

**Community Right to Bid Process  
– Community Nominations**  
LBH = London Borough of Hounslow

**LBH Receives Right to Bid Nomination form from a:**  
Parish Council, Community interest groups with a local connection,  
Neighbourhood Planning Forum, An unincorporated group whose members  
include at least 21 local members

**Within 2 days**

**LBH notifies** the Parish Council, owner of the land,  
freehold estate or leasehold estate holder (if not the  
owner), that they are considering listing the land

**Within 8 weeks**

**LBH decides if it is an asset of community value**  
A building or other land may be considered an asset of community  
value if its main use has recently been or is presently used to further  
the social wellbeing or social interests of the local community and could  
do so in the future

YES

NO

**LBH decides to add  
asset to the list**

**Notice of inclusion**  
The Council will give written notice to the owner of the land, the occupier of  
the asset, the person who made the nomination, the freehold/leasehold estate  
holder (if not the owner), and the parish council. If not practicable the Council  
will take alternative steps. The notice will include the details of the  
consequences of the listing and the right to ask for a review

LBH gives **written reasons** why the  
nomination was unsuccessful to the  
person who made the nomination

**Added to the 'list of land nominated by unsuccessful  
community nominations'**  
Entry includes reasons for not including the land as an asset of  
community value. The entry may be removed after 5 years

NO

**Decision to review**

YES

**Review of decision to include land in list**  
Within 8 weeks of the above written notice, the owner may ask the Council to  
review the decision. LBH will notify the owner of the review procedure to be  
followed. The review will be carried out by a senior officer not involved on the  
original decision. An oral hearing will be held if requested by the owner. The  
review will be completed within 8 weeks or longer if agreed by respective  
parties.

**Within 8 weeks**

LBH will notify the person who asked for the review of  
the decision and reasons

**Decision Land  
should have been  
listed**

NO

YES

Owner may choose to appeal to First-Tier  
Tribunal against the local authority's  
decision on listing review

**Added to 'list of assets of community value'  
and local land charges register. Apply for  
restriction at HM Land Registry on the title to  
the land.** Restriction on the disposal of the land apply.  
Land is removed after 5 years from when it is added

**LBH will publish both the list of assets of community value and the  
list of land nominated by unsuccessful community nominations on  
its website**