

**Statement of Community Involvement
REGULATION 31 STATEMENT
LIST OF APPENDICES
March 2006**

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APPENDIX A

LIST OF CONSULTEES

- Those groups specified in Appendix 2 of the submission version SCI.
- 96 respondents and Equality Groups (see attached list)
- Internal Departments (Borough Planning Department, Corporate Management Team, Hounslow Management Group, SCI Steering Group).
- 60 Council Members
- Requests to be notified via email (see attached list)

APPENDIX B

LONDON BOROUGH OF HOUNSLOW

LOCAL DEVELOPMENT FRAMEWORK - STATEMENT OF COMMUNITY INVOLVEMENT PLANNING AND COMPULSORY PURCHASE ACT 2004

THE TOWN AND COUNTRY PLANNING (LOCAL DEVELOPMENT) (ENGLAND) REGULATIONS 2004 (Regulation 28) NOTICE OF POST-SUBMISSION PUBLIC PARTICIPATION

The London Borough of Hounslow (the Council) is currently preparing its Local Development Framework (LDF), which will replace the current system of Unitary Development Plans (UDP). The LDF consists of Local Development Documents (LDDs). One of the first LDDs to be produced is the Statement of Community Involvement (SCI). The SCI applies to the whole of the Borough of Hounslow and sets out how the London Borough of Hounslow (the Council) will involve the community and its stakeholders in preparing its LDF and consulting on planning applications.

Following consultation of the draft Statement of Community Involvement, held during August - September 2005, the Council has now revised the SCI after considering views and comments collected. The Council has submitted the revised SCI (Submitted SCI) to the Secretary of State for Independent Examination. In accordance with the above Regulations, the Council hereby gives notice that copies of the Council's Submitted SCI, Pre-submission Consultation Statement and documents supporting the preparation of the Submitted SCI are available for inspection for a period of 6 weeks from **31st January - 13th March 2006**. Comments on the Submitted SCI must be made in writing either by email **ldf@hounslow.gov.uk** fax **020 8583 5233** or post to **Strategic Planning Policy, Civic Centre, Lampton Road, Hounslow TW3 4DN** using the standard form by **5pm on Monday 13th March 2006**.

Copies of the Submitted SCI, Pre-submission Consultation Statement and documents supporting the preparation of the Submitted SCI together with a questionnaire for the purpose of making representations concerning the Submitted SCI are available at **Borough Planning Reception, London Borough of Hounslow, Civic Centre, Lampton Road, Hounslow TW3 4DN** between the hours of **8.45am - 5pm Monday to Thursday and 8.45am - 4.45pm on Fridays** and at the Borough's libraries at the following times:

Library	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Bedfont	9.30am-8.00pm	9.30am-5.30pm	Closed	9.30am-8.00pm	Closed	9.30am-5.30pm	Closed
Brentford	9.30am-8.00pm	9.30am-5.30pm	Closed	9.30am-8.00pm	Closed	9.30am-5.30pm	Closed
Chiswick	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	Closed
Cranford	9.30am-8.00pm	9.30am-5.30pm	Closed	9.30am-8.00pm	Closed	9.30am-5.30pm	Closed
Feltham	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	Closed
Hanworth	9.30am-	9.30am-	Closed	9.30am-	Closed	9.30am-	Closed

	8.00pm	5.30pm		8.00pm		5.30pm	
Heston	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	Closed
Hounslow	9.30am-5.30pm	9.30am-8.00pm	9.30am-5.30pm	9.30am-8.00pm	9.30am-5.30pm	9.30am-5.30pm	11.30am-4.00pm
Isleworth	9.30am-8.00pm	9.30am-5.30pm	Closed	9.30am-8.00pm	Closed	9.30am-5.30pm	Closed
Osterley	9.30am-8.00pm	9.30am-5.30pm	Closed	9.30am-8.00pm	Closed	9.30am-5.30pm	Closed

The Submitted SCI, Pre-submission Consultation Statement, documents supporting the preparation of the Submitted SCI and the questionnaire can also be viewed on the Council's website at **www.hounslow.gov.uk/sci**.

Representations may be accompanied by a request to be notified at a specified address of the publication of the recommendations of the independent examiner, or the adoption of the SCI or both.

If you require further information, or copies of the Submitted SCI or the questionnaire please contact the Strategic Planning Policy Team on **020 8583 5202**, email **ldf@hounslow.gov.uk** or by letter to the above address.

Michael Jordan
 Director of Planning
 London Borough of Hounslow

Statement of Development Plan Document (DPD) Matters

Proposed title of document	Submission Version Statement of Community Involvement.
Subject Matter	The SCI sets out how the Council will involve the community in the production of the Local Development Framework and in the determination of planning applications.
Geographical Coverage	The whole of the area within the jurisdiction of the London Borough of Hounslow.
Consultation Period	Tuesday 31 st January to Monday 13 th March 2006 (6 weeks)
Address for Representations	Strategic Planning Policy Civic Centre Lampton Road Hounslow TW3 4DN Fax: 020 8583 5233 Email: ldf@hounslow.gov.uk
Requests to be notified	Any representation may be accompanied by a request to be notified at a specified address of the publication of the recommendations of the independent examiner , or the adoption of the SCI, or both. Tel 020 8583 5202

The Submission Version of the Statement of Community Involvement will be available for inspection at the:

**Borough Planning Reception,
London Borough of Hounslow
Civic Centre
Lampton Road
TW3 4DN**

Between the hours of 8.45am – 5pm Monday to Thursday and 8.25am – 4.45am on Fridays and at all of the Borough's libraries.

The Submission Draft SCI and accompanying documents can also be viewed on the Council's website at www.hounslow.gov.uk/sci

APPENDIX C

Submission Statement of Community Involvement (SCI): Main Issues Raised

The submission draft of the Statement of Community Involvement was submitted to the Secretary of State on 31st January 2006. Following this the submission SCI was out for consultation for 6 weeks from 31st January - 13th March 2006. The information below provides a summary of the main issues of representations received.

Production of the Statement of Community Involvement

- Partnership working is not evident in the process of its production
- Document is a statement of consultation not involvement
- SCI has ignored the workings of the committee. These could be improved through the use of non-voting members co-opted onto the committee, increasing the number of speaking items and greater transparency of Members lobbying.
- Community Strategy should be given minimal value in its present form.
- Concern that there is not enough resources to achieve the implementation of the SCI.
- There are not sufficient mechanisms to review the SCI.
- Ensure any future legislative change is reflected in the document.
- Ensure translation page of language is not too academic
- Planning needs to more than just about land use and buildings
- How will planning link with the community plan
- Process of reducing gap between people and planning and making it more people friendly way requires changes in existing mechanisms / structure and this needs to be reflected in the SCI.
- It would be useful to have a short one page summary sheet of how the SCI will be implemented in terms of planning policy and development control. It should assist, in terms of consultation, about not only who and how we are asking for information but what we ask. It would help aid those using the SCI.
- The SCI needs to ensure planning involves everyone in relation to hard to reach groups at the earliest stage and in a meaningful way.
- The SCI needs to ensure there is access to information, it is readily available, it is in a form which is easy to understand and can encourages participation - the document in its current form does not necessarily do so.

Planning Applications

- There are no adequate forums to present major views. Area meetings do not facilitate this process, area planning meetings do not allow discussion and area monitoring committees do not discuss planning applications.

- SCI should consider setting up consultative meetings for planning issues.
- SCI should set out when consultation on details pursuant is appropriate
- Consultation on conservation areas needs greater attention.
- Lack of transparency in the planning process, planning decisions appear to formulaic.
- Encourage pre-application discussions with statutory consultees.
- Involve non-statutory consultees in pre-application discussions.
- Concern over the protection of site notices.

General Comments

- Electronic screens in public places should be provided
- How will involvement of the apathetic be achieved?
- More information on planning issues is needed
- Introduce a ringmaster for planning issues to distribute information
- Feedback to consultation is necessary

Additional Groups

The following groups have all requested to be included as consultees in Appendix 2:

- West London River Group
- Royal Parks
- Metropolitan Police Authority
- London green Belt Council
- Brentford Community Council
- Inclusion local sexual orientation group

Amendments

- Categorise the 'other consultees list'
- Present participation in the LDF process in a more user-friendly way
- There is duplication between table 1 and 2
- Amendments to table 8 in terms of accuracy of information and where to access hard to reach groups.
- Inclusion of a sexuality as a population statistic
- There are discrepancies between table and text.
- There needs to be a clarification regarding what is offer regarding translation.
- Figure 4 – information should come before awareness
- SCI is not clear as to how it will monitor implementation of the SCI or the evaluation of consultation.
- How will the SCI respond to success or failure of consultation?
- Para 8.2 amend 'clarify' to read 'identify'
- There is a heavy reliance on hm - what if this was no longer in circulation?
- The SCI needs to consider other community media- in particular publications in other languages and local radio.

For any further information in relation to this please contact the Strategic Planning Policy on 020 8583 5202 or ldf@hounslow.gov.uk

APPENDIX D

- Copies of representations received. (Hard Copy only)

APPENDIX E

- Response to main issues raised