



London Borough of Hounslow

To: Planning Manager
Development Management
London Borough of Hounslow
The Civic Centre
Lampton Road
Hounslow
TW3 4DN

PRE-APPLICATION ADVICE REQUEST FORM

Town and Country Planning Act 1990
The Local Government Act 2003
FORM PRE1

www.hounslow.gov.uk

Email: planningcomments@hounslow.gov.uk

1. PERSON RESPONSIBLE

APPLICANT

Name:
Address.....
.....
.....
Tel.No.
Mobile No.....
Email.....

AGENT (IF ANY) FOR CORRESPONDENCE

Name:
Address.....
.....
.....
Tel.No.
Mobile No.....
Email.....

2. THE SITE

a) Site Address
.....
b) The Site Area is m²
c) The present use, or if vacant the last know use, of the building/land is.....
.....
.....

3. THE PROPOSAL

The proposal is for *(please give a full description including number and types of units if residential)*

.....
.....
.....

ATTACHED INFORMATION

- A description of the proposed development and schedule of uses and floor spaces
- Information about the existing uses, floor space, parking, jobs etc
- A site location plan (1:1250)
- Drawings and photographs of existing site and sketches of proposal (not necessarily to scale)
- Outline of proposals (1:200)
- Sketch layouts/elevations to show scale of developments/heights at appropriate scale 1:100/1:200
- Information of affordable housing where appropriate
- Information on the approach to sustainability measures
- Supporting information on traffic generation, servicing, access arrangements, parking and public transport
- Information on existing site conditions including levels, trees and ecology
- Draft design and access statement

I (the undersigned) hereby request the views of the Council on the pre-application proposal and enclose the fee of £..... as payment* for this service.

Signed..... on behalf of.....
..... Date

*Please make cheques payable to "The London Borough of Hounslow"

Please tick if application contains commercially sensitive or confidential information and should not be disclosed under the Freedom of Information Act

For internal use only

Reference No	Received Date	Fee
Case Officer	Meeting date	Letter sent