

Admission Criteria

St. Paul's Church of England Primary School has a distinctive Christian ethos which is at the heart of the school and provides an inclusive, caring and supportive environment where children learn and flourish in a setting shaped by Christian values. We welcome applications from all members of the community and we ask all parents to respect the Christian ethos of our school and its importance to our community.

The Governors will admit a maximum of 30 children to the reception class in any one year. This limit fulfils the Local Authority and National requirements, reflecting the restriction of class sizes to 30 as directed by central government.

The school is part of the locally agreed co-ordination scheme and the timescale for applications to be received and processed are those agreed with the Local Authority. Parents must complete The London Borough of Hounslow's Common Application Form naming this school as one of their preferences.

Applicants who wish to be considered for a Foundation Place should also submit a Supplementary Information Form so that governors can consider their application fully; this can be obtained from the school office or The London Borough of Hounslow. Applicants for Foundation Places will be required to supply evidence of their commitment and attendance at church on this form. (This form must be returned to the school office by the closing date as published by the London Borough of Hounslow).

There are three categories for entry to St Pauls CE Primary school:

- Looked after children
- Foundation places
- Open places

Criteria

Looked After Children

Children in the care of the Local Authority, as defined by section 22 of the Children Act, will have priority over all other applicants. The Governors will require written confirmation that the child is in public care and will be so at the time of admission to the school.

Children under an agreed series of short term placements (such as respite) are excluded.

Foundation Places (24 places)

Subject to the priority granted to looked after children, the Governors have designated 24 places as foundation places for admission to the Reception Class and subsequent classes. Places will be offered in accordance with the following criteria. These are stated in order of priority.

- Children of families who worship regularly in a Church of England church.*
- Children who reside in the Parish of Brentford (see attached) and who worship regularly in a church or chapel of another Christian denomination as defined by the following:-*

- a) Churches together in England (including associated members).
- b) Churches together in Britain and Ireland (including associated members).
- c) The Evangelical Alliance (including associated members).

Open Places

The Governors have designated 6 places to applicants who do not qualify for a foundation place. Parents applying for an open place do so knowing that the school aims to provide an education based upon Christian values.

Places will be offered in accordance with the following criteria. These are stated in order of priority.

- Applicants who will have a sibling in the main school on the date of admission.
- Proximity to the school.****

Tie Break

In the event of any one of the above categories in both the foundation and open places being oversubscribed, places will be allocated as follows, in order of priority:-

- 1) Applicants who will have a sibling in the main school on the date of admission.***
- 2) Proximity to the school.****

In the event of two applicants having the same distance random allocation will be used to decide the place.

Notes

*To verify claims of religious attendance please take the supplementary information form to your religious leader who should complete it and return it to the school by the date published. Governors consider regular worship to mean attendance by the child and at least one parent/family member**, at least twice a month over a period of two years.

**A parent is any person who has parental responsibility for or is the legal guardian of the child. Family members include only parents as defined above and siblings as defined below.

***Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carers partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

****Distance will be measured by computer using Google maps. The software measures using public roads maintained by Hounslow Council's Highway Team. When using roads for measurement purpose the computer measures along the middle of the road. It starts from a point in the footprint of the property which is supplied by postal address data and continues by the shortest available route to the

nearest of the school gates in use to the child's home. It does not use routes using common land, open spaces or public parks¹. In blocks of flats, priority will normally be given to the lowest flat number.

¹ Except St Pauls Recreational Ground.

In year admissions

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the local authority will communicate the governors' offer of a place to the family. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria [as modified above] and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the governing body will decide who is at the top of the list so that the LEA can inform the parent that the school is making an offer.

