



London Borough of Hounslow

Service Provided	Charge 2018-19
	£
Weekly list of Planning Applications or Planning Decisions - Available free online.	
Returned / Invalid Application Charge	56.00
Solicitors/Customer Inquiries - Per 30 minutes – or part thereof	76.00
Planning Decision Notices/Enforcement notices/Appeal Decisions/Committee Reports/Delegated Reports & Legal Agreements - Available free online. Charge is for 10 pages & under –an additional £2.00 will be charged for each further 10 pages or part thereof per page if request made for paper copies	30.30
High Hedges - Initial Payment	606.00
Complaints - Arboriculturist's fee	879.00
Tree Preservation Orders - An additional charge will be required for the associated plan	71.00
Plans (where permitted by Copyright Order 1989). A4	30.30
Pre-application Advice 7. Category 1, Major Developments (residential 100 units or more, non-residential 5,000sqm or more, 8,000sqm or more industrial / warehousing - Initial Meeting	8,080.00

Pre-application Advice- Category 2, Major Developments Residential 50-99 dwellings, non-residential 2,500-4,999 sqm and 4,000-7,999 sqm industrial / warehousing - Initial Meeting	7,070.00
Pre-application Advice–Category 3, Medium Developments Residential 10-49 units, non residential 1,000-2,499sqm, 1,000-3,999sqm industrial / warehousing - Initial Meeting	4,545.00
Category 1-3 Single follow up meeting (one only) 75% of original fee provided the advice/ meeting request is received within 6 months of the date of the Council’s written response (or has been given by agreement, then 6 months from the date of the initial pre-application meeting)	75% of original fee
Pre-application Advice, Category 4, Minor Developments Residential 5-9 units (including conversions), non-residential 100-999sqm- including changes of use	1,818.00
Pre-application Advice, Category 5, Minor Developments Residential 2-4 units	960.00
Pre-application Advice, Category 6, Development of one house or one house converted to 2 flats	530.00
Pre-application Advice, Category 7, Conversion of one house to an HMO	783.00
Pre-application Advice, Category 8, Minor commercial extensions up to 100 sqm (including change of use, shopfronts, air conditioning etc.)	404.00
Pre-application Advice, Category 9, Standalone advert hoardings over 5 sqm and telecommunications masts	1,273.00
Pre-application Advice, Category 10, Householder developments, including extensions, outbuildings, walls	227.00
Pre-application Advice, Category 10a, Householder developments, including extensions, outbuildings, walls - written response only, no meeting	172.00

Pre-application Advice–Category 11, listed buildings, no planning permission required	318.00
Category 4-11 Single follow up meeting (one only) 75% of original fee – provided the advice/ meeting request is received within 6 months of the date of the Council’s written response (or if no response has been given by agreement, then 6 months from the date of the initial pre-application meeting)	75% of original fee
Pre-application Advice, Reserved matters and discharge of conditions Category 1a, Major Developments (greater than 100 units)	3,838.00
Pre-application Advice, Reserved matters and discharge of conditions Category 2a, Medium Developments (50-49 units)	3,333.00
Pre-application Advice, Reserved matters and discharge of conditions Category 3a, Major Developments (10-49 dwellings)	2,273.00
Pre-application Advice, Reserved matters and discharge of conditions Category 4a, Minor Developments (5-9 units)	909.00
Pre-application Advice, Reserved matters and discharge of conditions Category 5a, Minor Developments (2-4 units)	480.00
Pre-application Advice, Reserved matters and discharge of conditions Category 6a Development of one house or one house converted to 2 flats	212.00
Pre-application Advice, All other reserved matters and discharge of conditions from Category 7a-11a above	56.00
Categories other than 1-11, Single follow up meeting (one only) 50% of original fee (excluding discharge of conditions) – provided the advice/ meeting request is received within 6 months of the date of the Council’s written response (or if no response has been given by agreement, then 6 months from the date of the initial pre-application meeting)	50% of original fee

Additional Meetings – Officer Time: Head of Development Management- Per hour	162.00
Additional Meetings – Officer Time: Manager/Section Head - Per hour	131.00
Additional Meetings – Officer Time: Principal/Senior - Per hour	106.00
Additional Meetings – Officer Time: Planning Officer and CIL officer Per hour	81.00
Additional Meetings – Officer Time: Administrative Officer - Per hour	56.00
Condensed Planning Performance Agreement (PPA) Residential 100 or more dwellings, non-residential 5,000 sqm or more, 8,000 sqm or more industrial/warehousing. 3 meetings	13,130.00
Condensed Planning Performance Agreement (PPA) Residential 50-99 dwellings, non-residential 2,500-4,999sqm, 4,000-7,999 sqm industrial / warehousing. 3 meetings	11,615.00
Condensed Planning Performance Agreement (PPA) residential 10-49 dwellings, non residential 1000-2,499 sqm, 1,000-3,999sqm industrial / warehousing. 3 meetings	8,080.00
Full Planning Performance Agreement (PPA) Residential 100 or more dwellings, non-residential 5,000 sqm or more, 8,000 sqm industrial/warehousing. 4 meetings (additional meetings £1500 each)	14,645.00
Full Planning Performance Agreement (PPA) Residential 50-99 dwellings, non-residential 2,500-4,999 sqm, 4,000-7,999 sqm industrial / warehousing. 4 meetings (additional meetings £1200)	12,423.00
Full Planning Performance Agreement (PPA) residential 10-49 dwellings, non-residential 1,000-2,499 sqm, 1,000-3,999 sqm industrial / warehousing. 4 meetings (additional meetings £1000 each)	8,888.00

General s106 agreements: Negotiating and preparing simple agreements (categories 4-11)	606.00
General s106 agreements: Negotiating and preparing more complex agreements (category 3)	1061.00
General s106 agreements: Negotiating and preparing complex agreements (category 2)	1,919.00
General s106 agreements: Negotiating and preparing very large and abnormally complex agreements (category 1)	2,828.00
General s106 agreements: Monitoring s106 agreements	636 per clause
General s106 agreements: Re-negotiating s106 agreements	As per original agreement in 2018-19 charges
General s106 agreements: Affordable Housing Deferred contribution S106 clause. Hourly rate 150.00	177.00 per hour
Enforcement Compliance check - site visit required -	253.00
Enforcement initial investigation and site visit, where a breach is found	202.00
Enforcement assessment and correspondence, following initial investigation	101.00
Subsequent site visit, assessment and report to confirm breach resolved	253.00
Report and service of enforcement notice, where breach not resolved	253.00
Follow up investigations and site visits – per occasion	202.00
Cost of expert consultant advice, such as viability assessments, assessments of energy statements	Hourly rate of consultant

LOCAL PLAN	
Local Plan Part 1 Policies	33.30
Local Plan Part 2 Site allocations and Appendix	33.30
Local Plan Set of 2	56.00
Local Plan Maps each	16.70
Local Plan Maps (set of 2)	27.80
Local Plan SPD CIL and Planning Obligations	16.70
Local Plan Inspectors Report	16.70
Local Plan Strategic Flood Risk assessment single paper	16.70
Local Plan Strategic Flood Risk assessment 2007 CD only	33.30
Local Plan Authority Monitoring Reports	11.10
Planning Briefs adopted	11.10

Standard s106 monitoring clause	636.00
S106 solicitors request per 30 minutes	76.00
S106 – photocopies of s106	30.30