

# Enrolment Card / Learning Agreement 2010/2011

Title  Mr  Mrs  Ms  Miss

MIS no

First name

Surname

Date of birth

Address

Postcode

Tel no (day)

Tel no (eve)

Mobile

Email

If you are enrolling by post, please remember to enclose payment and benefit proof if claiming concessions.

## Eligibility to study

Are you a UK citizen?  Yes  No If 'No' then which country are you a citizen of? \_\_\_\_\_

Have you lived in the UK for the last three years?  Yes  No

If 'No' then date of entry into UK and from which country \_\_\_\_\_

Are you a refugee?  Yes  No Are you the spouse/civil partner/child of an asylum seeker?  Yes  No

Do you have indefinite or exceptional leave to remain?  Yes  No Do you have any restriction on your right of stay in the UK?  Yes  No

If 'Yes', which?  Student visa  Tourist/Visitors visa  Work permit

## Ethnicity

(please tick the relevant box)

11 Bangladeshi

17 Black other

23 White – British

12 Indian

18 Chinese

24 White – Irish

13 Pakistani

19 Mixed – White and asian

25 White – other

14 Asian other

20 Mixed – White and black African

98 Any other

15 African

21 Mixed – White and black Caribbean

16 Caribbean

22 Mixed – other

## Employment status

Employed

Retired

Self employed

Other

## Disability

Please tick relevant box(es)

98 No disability

01 Visual impairment

02 Hearing impairment

03 Disability affecting mobility

04 Other physical disability

05 Other medical condition

06 Emotional/behavioural difficulties

07 Mental ill health

08 Temporary disability after illness

09 Profound/complex disabilities

10 Asperger's syndrome

90 Multiple disabilities

97 Other

## Learning difficulty

Please tick relevant box(es)

98 No learning difficulty

01 Moderate learning difficulties

02 Severe learning difficulties

10 Dyslexia

11 Dyscalculia

19 Other specific learning difficulties

20 Autism spectrum disorder

90 Multiple learning difficulties

97 Other

Please tick if you would like to discuss your support needs

## Learning Records Service evidence

Please tick relevant box(es)

0 Previous student

2 Passport

3 Driving licence

4 ID card

5 National Insurance card

7 Bank/credit card

999 Others

ULN number

## Sexual orientation

- Prefer not to say
- Heterosexual/straight
- Homosexual/gay
- Bisexual
- Other

## Faith

- Prefer not to say
- No religion
- Buddhist
- Christian
- Hindu
- Jewish
- Muslim
- Sikh
- Any other religion

## Prior learning

Please indicate which statement best describes your achievements in education to date:

- Level 0 (Basic skills – national tests)
- Level 1 (more qualifications than Level 0, but less than Level 2)
- Full Level 2 (5 GCSE O-level grades A-C, 1 A-level or 2/3 AS-levels)
- Full Level 3 (2 or more A-levels, 4 AS, or diploma)
- Level 4 (degree)
- Level 5 (higher degree)

## Please tick which category applies to you

Proof of benefit is required. Concessions must be claimed at time of enrolment. They cannot be claimed retrospectively.

- Asylum seeker/refugee
- Aged 16-18 on 31.08.10
- Jobseeker's allowance
- Disability living allowance
- Incapacity benefit
- Pension credit
- Working tax credit
- Council tax benefit
- Income support
- Housing benefit
- Unwaged dependant of benefit recipient
- Disabled person's tax credit
- Bursary/employer paying all or part
- Hounslow Homes free course
- Surestart member
- Staff voucher
- First full Level 2 qualification

## Course details

Course code	Course title	Site	Creche places	Course fee £	Payment type	Receipt no	MIS

## Guidance and notes

It is important that you complete the form as fully as possible as failure to do so may delay your enrolment. If you require help completing this form, please contact a member of staff. Data Protection Act 1998 – The information you provide on this form will be passed to the Learning and Skills Council (the Council is registered under the Data Protection Act 1998), primarily for the collection and analysis of statistical data.

The Council will collect and share this information with other organisations for the purpose of administration, careers and other guidance, statistics and research. This will allow the Council and its partners to monitor performance, improve quality and plan future provision.

Learners are required to have a Unique Learner Number (ULN). If you do not have a ULN, one will be requested for you. This will enable you to access your learner records online. No new rights to information will be available to the service as a result of having a ULN. You have the right to opt out of sharing the data on your learner record at any time. If you decide to do this then you will not be able to share your achievement data with other learning providers or employers. For more information see [www.miap.gov.uk](http://www.miap.gov.uk) Please tick if you wish to opt out of sharing data

## Student declaration

I certify that the information given is correct and that my address is as stated. I will inform the Centre of any changes to my circumstances relating to my eligibility for concessionary fees. I agree to abide by the regulations of the Council and its health and safety policy. I am satisfied with the information and guidance I have received on my choice of course(s) and that this enrolment card/learning agreement reflects this choice.

Signed (student)

Date

Signed (staff)

Date