

PRIVACY NOTICE

Children in Need or looked after by the Local Authority

Privacy Notice – Data Protection Act 1998

We, the London Borough of Hounslow hold personal data about our children in care or those children to whom we provide services, and use this data to:

- Support children and monitor their progress;
- Provide appropriate support and pastoral care; and
- Assess how well the Local Authority (LA) as a whole is doing.

This information includes personal characteristics and details for the services we provide.

We are required to pass on some of this information (but not names of individual children) to the Department of Education (DfE) who use it to help with their policy development, LA performance management and funding and to assist with the development of good practice.

If you want to see a copy of what we hold and share about you the please contact the Data Protection Officer – CSLL, details as below.

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

www.hounslow.gov.uk/education_learning/privacy_notices

<http://www.teachernet.gov.uk/management/ims/datamanagement/privacynotices/pupilsdata/>

<http://www.teachernet.gov.uk/management/ims/datamanagement/privacynotices/pupilsdata/thirdpartyorgs/>

If you are unable to access these websites, please contact the LA or DfE as follows:

<p>Data Protection Officer Children's Services and Lifelong Learning London Borough of Hounslow Civic Centre Lampton Road Hounslow TW3 4DN Email: csll-communications@hounslow.gov.uk Tel: 0208 583 2641</p>	<p>Public Communications Unit Department for Education Sanctuary Buildings Great Smith Street London SW1P 3BT Website: www.education.gov.uk email: info@education.gsi.gov.uk Telephone: 0870 000 2288</p>
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