



Application to vote by proxy for a British citizen living overseas

Voting by proxy

Proxy voting means that if you aren't able to cast your vote in person, you can have someone you trust cast your vote for you at your polling station.

You can use this form to apply to vote by proxy if you are a British citizen living overseas. You can apply to vote by proxy for a particular election or referendum, for a set period of time or for all future elections or referendums.

You must be 18 or over on polling day to vote at an election or referendum.

How to apply for a proxy vote

- You must ask someone who is willing and capable to be your proxy and vote on your behalf.
- Fill in the proxy vote application form.
- Make sure you complete all sections of the form and supply your date of birth and signature. You need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please email elections@hounslow.gov.uk or phone +44 20 8583 2828.
- Return your form to either as a scanned attachment to elections@hounslow.gov.uk or by post to Electoral Services, London Borough of Hounslow, Hounslow House, 7 Bath Road, Hounslow, TW3 3EB, United Kingdom

Your application form must arrive at our office by **5pm UK time, 11 working days before the poll** when changing or cancelling an existing proxy, postal or postal proxy vote and by **5pm UK time, 6 working days before the poll** when applying for a new proxy vote.

Voting as a proxy

A person can only be a proxy for close relatives and up to two other people at an election or referendum. Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The person you wish to appoint as your proxy can only act as proxy if they are 18 or over and they are (or will be) registered for that election or referendum.

Postal proxy voting

If your proxy cannot get to your polling station to vote on your behalf, they can apply to vote for you by post. They can apply to do this by **5pm, 11 working days before the poll**. They should email elections@hounslow.gov.uk or phone 020 8583 2828 to request a postal proxy application form.

Please note that you must have a proxy vote arrangement in place before your proxy can apply to vote by post on your behalf.

For more information on elections and voting, please visit www.hounslow.gov.uk/elections. Alternatively, you can email elections@hounslow.gov.uk or phone **+44 20 8583 2828**.

Privacy Statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the Data Protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller. You should refer to the Privacy Notice at www.hounslow.gov.uk/privacy for further information relating to the processing of personal data.

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Only one person can apply to vote by proxy using this form

Please write in black ink and use BLOCK LETTERS. When you have completed every section and signed the form yourself, send it as a scanned attachment to elections@hounslow.gov.uk or by post to Electoral Services, London Borough of Hounslow, Hounslow House, 7 Bath Road, Hounslow, TW3 3EB, United Kingdom

1 About you

Surname

First name(s) (in full)

Current address (this address will be used for correspondence)

Telephone no (optional). Please include country code

Email (optional)

Providing an email and telephone number gives a quick and easy way to contact you about your application.

2 UK registration address

Please give the full address where you were last registered to vote in the UK

3 About you and your proxy (the person you have chosen to vote your behalf)

Full name

Family relationship (if any)

Full address

 Postcode

Email or telephone no (optional)

4 Why do you want to vote by proxy?

5 How long do you want a proxy vote for?

I want to vote by proxy (tick one box only):

until further notice (while I am registered as an overseas elector)

for the elections/referendums to be held on

D	D	M	M	Y	Y	Y	Y

for the period

from

D	D	M	M	Y	Y	Y	Y

to

D	D	M	M	Y	Y	Y	Y

6 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that they are willing and capable to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to two years and/or a fine.

Date of birth: Please write your date of birth in the boxes below using black ink.

D	D	M	M	Y	Y	Y	Y

Signature: Sign below using black ink, keeping within the grey border.

7 Date of application

Today's date

D	D	M	M	Y	Y	Y	Y