



EARLYHelp
Support when you need it

Community Action Partnership Panel

INFORMATION FOR FAMILIES



London Borough
of Hounslow



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WHAT IS COMMUNITY ACTION PARTNERSHIP PANEL (CAPP)?

CAPP is part of the Hounslow Early Help Offer (see our leaflet - What is the Hounslow Early Help Offer?). CAPP is about working together in local communities to find the best way of supporting your family. A group of local practitioners from different services meet regularly to look at your families' situations together and see how they might best help between them. This could be through offering their services, suggesting local resources which you might find helpful, or offering advice and guidance to the practitioner working with you to give them new ideas. Examples of practitioners who might be at the CAPP include: schools, Education services, Health services, Children's Services, Safer Schools Police and Youth support services.

WHY AM I BEING ASKED ABOUT CAPP?

Your Lead Professional will speak with you about CAPP if they feel discussing your situation with the panel will help them to support you, either by being able to access additional services and resources for you or by receiving advice and guidance on the best next steps.

WHY WOULD MY SITUATION BE DISCUSSED WITH PRACTITIONERS WHO DON'T KNOW ME OR WORK WITH ME?

Practitioners in the local area have much knowledge and experience between them of supporting families, and each has something different to offer. Sometimes, talking through a situation with a group of practitioners is very useful for finding out about additional services or local resources that could help you, or for finding a new approach if you are feeling stuck with your progress. Without this discussion it can sometimes be harder to help you move forward.

The CAPP discussion remains confidential to the meeting and the practitioners will not talk about your family publicly. They will not talk to other practitioners outside of the room unless this has been agreed as an action to obtain support for you.

WHAT WILL HAPPEN AT THE CAPP MEETING?

The early help information we hold about you will be shared securely with the panel members before the meeting. Panel members will have a think about how they might

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offer additional help or advice to support you and will bring their ideas to the meeting. Your Lead Professional will speak about your situation at the meeting and panel members will share their ideas. At the end of the discussion some actions to help you will be agreed and your practitioner will discuss these with you afterwards.

DO I HAVE TO GO TO THE CAPP MEETING?

The CAPP meeting is a panel for practitioners; you do not have to attend. Your Lead Professional will speak about your situation and the help you would like on your behalf - you can agree beforehand on what you would like them to say for you. After the meeting, your Lead Professional will explain to you what was discussed and what that means for next steps.

WHAT HAPPENS TO MY INFORMATION?

The information you give on your CFAN document, at your TAF meetings and for referrals to services will be shared with the panel members securely. This is so that the panel have clear and up-to-date information about your situation. See our Privacy Notice at www.hounslow.gov.uk for more information on what information we collect for early help and CAPP, and why. If at any time a practitioner believes a child or adult is at risk of harm, or that a serious crime has been committed, information will be shared with the relevant agencies.

If you would like to agree to CAPP but are worried about sharing your information with a certain service or member of the CAPP panel, please discuss this with your Lead Professional.

DO I HAVE TO AGREE TO CAPP?

CAPP is part of our Early Help Offer to try to give the best support to families. But, the decision is yours. Your Lead Professional will discuss CAPP with you and explain in more detail what it involves. Then, you can make your own decision. We will not discuss your family at CAPP without your explicit consent to do so.





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Please speak to a Practitioner working with you about CAPP if you are interested in learning more about how it could help you and your family.



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