

DATE		TIMETABLE FOR HOUNSLOW PRIMARY SCHOOL APPEAL HEARINGS 2024					
16 April 2024	PRIMARY TRANSFER NOTIFICATION TO PARENTS	<p>To lodge an appeal for a London Borough of Hounslow Primary School that is a Local Authority maintained school, download an appeal form from www.hounslow.gov.uk/schoolappeals. A list of Community Schools is attached. The Clerk to the Appeals Panel can be contacted on 020 8583 3356 or email schoolappeals@hounslow.gov.uk</p> <p>To lodge an appeal for primary schools that are Academies, Free Schools or Faith Schools, please contact the school directly. A directory of schools in Hounslow is available here: Directory of Schools in Hounslow</p>					
15 May 2024	DEADLINE FOR RETURN OF PRIMARY TRANSFER APPEAL FORMS. (Appeal forms received after this date might not be heard by the end of the school term)	Acknowledge Receipt of appeal form	Notify date and time of appeal hearing	Panel Member names notification	Admissions Authority Statement of reasons for not offering a place	Deadline for parents/guardians to submit additional information for the Appeal Panel's Consideration	Decision of the Appeal Panel
		5 working days from receipt of your appeal form	Not less than 10 days prior to the hearing date	5 days prior to the hearing	Not less than 10 days prior to the hearing date <small>(school days are days excluding school holidays)</small>	Not less than 7 days prior to the hearing date <small>(Information submitted at the hearing might not be accepted by the Panel if this would result in a substantial delay)</small>	5 working days after the end of the final day's hearing
Easter Holiday 29th March 2024 – 12th April 2024							
June 2024 – July 2024	Hearing dates to be confirmed and may be subject to change after confirmation	Individual dates for each school will be notified at least 14 days prior to the hearing.	All community primary schools.				
May Day BH 6th May 2024 - Half Term 27th May 2024 – 31st May 2024							
<p>Further information for School appeals can be found at www.education.gov.uk and How to appeal - school admissions appeals guide. For any other information regarding your application for a school place please contact Admissions at admissions@hounslow.gov.uk or call 020 8583 2721</p>							