

READ NOTES BEFORE COMPLETING THE RELEVANT OWNERSHIP CERTIFICATE

**1 – Address of Application Property**

Please attach a copy of this sheet to all your application forms.

**NOTES**

One part of this form - **A, B, C or D** must be completed, together with the **Agricultural Holdings Certificate** and returned with the application forms.

**Certificate A** – Only if the applicant is the **sole owner** of all the land and the premises are not flats. *Otherwise complete:*

**Certificate B** and **Notice 1** if you can give the appropriate notice to **all** the other owners; *or:*

**Certificate C** and **Notices 1 & 2\*** if you cannot trace all the owners, but can notify **one or more**; *or*

**Certificate D** and **Notice 2** if you cannot trace **any** of the owners.

\*Further copies of this certificate are available on request.

**A**

**If THE APPLICANT owns ALL the land:**

**I hereby certify that:** On the day 21 days before the date of the accompanying application nobody, except the applicant was the owner of any part of the land to which this application relates.

None of the land to which this application relates constitutes or forms part of an agricultural holding.

**Signed:** \_\_\_\_\_ **On behalf of:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*If you are not the sole owner of the application property, please complete one of the certificates below.*

**B**

**If someone else owns PART OF the land:**

**I hereby certify that:** I have / the applicant / the appellant has given the requisite Notice No. 1 (below) to everyone else\* who, on the day 21 days before the date of this application, was the owner of any part of the land to which this application/appeal relates.

(Complete and detach Notice 1 and serve on owner/s)

None of the land to which this application relates constitutes or forms part of an agricultural holding.

**Name of Owner:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Date Notice No.1 Served:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **On behalf of:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*PLEASE LIST & ATTACH ON A SEPARATE SHEET THE NAMES & ADDRESSES OF THOSE YOU SERVED NOTICE ON,



**NOTICE No. 1**

To be detached and served on all owners if Certificate B or C completed

**CERTIFICATE B or C – NOTICE No. 1**

An application for planning permission is being made to the *London Borough of Hounslow* :

**Address of Application Site:** \_\_\_\_\_

**Proposed Development:** \_\_\_\_\_

**Name of Applicant /Appellant:** \_\_\_\_\_

If you wish to make representations on this proposal, please do so in writing within 21 days of receiving this notice to Borough Planning Officer, Civic Centre, Lampton Road, Hounslow, TW3 4DN.

**Signed:** \_\_\_\_\_ **On behalf of:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

C

**If known and unknown persons own PARTS of the land:**

**I hereby certify that:**

- I am / the applicant / appellant is unable to issue Certificate A or B in respect of the accompanying application/appeal;
- I have / the applicant / appellant has given the requisite Notice No. 1 (below) to everyone else who, on the day 21 days before the date of this application, was the owner of any part of the land to which this application/appeal relates.  
(Complete and detach Notice 1 and serve on owner/s)

: None of the land to which this application relates constitutes or forms part of an agricultural holding.

Name of Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Date Notice No.1 Served: \_\_\_\_\_

- The following steps have been taken to find out the names and addresses of all **other** owners of the land:  
\_\_\_\_\_

- Notice of the application/appeal has been published in the Local newspaper  
**titled:** \_\_\_\_\_, **on date:** \_\_\_\_\_ (not earlier than 21 days from the application/appeal)  
(Please attach a copy of the notice as published - form of notice is shown in Notice No.2)

Signed: \_\_\_\_\_ On behalf of: \_\_\_\_\_ Dated: \_\_\_\_\_

D

**If unknown persons own ALL or PART OF the land:**

**I hereby certify that:**

- I am / the applicant / appellant is unable to issue Certificate A, B or C in respect of the accompanying application/appeal;
- I have / the applicant / appellant has taken the following steps to find out the names and addresses of all **other** owners of the land:

• None of the land to which this application relates constitutes or forms part of an agricultural holding.  
\_\_\_\_\_

- Notice of the application/appeal has been published in the Local newspaper  
**titled:** \_\_\_\_\_, **on date:** \_\_\_\_\_ (not earlier than 21 days from the application/appeal)  
(Please attach a copy of the notice as published - form of notice is shown in Notice No.2)

Signed: \_\_\_\_\_ On behalf of: \_\_\_\_\_ Dated: \_\_\_\_\_



**NOTICE No. 2**

For publication in local newspaper if Certificate C or D completed

**CERTIFICATE C or D – NOTICE No. 2**

An application for planning permission is being made to the *London Borough of Hounslow* :

**Address of Application Site:** \_\_\_\_\_

**Proposed Development:** \_\_\_\_\_

**Name of Applicant /Appellant:** \_\_\_\_\_

If you wish to make representations on this proposal, please do so in writing within 21 days of receiving this notice to the Borough Planning Officer, Civic Centre, Lampton Road, Hounslow, TW3 4DN.

**Signed:** \_\_\_\_\_ **On behalf of:** \_\_\_\_\_ **Dated:** \_\_\_\_\_