

Person Specification – Employee member - Active, Deferred or Retired

What type of person are we looking for?

For the role of **employee member representative** we are looking for a person who can demonstrate the following criteria, characteristics and skills. It should be noted that the role will involve reviewing both the administrative and financial aspects of pension fund management and we are looking for people who bring an appropriate level of knowledge and understanding with them or be willing gain these skills in a relatively short time frame.

The term of office will commence from July 2018.

- You must either be an active, deferred or retired member of the London Borough of Hounslow Pension Fund
- You must be able to commit to a membership period of 4 years;
- Have the capacity to attend at least two Local Pension Board meetings per year along with training as required;
- Have an understanding of the of the Local Government Pension Scheme;
- Have Financial and investment awareness;
- Act impartially in the interests of both employers and members;
- Have confidence to challenge, influence and engage;
- Be an effective communicator and team player.

The Terms of Reference of the Local Pension Board are available from

<http://memberservices.hounslow.gov.uk/documents/s113960/Pensions%20Board%20Report%20Final.pdf>

<http://memberservices.hounslow.gov.uk/documents/s113961/Pensions%20Board%20Report%20Appendix%20Final%20IN%20WORD.pdf>

For your information details of previous Local Pension Board meetings can be found on:

<http://memberservices.hounslow.gov.uk/ieListMeetings.aspx?CIId=630&Year=0>

For your information details of previous Pension Fund Panel meetings can be found on:

<http://memberservices.hounslow.gov.uk/ieListMeetings.aspx?CIId=264&Year=0>