

Privacy Notice



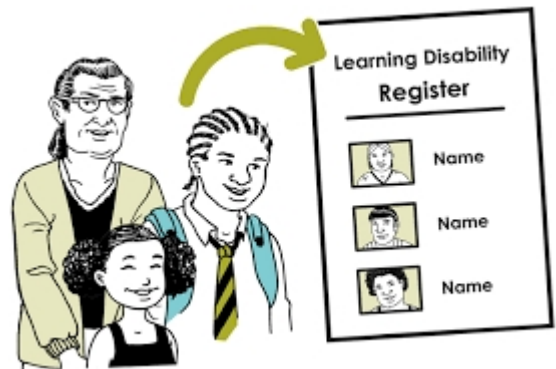
What happens when you share your personal data with the Council?



What is personal data?



Your name



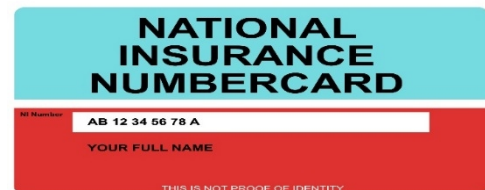
Address



Date of birth



National insurance number



Telephone number



Email address



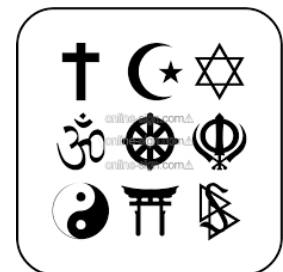
What is special personal data?



Your race



Your religion



Your sexual preference



Information about you in assessments



It could be a Mental Capacity Assessment



It could be information in reports



What do we use your information for?



To carry out our legal work



Provide you with services



To keep you safe



To plan future services



To see how the Council is doing



To let you know of any changes



To support you in an emergency



Share information with other agencies



How do we get your personal data?



We will talk to you



We will get information from other people



We will share your information with other people



We will only share information where it is necessary



To carry out our legal duties



To provide you with a service



To prevent crime



We will tell you when we share your information



We will make sure your information is kept safe



How long will we keep your information for?



You can contact the Council to ask how long your information will be kept



You can ask the Council to see your information



If you are not happy you can complain to the Council



You can contact the Council

Telephone: 020 8583 3100



Email: adultsocialcare@hounslow.gov.uk



You can contact the Information Commissioner

Telephone: 0303 123 1113
01625 545 745



Email: casework@ico.org.uk

