

# Statement of Requirement for Stock Condition Survey - Lot 4

The Service Provider requires to deliver Stock Condition Surveys across a Council / Association / owned housing stock to support the Council / Association/ end-user strategic planning

## **Core requirements;**

- To identify the number, location and distribution of non-decent homes in the Council / Association / end-user housing stock from the surveyed sample.
- To review the asset management database schedule of rates to ensure quantities and prices set are a true reflection of market costs and that anticipated future spend forecasts are robust and future proofed.
- To provide information on the energy-efficiency rating of dwellings using the Government's Reduced Data Standard Assessment Procedure (RdSAP) to inform the Council / Association / end-user plan for energy and carbon reduction measures.
- To provide information to enable the Council / Association / end-user to make more informed decisions about the targeting of housing resources specifically to determine spending priorities.
- To provide information on the type and occurrence of dwellings with HHSRS hazards Bands.
- To identify and develop on-going programme's of work and major investment.
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## **Volume of services required**

### **Working Days**

Services are to be provided as follows (excluding bank and public holidays):

Monday to Friday **08.00 to 17.00**.

Saturday **08.00 to 16.00** (only in exceptional circumstances)

### **Service provider' communication systems**

The service provider must provide an e-mail address, freephone or low-cost telephone number and a facility for reporting requesting services via the internet.

### **Identification of Assessors**

The service provider assessors must always display identity cards and be prepared to show these at the request of residents.

### **Health and Safety**

Safe working is a fundamental requirement of this contract.

The service provider must always comply with the Health and Safety at Work Act 1972 and all other relevant regulations. The use of unsafe means of access will not be permitted in any situation.

**Disclosure and Barring Service (DBS) Checks**

Due to the possible presence of unsupervised children or vulnerable adults with support needs in the housing properties being assessed, all Energy Assessors and all data gatherers involved in providing these services must have passed a Disclosure and Barring Service (DBS) check.