly visible from the front or kerb side of the vehicle and have been duly completed.

## **8. Charge for use of parking places**

- (1) A charge shall be paid for the leaving of a vehicle in a parking place described in Schedule 1 during the permitted hours, such charge being as specified in Schedule 11.
- (2) A charge shall be paid for the leaving of a vehicle in a parking place described in Schedules 2, 3 and 4 during the permitted hours, such charge being either:
  - (a) as specified in Schedule 11; or
  - (b) a business permit fee as specified in Schedule 12; or
  - (c) a residents' permit fee as specified in Schedule 13; or
  - (d) a residents' visitors parking card fee as specified in Schedule 14.
- (3) A charge shall be paid for the leaving of a vehicle in a parking place described in Schedules 5, 6 7 and 8 during the permitted hours, such charge being either:
  - (a) a business permit fee as specified in Schedule 12; or
  - (b) a residents' permit fee as specified in Schedule 13; or
  - (c) a residents' visitors parking card fee as specified in Schedule 14.
- (4) For users of the telephone payment system the parking charge will be the same as specified in Schedule 11 plus the payment of an additional twenty (20) pence convenience fee.
- (5) No period for a vehicle left in a parking place referred to in Schedule 1, 2, 3 and 4 shall exceed the allocated time as stated in the permitted hours.

## **9. Payment of parking charge at parking places with ticket machines**

- (1) A person leaving a vehicle in a parking place referred to in Schedules 1, 2, 3 and 4, can obtain a valid ticket by inserting the appropriate coins into the ticket machine, which shall be used as a means of collecting the parking charge imposed by this Order, and take such steps as may be necessary to cause the ticket machine to issue a ticket (such as press a button to confirm that they have paid the charge for the period they wish to park).
- (2) A person leaving a vehicle in a parking place referred to in Schedules 1, 2, 3 and 4, can use the telephone payment parking system to pay the parking charge, imposed by this Order, for the period they wish to park by making telephone communication with the service provider in accordance with instructions indicated on signs located at the parking place.
- (3) In the case of only one of the methods of payment, as mentioned in paragraphs (1) and (2) of this Article, being available, that method shall be used for the payment of the parking charge.

## **10. Exemption from charges**

- (1) Notwithstanding the foregoing provisions of this Order any disabled person's vehicle displaying in the relevant position a disabled person's badge may be left in any part of a parking place described in Schedules 1, 2, 3, 4, 5, 6, 7 and 8 if the use of that part has not been suspended.

- (2) Notwithstanding the foregoing provisions of this Order any motor cycle may be left in any part of a parking place described in Schedules 5, 6 and 7.

## **11. Contravention**

- (1) If a vehicle is left in a parking place at any time during the permitted hours without complying with the provisions of this Order, then a contravention of this Order and a parking contravention within Part 1 of Schedule 7 to the Traffic Management Act 2004, shall deemed to have occurred.
- (2) Where a vehicle is left in a parking place without complying with the provisions of this Order, the vehicle may be removed or caused to be removed from that parking place as provided for by Regulations made under section 99 of the Road Traffic Regulation Act 1984.

## **12. Movement of a vehicle in a parking place in an emergency**

- (1) A police constable in uniform, a traffic warden or Civil Enforcement Officer may move or cause to be moved a vehicle from a parking place in an emergency.

## **PART III - SUPPLEMENTARY PROVISIONS**

### **Section 1 - General**

#### **13. Period a vehicle may be left after the penalty charge has been incurred**

- (1) The period for which a vehicle may be left in a parking place during the permitted hours after the penalty charge has been incurred shall not exceed one hour.

#### **14. Restriction on the removal of tickets and permits**

- (1) Where a ticket or permit has been displayed on a vehicle, no person, not being the driver of the vehicle, shall remove the ticket or permit from the vehicle unless authorised to do so by the driver.

#### **15. Indications by ticket machine and tickets**

- (1) Payment of the charge for a vehicle left in a parking place referred to in Schedules 1, 2, 3 and 4 shall be indicated by the issue by a ticket machine relating to that parking place of a ticket indicating a charge paid in respect of the period in accordance with Schedule 11, the day and date of issue, the expiry date and by the display of that ticket in the manner specified in Article 7(1)(a).
- (2) The expiry of the period for which payment was made by the charge for a vehicle left in a parking place referred to in Schedules 1, 2, 3 and 4 shall be indicated by the display on the vehicle in accordance with the provisions of Article 7(1)(a) of a ticket issued by a ticket machine relating to that parking place showing the day and date of issue, charge and expiry time of the charge, and the day so shown is not the day on which the vehicle is so left or the time shown on the clock on the said ticket machine is more than two minutes later than the time shown on the ticket.
- (3) The expiry of the period mentioned in Article 13 (being the period for which a vehicle may remain in a parking place after the penalty charge has been incurred) shall be indicated in the case of a vehicle left in a parking place referred to in Schedules 1, 2, 3 and 4 by the display on the vehicle in accordance with the provisions of Article 7(1)(a) a ticket issued by a ticket machine relating to that parking place showing the day and date of issue, charge and expiry time of the charge, and

the day so shown is not the day on which the vehicle is so left or the time shown on the clock on the said ticket parking meter is more than one hour later than the time shown on the ticket.

#### **16. Indications by ticket machine and tickets as evidence**

- (1) If at any time while a vehicle is left in a parking place referred to in Schedules 1, 2, 3 and 4 during the permitted hours no ticket issued by a ticket machine relating to that parking place is displayed on that vehicle in accordance with the provisions of Article 7(1)(a) it shall be presumed unless the contrary is proved that the charge has not been duly paid.
- (2) If at any time while a vehicle is left in a parking place referred to in Schedule 1, 2, 3 and 4 during the permitted hours the ticket issued by a ticket machine relating to that parking place and displayed on the vehicle in accordance with the provisions of Article 7(1)(a) and the clock on the ticket machine by which such ticket was issued give the indication mentioned in Article 15(2), it shall be presumed unless the contrary is proved that the charge has been duly paid in respect of that vehicle, and that the period for which payment was made by the charge has already expired.
- (3) If at any time while a vehicle is left in a parking place referred to in Schedules 1, 2, 3 and 4 during the permitted hours the ticket issued by a ticket machine relating to that parking place and displayed on the vehicle in accordance with the provisions of Article 7(1)(a) and the clock on the ticket machine by which such ticket was issued give the indication mentioned in Article 15(3), that indication shall in any proceedings for a parking contravention under the Traffic Management Act 2004:
  - (a) of leaving a vehicle in that parking place for longer than after the penalty charge has been incurred than the time authorised by Article 13, be evidence that it was so left; and
  - (b) of failing to pay the penalty charge, be evidence that the charge was incurred.
- (4) Any ticket issued by a ticket machine relating to a parking place referred to in Schedule 1, 2, 3 and 4 shall be presumed unless the contrary is proved to have been issued on the day shown thereon when the clock on the ticket parking meter by which such ticket was issued indicated the expiry time shown on the said ticket less the period.

#### **17. Indications and evidence by the telephone payment parking system**

- (1) Where a vehicle has been left in a parking place referred to in Schedules 1, 2, 3 and 4 using the telephone payment parking system, an indication that payment has been made and the parking period for which payment has been made shall either:
  - a) appear on a hand-held device; or
  - b) be obtained by a civil enforcement officer contacting the service provider.
- (2) Without prejudice to the provisions of this Order, if at any time while a vehicle is left in a parking place referred to in the Schedule and no indication that payment of the parking charge has been made using the telephone payment parking system, or an indication that the parking period for which payment was made has expired, it shall be presumed, unless the contrary is proved, that either:
  - (a) the parking charge has not been duly paid in respect of that vehicle; or
  - (b) the parking period for which payment was made had already expired.

#### **18. No tickets to be displayed other than those obtained on payment of the parking charge**

- (1) No person shall display on a vehicle left in a parking place referred to in Schedule 1, 2, 3 and 4 during the permitted hours any ticket other than the ticket issued by the ticket machine relating to that parking place upon payment of the parking charge in respect of that vehicle.

**19. Interval before a vehicle may again be left in a parking place**

- (1) Without prejudice to the provisions of Article 21, no vehicle which has been taken away from a parking place during the permitted hours, after the charge has been incurred, shall until the expiration of one hour from the time it was taken away again be left in the parking place during the permitted hours.

**20. Power to suspend the use of a parking place**

- (1) A Civil Enforcement Officer duly authorised by the council or by the Commissioner of Police of the Metropolis may suspend the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary:
- (a) for the purpose of facilitating the movement of traffic or promoting its safety;
  - (b) for the purpose of any building operation, demolition or excavation adjacent to the parking place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the parking place, the laying, erection, alteration or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunication system or the placing, maintenance or removal of any traffic sign;
  - (c) for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture to or from one office or dwelling house adjacent to the parking place from or to a depository, another office or dwelling house;
  - (d) on any occasion on which it is likely by reason some special attraction that any street will be thronged or obstructed; or
  - (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals, or on other special occasions.
- (2) A police constable in uniform or traffic warden may suspend for not longer than twenty four hours the use of a parking place or any part thereof whenever they consider suspension reasonably necessary for the purposes of facilitating the movement of traffic or promoting its safety.
- (3) A Civil Enforcement Officer, police constable or traffic warden suspending the use of a parking place or any part thereof in accordance with the provisions of paragraph (1), or as the case may be, paragraph (2) of this Article shall thereupon place or cause to be placed in or adjacent to any part of that parking place which is suspended a traffic sign of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984 indicating that waiting by vehicles is prohibited.
- (4) No person shall cause or permit a vehicle to wait in a parking place or part thereof during such period as there is in or adjacent to that part of the parking place a traffic sign placed in pursuance of paragraph (3) of this Article. Provided that nothing in this paragraph shall apply to:
- (a) any vehicle being used for fire brigade, ambulance or police purposes or any vehicle which is waiting for any reason specified in Article 22(1) (c) (e) or (f); or
  - (b) anything done with the permission of the person suspending the use of the parking place or part thereof in pursuance of paragraph (1) of this Article.

## **21. Restriction on use of a parking place**

- (1) During the permitted hours no person shall use any parking place or any vehicle while it is in a parking place in connection with the sale or offering for sale of any goods to any person in or near the parking place or in connection with the selling or offering for sale of his skill in handicraft or his services in any other capacity. Provided that nothing in this Article shall prevent the sale of goods from a vehicle:
  - (a) if the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale effected; or
  - (b) if the vehicle is one to which provisions of Article 22(1)(i) apply.

## **22. Restriction on waiting by a vehicle in a parking place**

- (1) Any vehicle may wait during the permitted hours anywhere in any part of a parking place if the use of that part has not been suspended and if the vehicle is waiting:
  - (a) for so long as is necessary to enable a person to board or alight from the vehicle and to load thereon or unload therefrom their personal luggage;
  - (b) for so long as is necessary to enable goods to be loaded onto the vehicle from premises adjacent to the parking place or unloaded from the vehicle to premises adjacent to the parking place;
  - (c) for so long as is necessary for postal packets to be collected from or delivered to premises or posting boxes adjacent to the parking place in which the vehicle is waiting;
  - (d) whilst being used for fire brigade, ambulance or police purposes or, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
  - (e) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
  - (f) owing to the driver being prevented from proceeding by circumstances beyond his control or to such waiting being necessary in order to avoid an accident;
  - (g) the vehicle not being a passenger vehicle is waiting only for so long as may be reasonably necessary to enable it to be used for any purpose specified in Article 21(1) (b);
  - (h) the vehicle is in actual use in connection with the removal of furniture to or from one office or dwelling house adjacent to the parking place from or to a depository, another office or dwelling house; or
  - (i) the vehicle is waiting otherwise than in a parking bay or parking space if goods are being sold or offered or exposed for sale from the vehicle by a person who is licensed by the Council to sell goods from a stationary vehicle on a pitch situated in a parking space.
- (2) No charge specified in the foregoing provisions of this Order shall be payable in respect of any vehicle waiting in a parking place in accordance with the foregoing provisions of this Article.
- (3) Nothing in the foregoing provisions of this Order shall be taken as authorising anything which would be a contravention of any Regulations made or having effect as if made under Section 25 of the Road Traffic Regulation Act 1984.

## **23. Manner of waiting in a parking place**

- (1) Every vehicle waiting in a parking place by virtue of the provisions of Article 22(1) (c), (g), (h) or (i) shall stand so that every part of the vehicle is wholly within the limits of the parking place unless the width of the vehicle precludes compliance with this paragraph.
- (2) If the width of the vehicle does preclude compliance with paragraph (1) of this Article the vehicle waiting in the parking place shall stand so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres.
- (3) Every vehicle left in a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place is specified in column 5 of Schedules 1, 2, 3, 4, 5, 6, 7 and 8 shall stand so that as to be in accordance with those provisions.

#### **24. Placing of traffic signs etc**

- (1) The Council shall:
  - (a) cause the limits of each parking place to be indicated by placing and maintaining traffic signs of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984; and
  - (b) carry out such other work as is reasonably required for the purpose of the satisfactory operation of a parking place.

#### **Section 2 - Residents' Permits**

#### **25. Application for and issue of residents' permits for the use of parking places**

- (1) Any resident who is the user of a vehicle of the following class, that is to say a passenger vehicle, a goods vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, a motor cycle or an invalid carriage, may apply to the Council for the issue of a residents' permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a residents' permit or a residents' permit holder to produce to an officer of the Council such evidence in respect of an application for a residents' permit made to them as they may reasonably call for to verify any particulars of information given to them or in respect of any residents' permit issued by them as they may reasonably call for to verify that the residents' permit is valid.
- (3) In receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in Schedule 13, the Council, upon being satisfied that the applicant is a resident and is the user of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor one residents' permit for the leaving during the permitted hours in a parking place referred to in Schedules 3, 4, 6, 7 and 8 of the vehicle to which such residents' permit relates by the owner of such vehicle or by any person using such with the consent of the owner other than a person to whom such vehicle has been let for hire or reward. Provided that, subject to the provisions of Article 26, the Council shall not issue a residents' permit to any resident which would be valid during any period during which any other residents' permit issued to that resident is or would be valid.

- (4) Subject to the provisions of this Order a residents' permit shall be valid for a period of twelve months running from the beginning of the month in which the residents' permit first became valid.
- (5) Notwithstanding the foregoing provisions of this Order, no permit shall be issued to a resident of a housing unit subject to a planning consent to which has been appended an Informative or which is restricted by a planning obligation made under section 106 of the Town and Country Planning Act 1990a indicating that such resident will not be entitled to a residents' parking permit.
- (6) The carbon dioxide emissions figure of any vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate. If the registration document or certificate in respect of the vehicle for which the permit is being issued does not contain a statement as to the carbon dioxide emissions figure then the low emission vehicles rates will not apply.
- (7) Permits issued for low emission vehicles, whether also diesel vehicles or not, will always be counted first when counting the total number of residents' permits issued to a household. Where permits have previously been issued to any member of a household then any permits subsequently issued for low emission vehicles will be counted first when permits previously issued are renewed.

**26. Refund of charge paid and change of vehicle in respect of a residents' permit**

- (1) A residents' permit holder who surrenders a residents' permit to the Council before it becomes valid shall be entitled to a refund of the charge paid in respect thereof less an administration charge as set by the Council.
- (2) A residents' permit holder who surrenders a residents' permit to the Council after it has become valid shall be entitled to a refund of a part of the charge paid less an administration charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the residents' permit is surrendered to the Council.
- (3) On a change of vehicle where the replacement vehicle is a low emission vehicle and the Council issues a replacement permit the resident shall be entitled to a refund of the charge paid less an administration charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the change of vehicle is notified to the Council.
- (4) On a change of vehicle where the replacement vehicle is not a low emissions vehicle but is replacing a low emissions vehicle, then the resident shall be required to pay the residents' permit charge as specified in Schedule 13 according to the number of residents' permits issued to the household.

**27. Application for and issue of business permits for the use of parking places**

- (1) Any business user who is the owner of a vehicle of the following class, that is to say a passenger vehicle, a goods vehicle the overall height of which does not exceed 2.50 metres and the overall length of which does not exceed 5.25 metres or a motor cycle may apply to the Council for the issue of a business permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a business permit or a business permit holder to produce to an officer of the Council such evidence in respect of an application for a business permit made to them as they may reasonably call for to verify any particulars or



information given to them or in respect of any business permit issued by them as they may reasonably call for to verify that the business permit is valid.

- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in Schedule 12 of this Article, the Council upon being satisfied that the applicant is a business user is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor one business permit for the leaving during the permitted hours in a parking space in any parking place referred to in Schedule 2, 4, 5 and 6 to this Order of the vehicle to which such business permit relates by the owner of such vehicle or by any person using such vehicle with the consent of the owner other than a person to whom such vehicle has been let for hire or reward.
- (4) Subject to the provisions of this Order a business permit shall be valid for a period of twelve months running from the date on which the business permit first becomes valid.

## **28. Refund of charge paid in respect of business permits**

- (1) A business permit holder who surrenders a business permit to the Council before it becomes valid shall be entitled to a refund of the charge paid in respect thereof less an administration charge as set by the Council.
- (2) A business permit holder who surrenders a business permit to the Council after it has become valid shall be entitled to a refund of the charge paid less an administration charge as set by the Council. The refund will be paid pro rata for any complete months which remain unexpired at the time when the residents' permit is surrendered to the Council.
- (4) The Council may at its absolute discretion limit the number of business permits that are issued at any one time in respect of businesses.

## **29. Surrender, withdrawal and validity of permits**

- (1) A permit holder may surrender a permit to the Council at any time and shall surrender a permit to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the permit holder by sending the same by recorded delivery service to the residents' permit holder at the address shown by that person on the application for the permit or at any other address believed to be that person's place of abode, withdraw a residents' permit if it appears to the Council that any one of the events set out in paragraph (3)(a), (b) or (d) of this Article has occurred and the residents' permit holder shall surrender the residents' permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
  - (a) the permit holder ceasing to be a resident or a business user;
  - (b) the permit holder ceasing to be the owner of the vehicle in respect of which the permit was issued;
  - (c) the withdrawal of such permit by the Council under the provisions of paragraph (2) of this Article;
  - (d) the vehicle in respect of which such permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in respect of the parking place;

- (e) the issue of the duplicate permit by the Council under the provisions of Article 30;
  - (f) the permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a permit shall cease to be valid at the expiration of the period specified thereon or the occurrence of any one of the events set out in paragraph (3) (a), (b), (c), (d), (e) or (f) of this Article, whichever is the earlier.
- (5) Where a permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the permit shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the permit was issued by sending the same by recorded delivery service to him at the address shown by that person on the application for the permit or any other address believed to be that person's place of abode, require that person to surrender the permit to the Council within 48 hours of the receipt of the afore-mentioned notice.

### **30. Application for and issue of a duplicate permit**

- (1) If a permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall either surrender it to the Council or apply to the Council for the issue to him of a duplicate permit and the Council upon the receipt of the permit, shall issue a duplicate permit so marked and upon such issue the permit shall become valid.
- (2) If a permit is lost or destroyed, the permit holder may apply to the Council for the issue to him of a duplicate permit and the Council, upon being satisfied as to the loss or destruction, shall issue a duplicate permit so marked and upon such issue the permit shall become valid.
- (3) The provisions of this Order shall apply to a duplicate permit and an application therefore as if it were a permit or, as the case may be, an application therefor.

### **31. Form of permit**

- (1) A residents' permit shall be in writing and shall include the following particulars:
- (a) the registration mark of the vehicle in respect of which the permit is issued;
  - (b) the period during which, subject to the provisions of Article 25(4), the residents' permit shall remain valid;
  - (c) the zone to which the permit applies;
  - (d) an indication that the residents' permit has been issued by the Council; and
  - (e) permit type.
- (2) A business permit shall be in writing and shall include the following particulars:
- (a) the registration mark of the vehicle in respect of which the permit has been issued or the name of the company to which the permit has been issued;
  - (b) the period during which, subject to the provisions of Article 27(4), the business permit shall remain valid;
  - (c) the zone to which the permit applies;
  - (d) an indication that the business permit has been issued by the Council; and
  - (e) permit type.

### **Section 3 - Residents' Visitor Parking Cards**

#### **32. Application for the issue of residents' visitor parking cards for the use of parking places**

- (1) Any resident may apply to the Council for the issue of up to ten residents' visitor parking cards for a vehicle of the class described in Article 25(1) and belonging to a person visiting that resident and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for residents' visitor parking cards to produce to an officer of the Council such evidence in respect of an application for such a residents' visitor parking cards made to them as they may reasonably call for to verify any particulars or information given to them.
- (3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in Schedule 14, the Council upon being satisfied that the applicant is a resident, shall issue to the applicant the residents' visitors parking cards.
- (4) The number of residents' visitor parking cards shall be restricted to a maximum of ten residents' visitor parking cards per household in any 12 month period.

#### **33. Refund of charge paid in respect of a residents' visitor parking card**

- (1) A householder who surrenders a wholly unused residents' visitor parking card to the Council shall be entitled to a refund of the charge paid.

#### **34. Surrender, withdrawal and validity of a residents' visitor parking card**

- (1) A householder may surrender a residents' visitor parking card to the Council at any time and shall surrender a residents' visitor parking card to the Council on the occurrence of the event set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.
- (2) The Council may, by notice in writing served on the householder by sending the same by recorded delivery service to the householder at the address shown by that person on the application for the residents' visitor parking card or any other address believed to be that person's place of abode, withdraw a residents' visitor parking card if it appears to the Council that the event set out in paragraph (3)(a) of this Article has occurred and the householder shall surrender the residents' visitor parking card to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
  - (a) the householder ceasing to be a resident;
  - (b) the withdrawal of such a residents' visitor parking card by the Council under the provisions of paragraph (2) of this Article;
  - (c) the residents' visitor parking card ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a residents' visitor parking card shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3) (a) or (b) of this Article, whichever is the earlier.

- (5) Where residents' visitor parking cards are issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the residents' visitor parking cards shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the residents' visitor parking cards were issued by sending the same by recorded delivery service to him at the address shown by that person on the application for the residents' visitor parking cards or at any other address believed to be that person's place of abode, require that person to surrender the residents' visitor parking cards to the Council within 48 hours of the receipt of the afore-mentioned notice.

### **35. Application for and issue of replacement residents' visitor parking cards**

- (1) If a residents' visitor parking card is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the residents' visitor parking card has become altered by fading or otherwise, the householder shall either surrender it to the Council or apply to the Council for the issue of a replacement residents' visitor parking card and the Council, upon receipt of the residents' visitor parking card, shall issue a replacement residents' visitor parking card.
- (2) The provisions of this Order shall apply to a replacement residents' visitor parking card and an application therefor as if it were a residents' visitor parking card or, as the case may be, an application therefor.

### **36. Form of residents' visitor parking card**

- (1) A residents' visitor parking card shall be in writing and shall include the following particulars:
- (a) the year;
  - (b) the month;
  - (c) the date in the month;
  - (d) the time of arrival;
  - (e) the vehicle registration mark;
  - (f) the period during which, subject to the provisions of Article 33(3), the residents' visitor parking card may remain valid;
  - (g) the zone to which the residents' visitors parking card applies;
  - (h) an indication that the residents' visitor parking card has been issued by the Council.
- (2) The details required by paragraph (1)(a), (1)(b), (1)(c), (1)(d) and (1)(e) shall be written in on the residents' visitors parking card in ink in the spaces provided.

Dated this **xx** day of **Month Year**.

Assistant Director of Traffic, Transport & Parking  
(the officer appointed for the purpose)

## SCHEDULE 1

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid parking ticket from a ticket machine.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
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No Items

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## SCHEDULE 2

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid parking ticket from a ticket machine or a valid business permit.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
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No Items

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### SCHEDULE 3

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid residents' permit, a valid residents' visitor parking card or a valid parking ticket from a ticket machine.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
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No Items

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## SCHEDULE 4

In relation to a parking place referred to in this Schedule, the expression “permitted hours” means the period between 9.30am and 5.30pm Monday to Friday except for Christmas Day, Good Friday and Bank Holidays

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid residents’ permit, residents’ visitor parking card, business permit or a valid payment by telephone – maximum stay of 4 hours.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
1.	Spencer Road, Isleworth, the west side, from a point 25 metres south of the common boundary of Nos. 121 and 123 Spencer Road to a point 2 metres south of the northern building line of No.139 Spencer Road	-
2.	Spencer Road, Isleworth, the east side, from a point 6.5 metres north of its junction with Burlington Road to a point 5.2 metres south of the southern building line of No.42 Spencer Road	-
3.	Spencer Road, Isleworth, the east side, from a point 10 metres north of its junction with Spring Grove Road to a point 3.2 metres south of the common boundary of No. 1 Spencer Road and No. 176 Spring Grove Road	-

**SCHEDULE 5**

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid business permit.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
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No Items

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**SCHEDULE 6**

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid business permit, residents permit or residents' visiting parking card.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
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No Items

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## SCHEDULE 7

In relation to a parking place referred to in this Schedule, the expression “permitted hours” means the period between 9.30am and 5.30pm Monday to Friday except for Christmas Day, Good Friday and Bank Holidays

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid residents’ permit or residents’ visiting parking card.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
4.	Spencer Road, Isleworth, the west side, from a point 10 metres north of its junction with Spring Grove Road to a point 1 metre south of the common boundary of No. 174 Spring Grove Road and No. 6 Spencer Road	-
5.	Spencer Road, Isleworth, the west side, from a point 5.5 metres north of the common boundary of No. 174 Spring Grove Road and No. 6 Spencer Road to a point 0.5 metres south of the common boundary of Nos. 12 and 14 Spencer Road	-
6.	Spencer Road, Isleworth, the west side, from a point 0.3 metres north of the party wall of Nos. 14 and 16 Spencer Road to a point 1.3 metres south of	-
7.	Spencer Road, Isleworth, the west side, from a point 1.5 metres north of the southern building line of No.18 Spencer Road to a point 6 metres north of the party wall of Nos. 18 and 20 Spencer Road	-
8.	Spencer Road, Isleworth, the west side, from a point 1.5 metres north of the southern building line of No.22 Spencer Road to a point 2 metres south of the northern building line of No.24 Spencer Road	-
9.	Spencer Road, Isleworth, the west side, from a point 1.5 metres north of the southern building line of No.26 Spencer Road to a point 1.6 metres south of the northern building line of No.28 Spencer Road	-

### SCHEDULE 7 (continued)

1. No. of parking place	2. Designated parking place	3. Special manner of standing
10.	Spencer Road, Isleworth, the west side, from a point 1.5 metres north of the southern building line of No.30 Spencer Road to a point 1 metre south of the party wall of Nos. 30 and 32 Spencer Road	-
11.	Spencer Road, Isleworth, the west side, from a point 1.5 metres north of the southern building line of No.34 Spencer Road to a point 1.5 metres south of the northern building line of No.36 Spencer Road	-
12.	Spencer Road, Isleworth, the west side, from a point 1.5 metres north of the southern building line of No.38 Spencer Road to a point 5.3 metres north of the common boundary of Nos. 38 and 40 Spencer Road	-
13.	Spencer Road, Isleworth, the west side, from a point 11.5 metres north of the party wall of Nos. 38 and 40 Spencer Road to a point 16 metres north of the party wall of Nos. 62 and 64 Spencer Road	-
14.	Spencer Road, Isleworth, the north side, from a point 4.2 metres west of the party wall of Nos. 141 and 143 Spencer Road to a point 3.8 metres east of that party wall	-
15.	Spencer Road, Isleworth, the north-east side, from a point 3 metres north of the party wall of Nos. 137 and 139 Spencer Road northwards for a distance of 5.5 metres (with a bay depth of 4.8 metres)	90 degrees to the kerb-
16.	Spencer Road, Isleworth, the south-east side, from a point 2.5 metres south of the party wall of Nos. 137 and 139 Spencer Road north-eastwards for a distance of 5.5 metres (with a bay depth of 4.8 metres)	90 degrees to the kerb

### SCHEDULE 7 (continued)

1. No. of parking place	2. Designated parking place	3. Special manner of standing
17.	Spencer Road, Isleworth, the north side, from a point 2.5 metres west of the western property boundary of No.121 Spencer Road eastwards for a distance of 29 metres	-
18.	Spencer Road, Isleworth, the north side, from a point 1 metres west of the party wall of Nos. 57 and 59 Spencer Road eastwards for a distance of 4.5 metres	-
19.	Spencer Road, Isleworth, the north side, from a point 3.5 metres east of the common boundary of Nos. 55 and 57 Spencer Road to a point 3.5 metres east of the party wall of Nos. 53 and 55	-
20.	Spencer Road, Isleworth, the north side, from a point 3.3 metres east of the common boundary of Nos. 51 and 53 Spencer Road to a point 3.2 metres west of the common boundary of Nos. 47 and 49 Spencer Road	-
21.	Spencer Road, Isleworth, the north side, from a point 3.5 metres east of the common boundary of Nos. 47 and 49 Spencer Road to a point 1 metre east of the party wall of Nos. 45 and 47 Spencer Road	-
22.	Spencer Road, Isleworth, the east side, from a point 2 metres north of the party wall of Nos. 35 and 37 Spencer Road to the southern building line of No.27 Spencer Road	-
23.	Spencer Road, Isleworth, the east side, from a point 2 metres north of the southern building line of No.42 Spencer Road to a point 2.3 metres north of the party wall of Nos. 46 and 48 Spencer Road	-

**SCHEDULE 7 (continued)**

1. No. of parking place	2. Designated parking place	3. Special manner of standing
24.	Spencer Road, Isleworth, the east side, from a point 1 metre north of the common boundary of No. 48 Burlington Road and No. 9 Spencer Road to a point 7.2 metres south of its junction with Burlington Road	-
25.	Spencer Road, Isleworth, the east side, from a point 4.5 metres south of the party wall of Nos. 7 and 9 Spencer Road to a point 4.5 metres south of the common boundary of No. 48 Burlington Road and No. 9 Spencer Road	-
26.	Spencer Road, Isleworth, the east side, from a point 5 metres south of the party wall of Nos. 3 and 5 Spencer Road to a point 5.5 metres south of the common of Nos. 5 and 7 Spencer Road	-
27.	Spencer Road, Isleworth, the east side, from a point 7 metres north of the common boundary of No. 1 Spencer Road and No. 176 Spring Grove Road to a point 6 metres south of the common boundary of Nos. 1 and 3 Spencer Road	-
28.		-

## SCHEDULE 8

Parking places in respect of which a vehicle may be left during the permitted hours if it displays a valid residents' permit.

1. No. of parking place	2. Designated parking place	3. Special manner of standing
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No Items

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**SCHEDULE 9**

**Streets or parts of streets for the purpose of the definition of “business”**

Spencer Road, Isleworth

**SCHEDULE 10**

**Streets or parts of streets for the purpose of the definition of “resident”**

Spencer Road, Isleworth

**SCHEDULE 11**  
**On-Street Pay by Phone Parking Charges (excluding service charge)**

<b>Period</b>	<b>Charges for zero emission vehicle*</b>	<b>Charges for low emission vehicle*</b>	<b>Charges for all other vehicles</b>
Up to 30 minutes	£0.80	£1.20	£1.60
Up to 1 hour	£1.60	£2.40	£3.20
Up to 1½ hours	£2.40	£3.60	£4.80
Up to 2 hours	£3.20	£4.80	£6.40
Up to 2½ hours	£4.00	£6.00	£8.00
Up to 3 hours	£4.80	£7.20	£9.60
Up to 3½ hours	£5.60	£8.40	£11.20
Up to 4 hours	£6.40	£9.60	£12.80
Up to 4½ hours	£7.20	£10.80	£14.40
Up to 5 hours	£8.00	£12.00	£16.00

\*reduced charges for zero or low emission vehicles are only available if making payment of the charge through the telephone payment parking system.

**SCHEDULE 12**  
**Business Permit Charges**

	<b>12-month permit for low emission goods/passenger vehicle</b>	<b>12-month permit for all other vehicles</b>
<b>Goods vehicle</b>	£350.00	£650.00
<b>Passenger vehicle</b>	£600.00	£900.00

**SCHEDULE 13**  
**Resident Permit Charges**

1.	2. First residents' permit per household	3. Second residents' permit per household	4. Third residents' permit per household	5. Fourth residents' permit per household	6. Fifth and subsequent residents' permits per household
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12 month permit for a low emission vehicle	£0	£0	£0	£0	£0
12 month permit for a low emission vehicle which is also a diesel vehicle.	£50	£50	£50	£50	£50
12 month permit for all other diesel vehicles	£130	£210	£290	£370	£450
12-month permit for all other vehicles	£80	£160	£240	£320	£400

**SCHEDULE 14  
Residents' Visitors Parking Card Charges**

	<b>Each card</b>
<b>Residents' visitors parking card</b>	£22.50

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**EXPLANATORY NOTE**

(This note is not part of the Order, but is intended to indicate its general purport)

This Order amends the operating times of the Controlled Parking Zone from Monday to-Friday 9.30am-5.30pm to Monday to-Friday 10am-Noon, amends the maximum stay for non-permit holders from 4 hours to 1 hour in the "shared use" (Permit holders and "Pay to Park") parking bays, and updates the descriptions of the parking bays to align with what is marked on the road.

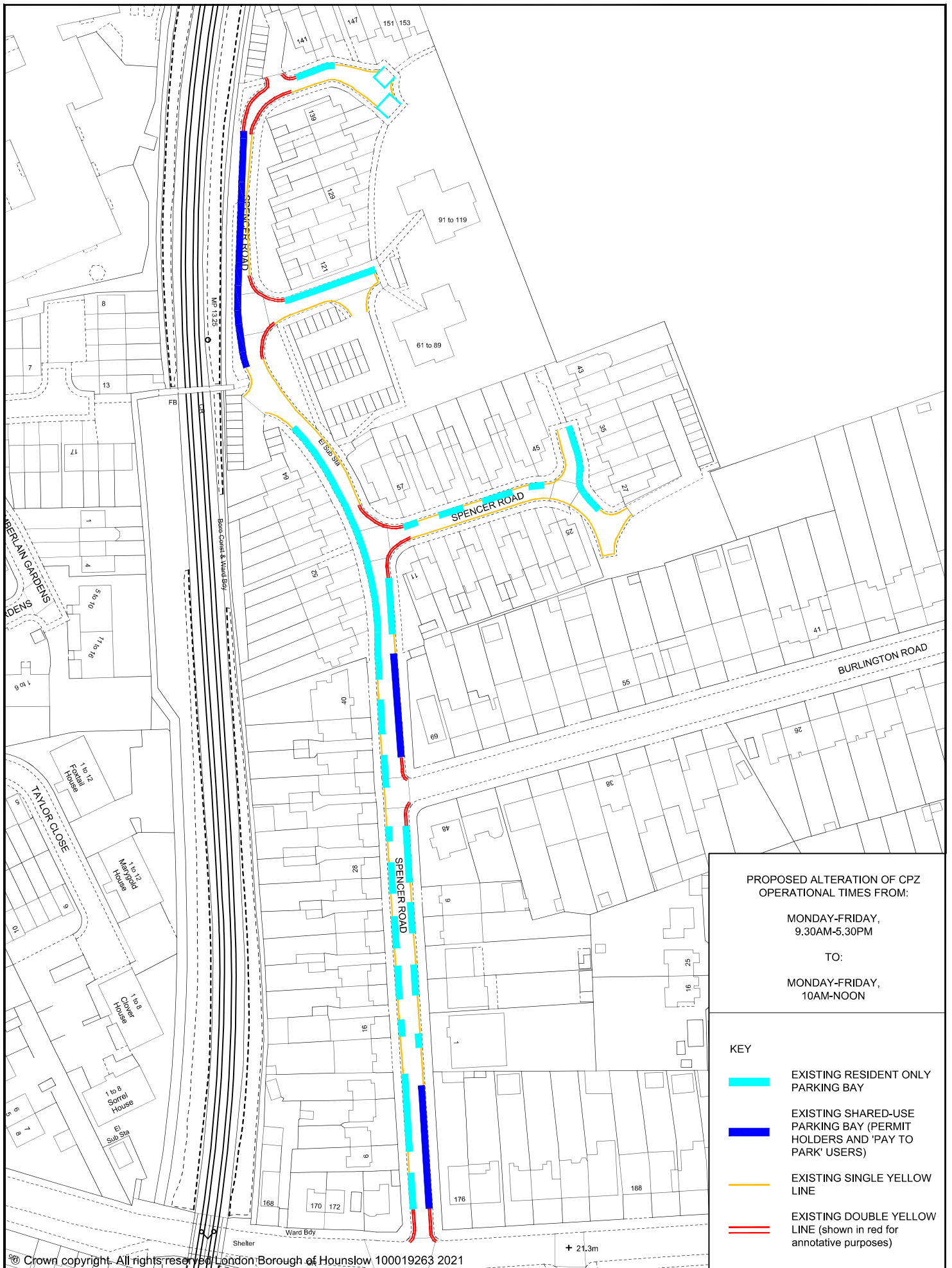
## **Spencer Road Controlled Parking Zone – Proposed Operational Time Changes**

### **Statement of Reasons**

Following a review consultation of the existing Spencer Road (SR) controlled parking zone (CPZ) with residents, the Council are proposing to amend the operational times from Monday-Saturday, 9.30am-5.30pm to **Monday-Friday, 10am-Noon**.

The existing 'shared-use' (permit holders and 'pay to park' users) will have a reduced maximum stay period of 1 hour. This is intended to ensure that the bays are not misused by non-residents opting to pay for 2 hours and parking 'all day'.

It is anticipated that the reduced operational times of the CPZ will ensure residents and their visitors have greater flexibility to park outside of the controlled hours, thereby limiting the cost implications and increasing parking provisions in some instances such as across a resident's own dropped kerb/driveway. The 2-hour controlled period should also ensure that residents retain priority by preventing 'all day' parking by non-residents (excluding residents' visitors).



**PROPOSED ALTERATION OF CPZ OPERATIONAL TIMES FROM:**

**MONDAY-FRIDAY,  
9.30AM-5.30PM**

**TO:**

**MONDAY-FRIDAY,  
10AM-NOON**

**KEY**

- EXISTING RESIDENT ONLY PARKING BAY
- EXISTING SHARED-USE PARKING BAY (PERMIT HOLDERS AND 'PAY TO PARK' USERS)
- EXISTING SINGLE YELLOW LINE
- EXISTING DOUBLE YELLOW LINE (shown in red for annotative purposes)

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+ 21.3m

		<b>Drawing Status</b>				<b>Project</b>		Jefferson Nwokeoma Assistant Director Transport & Parking Hounslow House, 7 Bath Road, Hounslow, TW3 3EB			
		<b>PROPOSED</b>								<b>SPENCER ROAD, ISLEWORTH CONTROLLED PARKING ZONE</b>	
		Drawn	Approved	Date	Scale	Size	<b>Drawing Title</b>		<b>Client</b>		
		AN	AS	MAY-21	NTS	A4					<b>PROPOSED ALTERATION TO OPERATIONAL TIMES</b>
Rev		Date		Description		Dwg No		Rev			