

Temporary Residents' Parking Permit – Terms and Conditions

Declaration

As part of the permit application process you will be required to agree that all the information you have given in the application is correct, that you understand it is an offence to knowingly make a false statement for the purpose of obtaining a permit, and that the Council may withdraw the permit if any of the details supplied are false

Eligibility

We reserve the right to request additional evidence to support an application, or to withdraw a permit if the relevant proof is not supplied.

Any vehicle which has one or more outstanding Penalty Charge Notices (PCNs) with the London Borough of Hounslow will not qualify for a permit, until such time as the PCNs are paid in full. This excludes cases that are at appeal with the Independent Adjudicator.

Proof of residency/link to property

As proof you will be required to upload one of the following, showing your name and address:

- confirmation of Council Tax registration *
- confirmation of entry on the Electoral Register *
- utility bill (gas/water/electric/landline telephone - issued within the last 3 months)
- photo driving licence
- tenancy agreement

* For Council Tax and Electoral Register you can either:

- upload a copy of your current Council Tax Bill or a recent Poll Card
- upload a letter authorising us to check the Council's Council Tax and/or Electoral Register on your behalf. Examples available at www.hounslow.gov.uk/downloads/download/138/parking_permits

Use of a parking permit

- Temporary Residents' Parking Permits allow the holder to park in Resident and Shared Use Bays (where Residents' Parking Permits are acceptable) within the Controlled Parking Zone shown on the permit. They are not valid on any other type of restriction
- The permit is only valid for the vehicle registration number shown on the permit
- The issue of a permit does not guarantee a parking space

Managing your permit

- Temporary Residents' Parking Permits are valid for one month
- A maximum of two permits will be issued per household per year
- We will use the email address you have supplied in your application to contact you regarding your permit

Data protection

Your data will be managed in accordance with the General Data Protection Regulations (GDPR). Details of this can be found in the Parking Services Privacy Notice, available at

www.hounslow.gov.uk/info/20110/open_data_and_information_requests/1368/privacy_notice